
INTERNAL SERVICE

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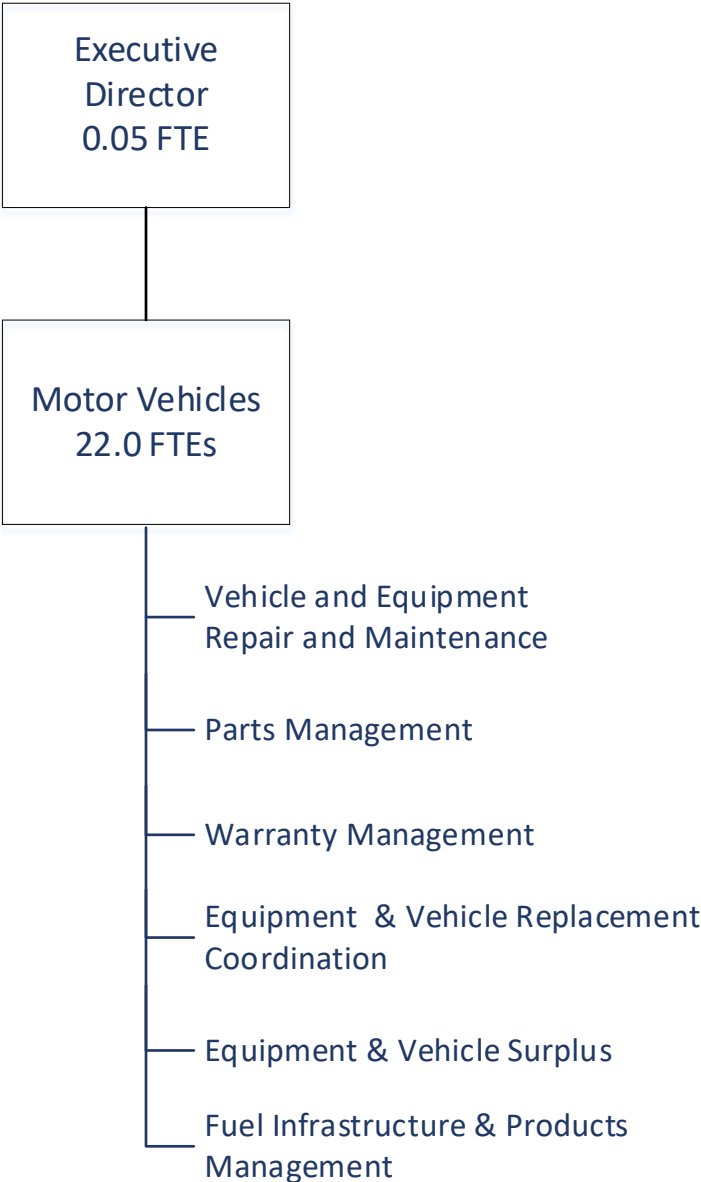
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Motor Vehicle Department

FUND 501

OVERVIEW

The Motor Vehicle Department (MVD) maintains the City’s vehicles and associated equipment in a safe and efficient manner at a cost comparable to private enterprise. MVD also controls and maintains the City’s fueling operations.



ACTIVITY

Motor Vehicle Operations

ACTIVITY BUDGET SUMMARY	AMOUNT
Labor	\$ 2,667,974
M&O/Capital Outlay	4,215,795
Total Expenditures	\$ 6,883,769
Revenue Offset	(6,534,363)
Net Cost (expenditures less revenue)	\$ 349,406
Budgeted FTEs	22.05

PRIMARY CITY PRIORITY



DESCRIPTION

Motor Vehicle Operations supports safe and efficient operations and maintenance of the City’s approximate 900 vehicles and equipment through:

- Tracking and performing scheduled maintenance according to manufacturers’ instructions and industry best practices
- Performing non-scheduled repairs on broken or failing equipment
- Recovering warranty funds when possible
- Maintaining and repairing the City’s fueling sites and fueling infrastructure
- Writing vehicle and equipment specifications
- Creating, maintaining, and storing records for the City fleet
- Procuring, storing, organizing, and issuing parts and supplies for the City fleet


2021 ACCOMPLISHMENTS




- Expanded the City’s alternative fuel fleet by purchasing a Ford E-Transit cargo van
- Upgraded Faster fleet management software to version 7, which enables the 10-year vehicle and equipment replacement plan to be created

2022 GOALS & WORK PLAN

CITY PRIORITY	GOAL	WORK PLAN
	Continue to prioritize emergency response vehicle maintenance and repairs	<ul style="list-style-type: none"> • Perform scheduled maintenance activities • Maintain on-hand parts availability
	Revise maintenance schedule to use resources efficiently	<ul style="list-style-type: none"> • Schedule repairs during low use periods • Perform snow removal equipment upgrades and maintenance off-season

PERFORMANCE MEASURES

		TARGET	2019	2020	2021 EST.	2022 EST.
	Technician labor utilization rate (annual actual work hours)	1,670 average work hours billed per technician	1,668	1,557	1,650	1,650

WORKLOAD MEASURES		2019	2020	2021 EST.	2022 EST.
	Ratio of technician (FTE) to vehicles/equipment	1/71	1/75	1/75	1/75*
	Number of work orders completed	5,450	4,162	5,200	5,200
	Number of parts issued	55,668	43,165	50,000	55,000

*12 of 13 positions filled

POSITION SUMMARY

POSITION TITLE	FTE	POSITION TITLE	FTE
Executive Director	0.05	Vehicle Maintenance Manager	1.0
Fleet Program Manager	0.5	Supervisor II	2.0
Buyer	2.0	Mechanic/Technician	10.0
Service Worker	3.0	Fleet Warranty Specialist	1.0
Parts Storekeeper	1.0	Office Assistant	0.5
Accounting Technician	1.0		

REVENUE DESCRIPTION

The Motor Vehicle Department (MVD) bills departments and other partner governmental agencies on a monthly basis for services provided. Services provided are preventative maintenance, general repairs, new vehicle in-service costs, parts and fuel support and costs, accident repair costs, and equipment purchasing. Other sources of revenue include equipment surplus, warranty recovery, fuel resale, P-Card rebates, interest, warranty, and insurance recovery.

THREE-YEAR PERSONNEL TABLE

OCCUPATION CODE	TITLE	2020	2021	2022
6813	Fleet Program Manager	0.5	0.5	0.5
6810	Vehicle Maintenance Manager	1.0	1.0	1.0
6004	Executive Director	0.05	0.05	0.05
2310	Accounting Technician	1.0	1.0	1.0
2390	Office Assistant	0.5	0.5	0.5
4549	Fleet Warranty Specialist	1.0	1.0	1.0
4547	Vehicle Parts Storekeeper	1.0	1.0	1.0
1260	Buyer	2.0	2.0	2.0
3690	Equipment Mechanic	10.0	10.0	10.0
3710	Equipment Service Worker	3.0	3.0	3.0
2460	Supervisor II	2.0	2.0	2.0
	TOTAL FTEs	22.05	22.05	22.05

BUDGET CHANGES

This schedule includes labor changes from the 2021 Original Budget to the 2022 Proposed Budget. It may also include specific changes to M&O or capital outlay. It excludes labor cost changes related to cost-of-living, step increases, employee benefits, most position upgrades or reclasses, and routine adjustments to M&O.

FTE	Item	Labor Amount	M & O Amount	Total
	Increase differential pay for employees working outside regular business hours	\$ 43,185		\$ 43,185
0.00	Total	\$ 43,185	\$ -	\$ 43,185

BUDGETED EXPENDITURES

	2020	2021	2021	2021	2022
	Actual	Adopted Budget	As Amended 5/5/2021	Estimate	Proposed Budget
Fund 501: Motor Vehicle Division					
Program 000: Fleet Services					
Resources					
Beginning Balance	\$ 2,331,217	\$ 1,207,421	\$ 1,207,421	\$ 2,193,573	\$ 2,340,728
Charges for Service General Govt	1,741,870	1,943,730	1,943,730	1,787,498	1,803,850
Charges for Service Other Funds	3,947,889	4,236,200	4,236,200	4,276,455	4,339,500
Charges for Service Outside Entities	143,980	351,000	351,000	188,989	200,650
Interest Earnings	24,037	9,655	9,655	16,542	9,776
Miscellaneous Income	17,636	17,000	17,000	17,000	17,000
Accident Reimbursements	113,122	116,100	116,100	114,797	119,000
Grant Revenue	50,311	-	-	-	-
Transfers In	2,983	-	-	-	-
Sale of Assets/Junk Salvage	4,087	1,000	1,000	1,000	2,000
Total Available	\$ 8,377,132	\$ 7,882,106	\$ 7,882,106	\$ 8,595,854	\$ 8,832,504
Expenditures					
Salaries & Benefits	\$ 2,437,249	\$ 2,544,824	\$ 2,544,824	\$ 2,360,734	\$ 2,667,974
Fuel	1,223,915	2,400,000	2,400,000	1,680,076	1,800,000
Parts Purchased	1,378,594	1,700,200	1,700,200	1,260,118	1,400,000
M & O	608,606	614,950	614,950	341,622	374,150
Capital Outlays	-	15,000	15,000	15,000	10,000
Interfund Charges	475,195	510,421	516,874	537,576	508,661
Transfer to Reserves - Program 005	60,000	60,000	60,000	60,000	65,000
Total Expenditures	\$ 6,183,559	\$ 7,845,395	\$ 7,851,848	\$ 6,255,126	\$ 6,825,785
Ending Balance	\$ 2,193,573	\$ 36,711	\$ 30,258	\$ 2,340,728	\$ 2,006,719
Program 005: MVD Equipment Reserve					
Resources					
Beginning Balance	\$ 130,971	\$ 72,048	\$ 72,048	\$ 192,995	\$ 193,583
Transfers In	60,000	60,000	60,000	60,000	65,000
Interest Earnings	2,024	588	588	588	595
Total Available	\$ 192,995	\$ 132,636	\$ 132,636	\$ 253,583	\$ 259,178
Expenditures					
Capital Outlays	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000
Total Expenditures	\$ -	\$ 60,000	\$ 60,000	\$ 60,000	\$ 65,000
Ending Balance	\$ 192,995	\$ 72,636	\$ 72,636	\$ 193,583	\$ 194,178
Program 006: Fuel Infrastructure					
Resources					
Beginning Balance	\$ 159,615	\$ 217,553	\$ 217,553	\$ 168,842	\$ 15,992
Charges for Services	41,746	47,755	47,755	46,410	40,230
Interest Earnings	2,071	1,740	1,740	1,740	1,762
Total Available	\$ 203,432	\$ 267,048	\$ 267,048	\$ 216,992	\$ 57,984
Expenditures					
M & O	\$ 25,325	\$ 7,000	\$ 7,000	\$ 20,000	\$ 22,500
Capital Outlays	9,265	181,000	181,000	181,000	35,484
Total Expenditures	\$ 34,590	\$ 188,000	\$ 188,000	\$ 201,000	\$ 57,984
Ending Balance	\$ 168,842	\$ 79,048	\$ 79,048	\$ 15,992	\$ -
2022 Budget Appropriation - Fund 501 Total					\$ 9,149,666

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Self-Insurance

FUND 503

OVERVIEW

The Self-Insurance fund includes five separate programs: Workers’ Compensation, Tort Liability, Property/Casualty Insurance Premiums, Unemployment Compensation, and the Culmback Dam self-insurance fund. This fund pays all costs of self-insurance for workers’ compensation, unemployment compensation, liabilities arising out of torts, and any liability arising out of the Culmback Dam operations.

ACTIVITIES

Workers’ Compensation

ACTIVITY BUDGET SUMMARY	AMOUNT
Total Expenditures	\$ 2,875,000
Revenue Offset	(2,683,379)
Net Cost (expenditures less revenue)	\$ 191,621

PRIMARY CITY PRIORITY



Responsive & responsible government

DESCRIPTION

The Workers’ Compensation program fulfills the City’s self-insurer obligations of the State Industrial Insurance Act. It provides for the payment of Workers’ Compensation benefits and related expenses. The City became a self-insurer in 1978.

Tort Liability

ACTIVITY BUDGET SUMMARY	AMOUNT
Total Expenditures	\$ 1,850,000
Revenue Offset	(1,058,353)
Net Cost (expenditures less revenue)	\$ 791,647

PRIMARY CITY PRIORITY



Responsive & responsible government

DESCRIPTION

The Tort Liability program provides for the payment of claims, judgments, and related expenses arising out of torts. These payments are amounts within the City’s self-insured retention (SIR), or not covered by insurance. The City became a self-insurer in 1955.

Property/Casualty Insurance Premiums

ACTIVITY BUDGET SUMMARY	AMOUNT
Total Expenditures	\$ 5,449,500
Revenue Offset	(5,485,110)
Net Cost (expenditures less revenue)	\$ (35,610)

PRIMARY CITY PRIORITY



Responsive & responsible government

DESCRIPTION

The Property/Casualty Insurance Premium program provides for the payment of property, casualty and miscellaneous insurance premiums.

Unemployment Compensation

ACTIVITY BUDGET SUMMARY	AMOUNT
Total Expenditures	\$ 200,000
Revenue Offset	(91,221)
Net Cost (expenditures less revenue)	\$ 108,779

PRIMARY CITY PRIORITY



Responsive & responsible government

DESCRIPTION

The Unemployment Compensation program pays the actual benefit cost for unemployment claims filed by eligible current and former City employees. This program reimburses the State on a quarterly basis for unemployment claims. The City became a reimbursable employer in 1978.

George Culmback Dam

ACTIVITY BUDGET SUMMARY	AMOUNT
Total Expenditures	\$ 0
Revenue Offset	0
Net Cost (expenditures less revenue)	\$ 0

PRIMARY CITY PRIORITY



Responsive & responsible government

DESCRIPTION

The Culmback Dam fund was created in 1979 by mutual agreement with Snohomish County PUD No. 1 to self-insure the primary layer of liability insurance (\$500,000) for liability arising out of dam operations. Due to insurance market conditions over time, the PUD and the City have increased the self-insured retention level and have increased the reserve balance accordingly.

REVENUE DESCRIPTION

Revenue sources include contributions from Proprietary and General Government funds through interfund assessments, claim recoveries (Program 000-Workers' Compensation), interest earnings, and other miscellaneous revenue.

BUDGETED EXPENDITURES

	2020	2021	2021	2021	2022
	Actual	Adopted	As Amended	2021	Proposed
Fund 503 - Self Insurance Fund		Budget	5/5/2021	Estimate	Budget
Program 000 - Workers Comp. Self-Ins.					
Resources					
Beginning Balance	\$ 2,619,167	\$ 1,570,529	\$ 1,570,529	\$ 2,731,424	\$ 3,337,908
Interfund Revenue - General Fund	1,080,156	1,262,135	1,262,135	1,262,135	750,000
Interfund Revenue - Other Funds	1,510,224	1,713,827	1,713,827	1,713,826	1,700,000
Claims Recovery	-	-	-	725,577	180,000
Miscellaneous Revenue	37,572	50,000	50,000	-	20,000
Interest Earnings	36,336	18,564	18,564	20,000	33,379
Total Available	\$ 5,283,455	\$ 4,615,055	\$ 4,615,055	\$ 6,452,962	\$ 6,021,287
Expenditures					
Workers Comp Administration	\$ 421,775	\$ 556,500	\$ 556,500	\$ 556,500	\$ 500,000
Medical Claims	899,013	1,219,643	1,219,643	1,219,643	1,000,000
Time Loss	1,049,105	1,044,911	1,044,911	1,044,911	1,100,000
Permanent/Partial Disability Payments	182,138	294,000	294,000	294,000	275,000
Total Expenditures	\$ 2,552,031	\$ 3,115,054	\$ 3,115,054	\$ 3,115,054	\$ 2,875,000
Ending Balance	\$ 2,731,424	\$ 1,500,001	\$ 1,500,001	\$ 3,337,908	\$ 3,146,287
Program 141 - Tort Liability					
Resources					
Beginning Balance	\$ 5,762,020	\$ 5,561,631	\$ 5,561,631	\$ 5,720,771	\$ 5,291,647
Intfnd Svc Chgs-Gen Govt Claims	606,504	437,340	437,340	437,340	522,506
Intfnd Svc Chgs-Other Fds Claims	443,868	306,536	306,536	306,536	482,931
Interest Earnings	53,359	44,493	44,493	27,000	52,916
Miscellaneous Revenue	880	-	-	-	-
Total Available	\$ 6,866,631	\$ 6,350,000	\$ 6,350,000	\$ 6,491,647	\$ 6,350,000
Expenditures					
Professional Services	\$ 232,999	\$ 600,000	\$ 600,000	\$ 450,000	\$ 600,000
Judgments and Settlements	912,861	1,250,000	1,250,000	750,000	1,250,000
Total Expenditures	\$ 1,145,860	\$ 1,850,000	\$ 1,850,000	\$ 1,200,000	\$ 1,850,000
Ending Balance	\$ 5,720,771	\$ 4,500,000	\$ 4,500,000	\$ 5,291,647	\$ 4,500,000

BUDGETED EXPENDITURES - CONTINUED

	2020 Actual	2021 Adopted Budget	2021 As Amended 5/5/2021	2021 Estimate	2022 Proposed Budget
Fund 503 - Self Insurance Fund					
Program 502 - Insurance Premiums					
Resources					
Beginning Balance	\$ (74,692)	\$ (184,785)	\$ (184,785)	\$ (192,977)	\$ 214,390
Intfnd Svc Chgs-Gen Govt Premiums	1,133,412	1,455,265	1,759,863	1,759,863	1,972,994
Intfnd Svc Chgs-Otr Fds Premiums	2,106,492	2,938,518	3,022,504	3,022,504	3,512,116
Total Available	\$ 3,165,212	\$ 4,208,998	\$ 4,597,582	\$ 4,589,390	\$ 5,699,500
Expenditures					
Premium Payments	\$ 3,358,189	\$ 3,958,998	\$ 4,347,582	\$ 4,375,000	\$ 5,449,500
Total Expenditures	\$ 3,358,189	\$ 3,958,998	\$ 4,347,582	\$ 4,375,000	\$ 5,449,500
Ending Balance	\$ (192,977)	\$ 250,000	\$ 250,000	\$ 214,390	\$ 250,000
Program 601 - Unemployment Comp.					
Resources					
Beginning Balance	\$ 305,382	\$ 401,431	\$ 401,431	\$ 508,366	\$ 253,724
Interfund Revenue - General Fund	188,458	20,600	20,600	20,600	68,178
Interfund Revenue - Other Funds	63,422	7,763	7,763	7,763	20,506
Grant Revenue	292,443	-	-	-	-
Interest Earnings	2,933	3,210	3,210	-	2,537
Total Available	\$ 852,638	\$ 433,004	\$ 433,004	\$ 536,729	\$ 344,945
Expenditures					
Unemployment Expenses	\$ 344,272	\$ 283,005	\$ 283,005	\$ 283,005	\$ 200,000
Total Expenditures	\$ 344,272	\$ 283,005	\$ 283,005	\$ 283,005	\$ 200,000
Ending Balance	\$ 508,366	\$ 149,999	\$ 149,999	\$ 253,724	\$ 144,945
Program 602 - Culmback Dam Self-Ins.					
Resources					
Beginning Balance	\$ 3,271,080	\$ 3,322,068	\$ 3,322,068	\$ 3,312,391	\$ 3,340,391
Interest Earnings	41,311	26,577	26,577	28,000	33,404
Total Available	\$ 3,312,391	\$ 3,348,645	\$ 3,348,645	\$ 3,340,391	\$ 3,373,795
Expenditures					
Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Balance	\$ 3,312,391	\$ 3,348,645	\$ 3,348,645	\$ 3,340,391	\$ 3,373,795
2022 BUDGET APPROPRIATION - FUND 503 TOTAL					\$ 21,789,527

Information Technology Reserve Fund

FUND 505

OVERVIEW

The Information Technology Reserve fund accounts for information technology maintenance, which includes paying the annual costs associated with software, hardware, and various other forms of maintenance and licensing associated with line of business and enterprise systems.

This reserve fund also pays for computer and technology replacements including City desktop and mobile computing assets, servers, storage, networks, and data center infrastructure as well as for new initiatives that are not part of a standard maintenance and replacement program.

ACTIVITY

Information Technology Reserve

ACTIVITY BUDGET SUMMARY	AMOUNT
Total Expenditures	\$ 3,726,338
Revenue Offset	(3,684,946)
Net Cost (expenditures less revenue)	\$ 41,392

PRIMARY CITY PRIORITY



Responsive & responsible government

2021 ACCOMPLISHMENTS

- Provided \$3,197,060 in funding to support technology maintenance, replacement, and special projects

2022 GOALS & WORK PLAN

See Information Technology Fund 015

REVENUE DESCRIPTION

The Information Technology Reserve is funded by interdepartmental revenues. Computing device counts and full-time equivalent staffing counts provide the primary basis for the amounts charged to each department.

BUDGETED EXPENDITURES

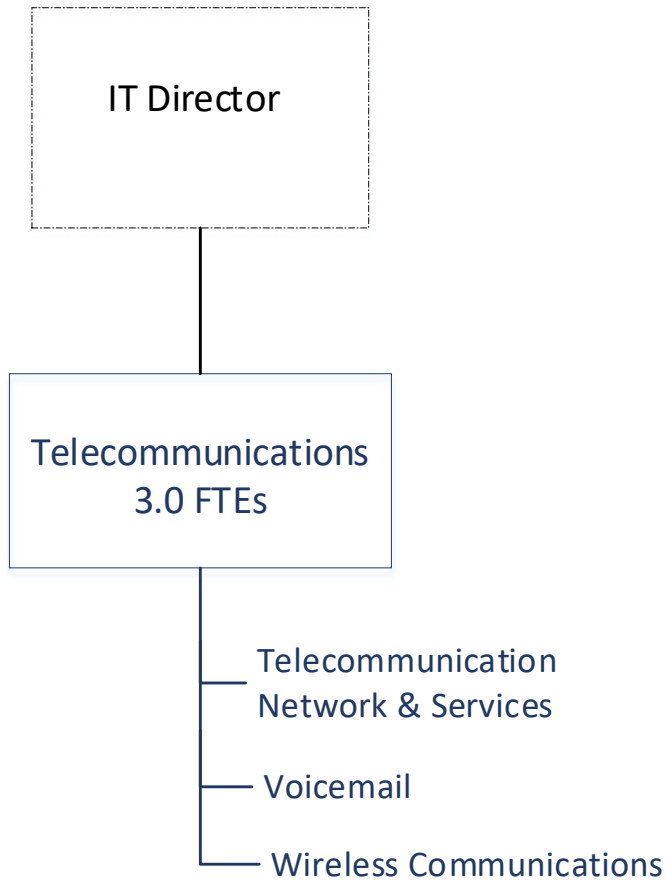
	2020	2021	2021	2021	2022
	Actual	Adopted Budget	As Amended 5/5/2021	Estimate	Proposed Budget
Fund 505: Information Technology Reserve					
Resources					
Beginning Balance	\$ 2,423,396	\$ 1,865,424	\$ 1,953,517	\$ 2,182,559	\$ 1,869,867
Maintenance Contracts	2,022,672	2,155,370	2,155,370	2,155,370	2,610,245
PC Replacement Account	360,073	307,338	307,338	307,338	399,140
Technology Refresh Account	177,419	398,264	398,264	398,264	413,907
Special Projects Account	113,493	-	-	-	245,604
Transfer In	40,316	-	-	-	-
Other Miscellaneous	40,151	29,846	29,846	23,396	16,050
Grant Revenue	274,521	-	-	-	-
Total Available	\$ 5,452,041	\$ 4,756,242	\$ 4,844,335	\$ 5,066,927	\$ 5,554,813
Expenditures					
Maintenance Contracts Exp	\$ 1,978,261	\$ 2,010,396	\$ 2,010,396	\$ 2,163,891	\$ 2,580,831
PC Replacement Account Exp	494,354	222,180	222,180	204,374	293,299
Technology Replacement Account Exp	505,635	602,197	602,197	557,541	596,100
Special Projects Account Exp	291,232	104,200	271,254	271,254	256,108
Total Expenditures	\$ 3,269,482	\$ 2,938,973	\$ 3,106,027	\$ 3,197,060	\$ 3,726,338
Ending Balance	\$ 2,182,559	\$ 1,817,269	\$ 1,738,308	\$ 1,869,867	\$ 1,828,475
2022 Budget Appropriation					\$ 5,554,813

Telecommunications Fund

FUND 507

OVERVIEW

The Telecommunications fund provides state-of-the-art telecommunications services to all departments, thereby enhancing residents' accessibility to City government.



ACTIVITY

Telecommunications

ACTIVITY BUDGET SUMMARY	AMOUNT
Labor	\$ 444,135
M&O/Capital Outlay	830,676
Total Expenditures	\$ 1,274,811
Revenue Offset	(1,059,327)
Net Cost (expenditures less revenue)	\$ 215,484
Budgeted FTEs	3.0

PRIMARY CITY PRIORITY



Responsive &
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DESCRIPTION

Telecommunications is primarily responsible for delivering telecommunications services. Examples of these services include:

- Managing the citywide telecommunications network, including equipment, service, long distance, voice, voice messaging, television services, and video conferencing
- Maintaining and managing citywide cellular telephones, smartphones, data cards, pagers, and accessory inventory
- Managing service and equipment bills, rate plans, and optimizing based on usage

2022 GOALS & WORK PLAN

See Information Technology Department Fund 015

PERFORMANCE MEASURES

See Information Technology Department Fund 015

POSITION SUMMARY

POSITION TITLE	FTE	POSITION TITLE	FTE
Network Systems Analyst	2.0	Administrative Coordinator	1.0

REVENUE DESCRIPTION

Telecommunications is funded by interdepartmental revenues. The number of network ports and lines of service assigned provides the basis for the amount charged to each department.

THREE-YEAR PERSONNEL TABLE

OCCUPATION CODE	TITLE	2020	2021	2022
6055	Information Technology Manager	1.0	0.0	0.0
6302	Administrative Coordinator	0.0	1.0	1.0
1410	Network Systems Analyst	2.0	2.0	2.0
2015	Telecommunications Assistant	1.0	0.0	0.0
	TOTAL FTEs	4.0	3.0	3.0

BUDGET CHANGES

This schedule includes labor changes from the 2021 Original Budget to the 2022 Proposed Budget. It may also include specific changes to M&O or capital outlay. It excludes labor cost changes related to cost-of-living, step increases, employee benefits, most position upgrades or reclasses, and routine adjustments to M&O.

FTE	Item	Labor Amount	M & O Amount	Total
	Add back student day laborer (temporarily eliminated in 2021)	\$ 16,125	\$ -	\$ 16,125
	Total	\$ 16,125	\$ -	\$ 16,125

BUDGETED EXPENDITURES

	2020	2021	2021	2021	2022
	Actual	Adopted Budget	As Amended 5/5/2021	Estimate	Proposed Budget
Fund 507: Telecommunications					
Resources					
Beginning Balance	\$ 685,817	\$ 640,488	\$ 640,488	\$ 931,176	\$ 779,460
Interfund Revenue	1,142,021	1,114,133	1,114,133	1,114,133	1,050,007
Miscellaneous	7,909	2,438	2,438	2,438	2,000
Grant Revenue	28,277	-	-	-	-
Interest Earnings	10,851	8,190	8,190	8,190	7,320
Total Available	\$ 1,874,875	\$ 1,765,249	\$ 1,765,249	\$ 2,055,937	\$ 1,838,787
Expenditures					
Salaries & Benefits	\$ 406,069	\$ 420,617	\$ 420,617	\$ 396,495	\$ 444,135
M & O	14,833	6,548	6,548	7,455	10,344
Pagers	6,448	239	239	3,279	239
Cellular Telephone Service	63,955	65,124	65,124	22,209	47,987
Network Maintenance Agreements	56,394	71,282	71,282	114,636	100,408
T-1 Spans	124,097	207,684	207,684	143,345	135,580
Network Operating Costs	124,896	145,946	145,946	139,061	132,678
Installation Charges	-	18,018	18,018	-	9,360
Long Distance Service	11,083	13,874	13,874	10,190	14,137
Business/Data/Radio Service	72,206	79,525	79,525	78,276	75,525
Tools/Telephone Supplies	13,723	32,216	32,216	5,487	16,736
Interfund Services & Charges	45,482	40,848	43,252	43,252	50,962
New/Replacement Equipment	4,513	66,036	66,036	46,682	66,720
Capital Outlay	-	300,000	300,000	266,112	170,000
Total Expenditures	\$ 943,699	\$ 1,467,957	\$ 1,470,361	\$ 1,276,478	\$ 1,274,811
Ending Balance	\$ 931,176	\$ 297,292	\$ 294,888	\$ 779,460	\$ 563,976
2022 Budget Appropriation					\$ 1,838,787

Health Benefits Reserve

FUND 508

OVERVIEW

The Health Benefits Reserve fund provides employee self-insured medical, vision, prescription, and dental benefits.

ACTIVITY

Health Benefits



ACTIVITY BUDGET SUMMARY	AMOUNT
Total Expenditures	\$ 18,455,280
Revenue Offset	(16,609,866)
Net Cost (expenditures less revenue)	\$ 1,845,414

PRIMARY CITY PRIORITY



Responsive &
responsible
government

2022 GOALS & WORK PLAN

CITY PRIORITY	GOAL	WORK PLAN
	Increase engagement in City-sponsored clinic	<ul style="list-style-type: none"> Provide continuing education for employees regarding Clinic benefits Work with the employee Whole Health Council to increase awareness and maximize use of the clinic
	Increase migration to Consumer Driven Health Plan	<ul style="list-style-type: none"> Provide continuing education for employees regarding the benefits of the Consumer Driven Health Plan and associated HRA/VEBA

REVENUE DESCRIPTION

This fund receives employee and employer contributions, COBRA payments, insurance recoveries, and interest earnings.

BUDGETED EXPENDITURES

	2020	2021	2021	2021	2022
	Actual	Adopted Budget	As Amended 5/5/2021	Estimate	Proposed Budget
Fund 508: Health Benefits Reserve					
Resources					
Beginning Balance	\$ 9,229,416	\$ 10,593,098	\$ 10,593,098	\$ 9,533,048	\$ 8,482,077
COBRA Administrative Fee	5,537	10,000	10,000	7,500	7,500
Interest Earnings	111,779	90,000	90,000	90,000	86,000
COBRA Premiums	275,303	448,500	448,500	400,000	400,000
Insurance Recovery	590,652	-	-	-	-
Interfund Contribution	14,361,859	14,183,358	14,183,358	14,640,000	14,323,047
Employee Trust Contribution	1,232,253	1,242,303	1,242,303	1,105,000	1,793,319
Judgemnt/Settlement	9,312	-	-	-	-
Miscellaneous Revenue	37,847	-	-	-	-
Transfers In	-	-	-	-	-
Total Available	\$ 25,853,958	\$ 26,567,259	\$ 26,567,259	\$ 25,775,548	\$ 25,091,943
Expenditures					
M & O	\$ 7,805	\$ 8,000	\$ 8,000	\$ 17,000	\$ 5,000
Professional Services	1,898,645	2,094,214	2,094,214	1,419,762	1,704,771
Health Benefits	14,414,460	16,696,389	16,696,389	15,856,709	16,745,509
Total Expenditures	\$ 16,320,910	\$ 18,798,603	\$ 18,798,603	\$ 17,293,471	\$ 18,455,280
Ending Balance Before Reserves	\$ 9,533,048	\$ 7,768,656	\$ 7,768,656	\$ 8,482,077	\$ 6,636,663
Less Incurred But Not Reported (IBNR)	2,641,094	2,936,183	2,936,183	2,509,912	2,686,283
Less Claims Contingency Reserve	2,641,094	2,936,183	2,936,183	2,509,912	2,686,283
Ending Balance	\$ 4,250,860	\$ 1,896,290	\$ 1,896,290	\$ 3,462,253	\$ 1,264,098
2022 Budget Appropriation					\$ 25,091,943