

HAZARDOUS TREE REMOVAL CHECKLIST

INSTRUCTIONS → Submit the following items listed in the checklist below. Online submittal via the [Permitting Portal](#) is preferred. Hard copies may be submitted by mail or in person however, digital files of all hard copies will be required to be submitted. No fees are required for this application.

NOTE: *This application is for hazard tree removal requests within critical areas and/or their required buffers. The removal of hazard trees from critical areas and/or their required buffers is subject to replanting of native trees to maintain critical area and buffer functions in accordance with [EMC 19.37.060.B.3.b](#).*

[Online Submittal Instructions](#)

[Hard Copy \(paper\) Submittal Instructions](#)

1) <input type="checkbox"/> Land Use Application	The Land Use Application must be filled out completely and signed by the owner, applicant, or primary contact.
2) <input type="checkbox"/> Site Plan or Aerial Photo	Provide a site plan and/or aerial photo identifying the location of the hazardous tree(s) to be removed. For each tree removed, two native trees must be planted somewhere within the critical area or its buffer on the property. The plan must show where the replacement trees will be planted and the number, type, and size of replacement trees.
3) <input type="checkbox"/> Photos	Submit photos of the tree(s) to be removed. If multiple trees are requested for removal, please label clearly with the corresponding site plan.

If this checklist or any of the items above are not included with your application submittal, your application may be deemed “incomplete” and returned to you in accordance with [EMC Title 15.01](#).