

## **Permit Services Self-Serve Resource Guide:** *Quick links to the many available tools used in permitting*

### **General Permitting Information: Permit Services Webpage**

Webpage: [everettwa.gov/permits](http://everettwa.gov/permits)

What can be found here:

- Permit Services hours of operation, address, contact information
- Permit applications – fillable PDFs & links to select permits that can be applied for online
- Checklists & handouts for common types of construction projects
- Permit fee schedules
- Inspection scheduling Information
- Outline of the overall permitting process with current review timelines
- Appointment booking link (virtual & in-person appointments)
- Quick links to other frequently visited webpages associated with permitting, including [Planning](#), the [Design & Construction Standards](#), and the [Everett Municipal Code](#).
- Frequently Asked Questions (FAQs) at bottom of page are a great place to start with your questions.

### **City's Mapping & GIS Information: MapEverett**

Webpage: [everettwa.gov/mapeverett](http://everettwa.gov/mapeverett)

What can be found here:

- City addresses, buildings, city limits, utility jurisdictional boundaries
- Utility GIS data for water, sewer, and storm within City of Everett jurisdiction
- Aerial images from 2001 to 2015 and streets base map
- Measurement tools for length and area
- Make exhibits and print to scale

### **Digital Records Center: Laserfiche**

Webpage: [everettwa.gov/DigitalRecords](http://everettwa.gov/DigitalRecords)

Under Real Property Information, click on [Address Search](#)

What can be found here:

- Archived permit records for approved permits that have been closed or finalized.
- Note that building permit plan sets for commercial and multi-family buildings are available from 1950 to present and plans for single family residences are available from 2014 to present.

## Online Permitting Portal: eTRAKiT

Webpage: [onlinepermits.everettwa.gov](https://onlinepermits.everettwa.gov)

For best results using eTRAKiT, use Microsoft Edge as your web browser.

What can be found here:

- Create a contractor or public user account to search permits, apply for land use projects and construction permits, check the status of permits under review, and manage issued permits while in construction, including scheduling required inspections, requesting permit extensions and getting real-time inspection results.

## Permit Services Frequently Asked Questions (FAQs)

Webpage: [everettwa.gov/PermitFAQ](https://everettwa.gov/PermitFAQ) (located at the bottom of the Permit Services webpage)

What can be found here:

- Frequently asked questions about permitting and the process. Permit Services suggests reading through these FAQs prior to contacting Permit Services staff for general questions.

## Planning Division Webpage

Webpage: [everettwa.gov/planning](https://everettwa.gov/planning)

What can be found here:

- Planning Division contact information
- Link to the [Zoning Code](#)
- Land Use Applications/Handouts
- Land Use Fee Schedules
- Announcements
- List of Active Projects
- Code Amendments

**Still have questions? Contact Permit Services on-duty staff members at the contacts below:**



3200 Cedar Street  
Everett, WA 98201



425.257.8810  
8am-12pm, 1pm-3pm



PermitServices@everettwa.gov  
[everettwa.gov/permits](https://everettwa.gov/permits)