

## **Essential Job Requirements: Volunteering with Everett Animal Shelter**

There are several volunteer positions working directly with, or around, cats and dogs. In addition to the basic job description for each position, the following is meant to indicate the essential physical, mental and emotional requirements for each of these positions. Volunteers working in the shelter must meet these requirements.

### **Essential Physical Requirements:**

- Quick reflexes and a high level of manual dexterity
- Ability to bend and squat in order to leash/harness and pick up animal.
- Ability to stand for significant periods of time (up to 3 hours).
- Ability to hear if animal is growling or making sounds indicating fear or pain.
- Ability to speak and effectively communicate verbally as well as in written form.
- Ability to cope with a very loud environment due to animal noises.
- Must have the ability to judge an animal's reaction and adjust accordingly based on the animal's behavior.
- Possess immune system strong enough to tolerate exposure to zoonotic diseases such as ringworm and mange.

### **Essential Mental Requirements:**

- Ability to understand, remember and follow instructions and procedures.
- High level reading, writing, spelling and communication skills (example: understand words such as quarantine, euthanize and other common industry related terms).
- Possess problem solving capability.
- Must be aware of potentially dangerous situations when working with the animals, must be able to remain calm with animals who are upset; behave sensitively and confidently; show good judgment and act appropriately in these situations.

### **Essential Emotional Requirements:**

- Ability to understand EAS's policies and positions regarding animal welfare issues and an ability and willingness to appropriately and accurately represent those policies when interacting with the public or otherwise representing EAS.

### **Level of supervision:**

- Once trained, must be able to work with minimal supervision, yet must recognize limitations in knowledge and abilities, and ask for help when needed.
- Should be able to work independently for long periods of time, as well as work within a group atmosphere with other volunteers or staff.