

# Joint Policy Committee Draft Work Plan & Schedule - *Revised*

# Draft Work Plan: Joint Policy Committee

## Meeting #1 (February):

- Introduction to Joint Study Framework Process
- Agree on role and purpose of Joint Policy Committee process and confirm Work Plan and schedule

## Meeting #2 (April):

- Agency overviews (ridership, services, facilities, etc.)
  - Community Transit
  - Everett Transit
- Introduce PTBA, governance, and annexation process
- Workforce integration/Labor update

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## Meeting #3 (June):

- **Financial Overview**
  - Everett Transit balance sheet
  - Revenue Forecast to inform service capacity
  - Potential for phased approach to sales tax rates
- Workforce integration/Labor update

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## Meeting #4 (August):

- **Transition of Capital Assets**
  - Fleet/Electric Buses
  - Transit Centers
  - Bases
  - Equipment & Parts
  - Technology
- Workforce integration/Labor update

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## Meeting #5 (October):

- Fare structure
- Orca & CTR contracts
- Branding
- Workforce integration/Labor update

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## Meeting #6 (December):

- **Service Plan Part 1**
  - Overview of service types, service level, routes
  - Potential Timing/Phasing of service implementation
  - Public Outreach Plan
- Workforce integration/Labor update

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## Meeting #7 (March 2023)

- **Service Plan Part 2**
  - Review Public Outreach
  - Final Service Plan Recommendation
- Workforce integration/Labor update

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## Meeting #8 (May 2023):

- Summary review of all recommendations in initial draft report
- Discussion and recommendation of next steps as the draft Integration Plan moves forward for consideration



# Joint Policy Committee Timeline

