



CITY OF EVERETT
Parks & Facilities

802 E. Mukilteo Blvd. | Everett, WA 98203 | 425.257.8300 ext. 2

Short-term Vendor Application 2021

A short-term vendor shall be defined as vending no more than one calendar year.

Vendor \_\_\_\_\_ Date \_\_\_\_\_
Contact Info \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_
Address \_\_\_\_\_ Email Address: \_\_\_\_\_
City, State, Zip \_\_\_\_\_
Product Sold or Service Provided \_\_\_\_\_

Dates and times requested

\*Dates \_\_\_\_\_ Time \_\_\_\_\_ Park Category # \_\_\_\_\_
Concession Type \_\_\_\_\_ Park Name \_\_\_\_\_ Location within park \_\_\_\_\_

\*Returning vendors may put "2021 Vending" in the date section if planning to vend more than once in 2021. Each event, however, must be pre-approved.

Fees to be paid to City of Everett

- 1. Per day fees range from \$25/day to \$15/day for every designated space. See Vendor Guidelines "Parks Categories & Fees" (Fees may be adjusted as necessary).
2. No refunds.
3. TOTAL FEE DUE: \_\_\_\_\_ Use additional sheets if necessary.

Terms and Conditions (See Park Vendor Guidelines)

- 1. All products will be approved by Everett Parks & Facilities prior to space assignment.
2. Vendor will keep products contained in the rented space.
3. Vendor is responsible for cleaning up the area.
4. All products must be removed from the park by closing time.
5. The City of Everett is not responsible for any damage and/or loss of any product at any time.
6. All vendors must pay all necessary business licenses and permit fees and all applicable taxes.
7. Everett Parks & Facilities will be in charge of assigning all spaces. The space assignment will be on a first-come-first-serve basis.
8. For vendors requesting electricity (Wetmore Theatre Plaza only), a request must be received 3 business days prior to requested date of vending.
9. All vendors serving food or drinks must provide a copy of their food handler's permit and a copy of their certificate of insurance evidencing Commercial General liability insurance with limits no less than \$1,000,000 combined single limit per occurrence.
10. All vendors serving food or drinks must also provide proof of contract with the Snohomish County Health Department, 425-339-5250.
11. Applicant must be the same person as the vendor.
12. City of Everett business license.

Vendor shall defend, indemnify, release, and hold harmless the City, its officers, officials, employees and volunteers from any and all claims, injuries, damages, losses or suits including attorney's fees arising out of or in connection with the performance of this agreement, except for injuries and damages caused by the sole negligence of the City.

I have read and understood the guidelines and application:

Authorized Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_

For Office Use Only	
Staff Signature: _____	Date: _____

