



City of Everett
Request for Planning Consultant
Supplemental 1

Project Title: Housing Development Incentives Program

Posted 4:00 PM PST, 04/20/2022 on the City's website under the Announcements tab

[Request for Planning Consultant Supplemental 1](#)

A COPY OF THE FULL REQUEST FOR PLANNING CONSULTANT AT THE CITY'S PLANNING DIVISION'S WEBSITE AT: <https://www.everettwa.gov/DocumentCenter/View/31972/2022-04-18-HAPI-Grant-RFPC-Final>.

The following questions have been clarified and serve as the first supplemental to the RFPC:

1. Under "Selection Criteria" the RFP states the City will enter negotiations with the most qualified firm, while in under Submittal Content Item E requests a cost proposal. Would you clarify whether the approach and fee proposal will be open to negotiation after identifying the "most qualified consultant.?"

City Response:

To the extent possible given the grant contract agreement with Commerce, we are open to negotiation with the selected consultant.

2. Under "Submittal Content" the RFP requests an Statement of Qualifications of no more than twenty (12) pages. Are you able to quickly clarify the page count? Also, does that page count include resumes or staff bios?

City Response:

The sentence should read that the RFP in total should be no more than 12 pages. The count includes resumes and staff bios.

For additional questions contact the RFP Project Manager Rebecca McCrary at ramccrary@everettwa.gov.