
SPECIAL REVENUES

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MOTOR VEHICLE AND EQUIPMENT REPLACEMENT FUND 126

MISSION STATEMENT

Provide funding for the replacement of the City of Everett’s motor vehicle and equipment inventory.

SUMMARY

Expenditure Budget	\$1,380,562	FTE's	0.0
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REVENUE DESCRIPTION

The General Fund contributes annually to the motor vehicle and equipment replacement fund on behalf of the General Government departments. Non-General Government departments purchase their vehicles and equipment directly from their own funds. Other sources of revenue include but are not limited to interest, insurance recoveries, sale of scrap, and sale of retired motor vehicles and equipment.

INVENTORY OF SERVICES

DEPARTMENT 126/Motor Vehicle and Equipment Replacement ACTIVITY 1 - General Government Vehicle & Equipment Replacement

CAPITAL OUTLAY	\$1,216,000
TOTAL COST	\$1,216,000
TOTAL FTEs	0

DESCRIPTION

- Builds a reserve for general government vehicle and equipment replacements
- Provides long-term general government vehicle and equipment replacement planning in order to estimate resources needed for future replacements
- Works with the Motor Vehicle Division (MVD) to evaluate vehicles and equipment for replacement

EXPECTED RESULTS

- Timely and reliable information regarding the financial impacts of general government vehicle and equipment replacements
- Adequate resources are available for current year general government vehicle and equipment replacements

INVENTORY OF SERVICES (continued)

DEPARTMENT 126/Motor Vehicle and Equipment Replacement ACTIVITY 2 - MVD Equipment Replacement

CAPITAL OUTLAY	\$164,562
TOTAL COST	\$164,562
TOTAL FTEs	0

DESCRIPTION

- Builds a reserve for future MVD equipment replacement needs
- Provides long-term MVD equipment replacement planning in order to estimate resources needed for future replacements

EXPECTED RESULTS

- Timely and reliable information regarding the financial impacts of MVD equipment replacements
- Adequate resources available for current year MVD equipment replacements

BUDGETED EXPENDITURES

	2013	2014	2014	2014	2015
	Actual	Adopted Budget	As Amended 11/26/2014	Estimate	Adopted Budget
Fund 126: Motor Vehicle/Equip. Repl.					
Program 126: General Gov Vehicle Repl.					
Revenue					
Beginning Balance	6,721,138	5,039,827	6,788,327	6,883,819	4,102,143
Contribution From General Fund/Other	1,313,055	432,281	432,281	387,726	1,762,460
Sale of Capital Assets	18,678	40,000	40,000	28,500	40,000
Interest Earnings	144,077	113,465	113,465	128,173	105,133
Total Available	8,196,948	5,625,573	7,374,073	7,428,218	6,009,736
Expenditures					
Engineering Vehicle Replacement	23,195	75,000	245,000	245,000	-
Police Vehicle Replacement	96,672	548,000	996,000	996,000	492,000
Fire Vehicle Replacement	1,143,257	-	1,130,500	1,170,075	-
Parks Vehicle Replacement	50,005	115,000	115,000	115,000	108,000
Streets Vehicle Replacement	-	550,000	550,000	550,000	366,000
Unanticipated Replacements/Misc	-	250,000	250,000	250,000	250,000
Total Expenditures	1,313,129	1,538,000	3,286,500	3,326,075	1,216,000
Ending Balance	6,883,819	4,087,573	4,087,573	4,102,143	4,793,736
Program 501: MVD Equipment Repl.					
Revenue					
Beginning Balance	224,258	78,737	203,737	207,824	111,929
Transfers In	-	-	-	50,000	50,000
Interest Earnings	4,382	2,751	2,751	4,105	2,633
Total Available	228,640	81,488	206,488	261,929	164,562
Expenditures					
Transfers Out	20,816	81,488	206,488	150,000	164,562
Total Expenditures	20,816	81,488	206,488	150,000	164,562
Ending Balance	207,824	0	0	111,929	0
2015 Budget Appropriation					6,174,298

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HOTEL/MOTEL TAX FUND FUND 138

MISSION STATEMENT

Promote tourism in the City of Everett.

SUMMARY

Expenditure Budget	\$	435,000	FTE's	0.0
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REVENUE DESCRIPTION

The City of Everett imposes a 2% state hotel/motel tax on lodging fees. The funds collected must be used for the promotion of tourism. The fund also earns interest income.

INVENTORY OF SERVICES

DEPARTMENT 138/Hotel/Motel Tax Fund ACTIVITY 1 - Hotel/Motel Taxes

M&O	\$435,000
Revenue Offset	(395,221)
TOTAL COST	\$39,779
TOTAL FTEs	0

DESCRIPTION ■ Promotes tourism by contributing funds to civic events and toward capital funding for venues that hold civic events

EXPECTED RESULTS ■ Contribute \$100,000 to the Everett Public Facilities District to support debt service and operation costs associated with the Everett Events Center

■ Distribute funds to support and promote tourism within the city

■ Maintain a reserve balance adequate to cover one year of fixed obligations

BUDGETED EXPENDITURES

Fund 138: Hotel/Motel Tax	2013	2014	2014	2014	2015
	Actual	Adopted Budget	As Amended 11/26/2014	Estimate	Adopted Budget
Revenue					
Beginning Balance	433,678	378,136	378,136	435,445	328,834
Hotel/Motel Tax	358,776	370,000	370,000	325,000	387,000
Interest Earnings	8,878	8,200	8,200	5,700	8,221
Total Available	801,332	756,336	756,336	766,145	724,055
Expenditures					
Everett Stadium Seating	52,311	52,311	52,311	52,311	-
Economic Development Website Maintenance	121,808	135,000	135,000	135,000	135,000
Grant Recipients	91,768	150,000	150,000	150,000	150,000
Multi-Purpose Facility	100,000	100,000	100,000	100,000	150,000
Total Expenditures	365,887	437,311	437,311	437,311	435,000
Ending Balance	435,445	319,025	319,025	328,834	289,055
2015 Budget Appropriation					724,055

DOWNTOWN IMPROVEMENT FUND 144

MISSION STATEMENT

The Downtown Improvement Fund is established to enhance the quality of life and economic vitality in our City through systematic downtown parking resource management.

SUMMARY

Expenditure Budget	\$ 2,782	FTE's	0.0
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REVENUE DESCRIPTION

Sources of revenue for the Downtown Improvement Fund may include general fund contributions and interest income.

INVENTORY OF SERVICES

DEPARTMENT Fund 144/Downtown Improvements ACTIVITY Downtown Improvements

M&O	\$ 2,782
Revenue Offset	0
NET COST	\$ 2,782
TOTAL FTEs	0

DESCRIPTION ■ A mechanism to reserve funds for downtown improvements

EXPECTED RESULTS ■ Enhance the quality of life and economic vitality of the downtown area

2015 GOALS

- Goal #1 ■ Perform parking utilization survey update
- Goal #2 ■ Improve coordination between public and private parking providers
- Goal #3 ■ Business, property owner and public outreach

- FUTURE TRENDS
- Increased demand for short-term on-street customer parking
 - Increase in residents within the CBD
 - Rapidly changing technology relating to paid parking systems

BUDGETED EXPENDITURES

Fund 144 Downtown Improvement	2013	2014	2014	2014	2015
	Actual	Adopted Budget	As Amended 11/26/2014	Estimate	Adopted Budget
Revenue					
Beginning Balance	3,935	2,054	2,054	2,696	2,737
Interest Income	53	52	52	41	45
Total Available	3,988	2,106	2,106	2,737	2,782
Expenditures					
Miscellaneous	-	2,106	2,106	-	-
Professional Services	-	-	-	-	2,782
Interfund Debt Service	1,292	-	-	-	-
Total Expenditures	1,292	2,106	2,106	-	2,782
Ending Balance	2,696	0	0	2,737	0

2015 Budget Appropriation	2,782
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CUMULATIVE RESERVE - REAL PROPERTY ACQUISITION FUND 145

MISSION STATEMENT

To consolidate City funding for the acquisition of real property.

SUMMARY

Expenditure Budget	\$ 2,057,475	FTE's	0.0
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REVENUE DESCRIPTION

Sources of revenue for Fund 145 include proceeds from the sale and leasing of City property.

INVENTORY OF SERVICES

DEPARTMENT 145/Cumulative Reserve - Real Property Acquisition ACTIVITY 1 - Real Property Acquisition

M&O	\$62,400
CAPITAL OUTLAY	1,995,075
Revenue Offset	(44,500)
NET COST	\$2,012,975
TOTAL FTEs	0

DESCRIPTION

- Provides a mechanism to consolidate City funding for the acquisition of real property
- Pays and manages expenses for all costs associated with the acquisition of real property
- Manages the sale and lease of City property

EXPECTED RESULTS

- Manage the purchase, lease, and sale of real property and all associated costs

BUDGETED EXPENDITURES

	2013	2014	2014	2014	2015
Fund 145: Cum Resv/Real Prop. Acq.	Actual	Adopted Budget	As Amended 11/26/2014	2014 Estimate	Adopted Budget
Revenue					
Beginning Balance	2,024,830	1,575,509	1,575,509	2,029,433	2,012,975
Interest Earnings	42,756	39,000	39,000	39,000	41,000
Right of Way Fees	34,231	3,500	3,500	3,500	3,500
Miscellaneous	-	1,500	1,500	-	-
Total Available	2,101,817	1,619,509	1,619,509	2,071,933	2,057,475
Expenditures					
Land & Building	-	1,570,709	1,570,709	-	1,995,075
M & O	72,384	48,800	48,800	58,958	62,400
Total Expenditures	72,384	1,619,509	1,619,509	58,958	2,057,475
Ending Balance	2,029,433	0	0	2,012,975	-
2015 Budget Appropriation					2,057,475

PROPERTY MANAGEMENT FUND 146

MISSION STATEMENT

The mission of the Property Management Fund is to provide a means by which Administration can manage its commercial space; track the collection of tenant lease receipts and associated operating expenses for the Culmback, the Wall Street and South Precinct Buildings; and maintain reserves for general government maintenance and repair projects.

SUMMARY

Expenditure Budget	\$ 2,906,333	FTE's	0.0
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REVENUE DESCRIPTION

The program is funded from revenues received from tenants of the Wall Street, Culmback, and South Precinct buildings, parking fees, interest income, and contributions from the general fund.

INVENTORY OF SERVICES

DEPARTMENT 146/Facilities & Property Management ACTIVITY 1 - Property Management Fund

M&O	\$837,533
CAPITAL OUTLAY	2,068,800
Revenue Offset	(689,370)
NET COST	\$2,216,963
TOTAL FTEs	0

- DESCRIPTION
- Manages commercial space leased by both internal and external tenants

 - Collects tenant lease receipts

 - Maintains and repairs buildings housing external tenants

 - Manages employee and tenant parking spaces located on City property

- EXPECTED RESULTS
- Provide day-to-day management of the South Precinct, Culmback and Wall Street Buildings

 - Maintain revenues at a level that will provide for the maintenance of these buildings

 - Provide a mechanism to facilitate maintenance and repair projects throughout the system

BUDGETED EXPENDITURES

	2013	2014	2014	2014	2015
	Actual	Adopted Budget	As Amended 11/26/2014	Estimate	Adopted Budget
Fund 146: Property Management					
Revenue					
Beginning Balance	4,333,104	2,973,512	2,973,512	3,773,209	3,082,564
Facilities Lease	694,437	603,200	603,200	580,984	608,872
Parking	17,778	9,800	9,800	9,800	11,800
Grant Revenue	373,824	191,900	191,900	191,900	-
Interest Earnings	86,493	78,865	78,865	78,865	68,698
Transfers In	523,592	840,871	840,871	840,871	868,620
Total Available	6,029,228	4,698,148	4,698,148	5,475,629	4,640,554
Expenditures					
Salaries & Benefits	322	-	-	-	-
M & O	936,734	381,600	381,600	377,100	424,400
Interfund Services & Charges	324,252	297,465	297,465	297,465	337,733
Repairs & Maintenance	285,370	65,900	65,900	106,300	75,400
Capital Outlay	709,341	1,845,600	1,845,600	1,612,200	2,068,800
Total Expenditures	2,256,019	2,590,565	2,590,565	2,393,065	2,906,333
Ending Balance	3,773,209	2,107,583	2,107,583	3,082,564	1,734,221
2015 Budget Appropriation					4,640,554

CUMULATIVE RESERVE FOR PARKS FUND 148

MISSION STATEMENT

To provide funding for special parks projects and programs.

SUMMARY

Expenditure Budget	\$ 462,283	FTE's	0.0
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REVENUE DESCRIPTION

Sources of revenue for Fund 148 may include donations, voluntary mitigation funds, Comcast PEG fees, interest income, lease revenue, and contributions from the general fund.

INVENTORY OF SERVICES

DEPARTMENT 148/Cumulative Reserve for Parks **ACTIVITY** 1 - Cumulative Reserve

M&O	\$0
Revenue Offset	0
NET COST	\$0
TOTAL FTEs	0

DESCRIPTION ■ Accounts for gifts, donations, contributions, and voluntary mitigation funds.
■ Allows for partial offsetting of repair costs, renovations, upgrades, replacements and program development.

EXPECTED RESULTS ■ Entrepreneurial management approach to funding repairs, improving facilities and expanding programs based on cost recovery. Funds will be accounted for and spent for the purpose for which they were received following best practices of accounting and management.

2014
ACCOMPLISHMENT ■ Performed minor swim center repairs and upgrades.

DEPARTMENT 148/Cumulative Reserve for Parks **ACTIVITY** 2 - Maintenance Reserve– Boat Launch, Softball & Soccer

M&O	\$213,027
Revenue Offset	0
NET COST	\$213,027
TOTAL FTEs	0

DESCRIPTION ■ Athletic Field Infrastructure Reserve provides partial funding for capital improvement, renovation and/or replacement of athletic field infrastructure.
■ Boat Launch Maintenance Reserve provides for partial funding for boat launch renovation and replacement.

EXPECTED RESULTS ■ Entrepreneurial management approach to funding repairs and improving facilities. Funds will be accounted for and spent for the purpose for which they were received following best practices of accounting and management.

2014
ACCOMPLISHMENTS ■ Installed Kasch Park synthetic field lighting improvements.

2015 GOAL
 Goal #1 ■ Replace lighting at athletic fields as required.

INVENTORY OF SERVICES (Continued)

DEPARTMENT 148/Cumulative Reserve for Parks **ACTIVITY** 3 - Everett TV Franchise Funds

CAPITAL OUTLAY	\$40,000
Revenue Offset	0
NET COST	\$40,000
TOTAL FTEs	0

DESCRIPTION ■ Everett's only government access channel is offered to more than 50,000 cable TV subscribers in Everett, providing community members with the opportunity to enhance their knowledge and understanding on issues of local significance.

EXPECTED RESULTS ■ Increased public awareness of government including programs, services and functions.
■ Visible government operations and accessible information for residents and businesses.

2014
ACCOMPLISHMENTS ◆ Continued production and broadcast of City Council meetings, Mayor's Update, Legislative Updates and Sound Transit meetings.
◆ Introduced new programming: Pet of the Week, Animal Shelter fundraiser video "SHAKAROO", cultural Arts "Word on the Street", Carl Gipson Mural unveiling, Community Streets Initiative public meetings, Food Done Wright cooking show in partnership with Comcast Arena, and Planning Commission meetings.
◆ Awarded 3rd place for "Street Tunes" and Honorable Mention for "Shakaroo" in Government programming video contest sponsored by National Association of Telecommunications Officers and Advisors (NATOA).
◆ Continued broadcasting Tulalip Tribes programs.

2015 GOALS
 Goal #1 ■ Work with additional City departments and community partners to enhance programming options, including content that can be repurposed for social media.
 Goal #2 ■ Enhance awareness of Everett's government access TV channel.
 Goal #3 ■ Maintain a high level of performance and operation of updated broadcast equipment.
 Goal #4 ■ Continue implementation of the five-year work plan; identify and coordinate Everett Channel's role in emergency management, response and recovery efforts.
 Goal #5 ■ Initiative TV survey to measure view response. :30 second PSA style with a call for action.

FUTURE TRENDS ■ In future years, an aging population will require alternative methods of communication such as that provided through cable government access channels to keep residents informed and involved in government as well as with web-based services such as web-streaming and other social media tools.
■ Develop community partnerships with other government entities.
■ Create new programs involving youth activities and diverse populations to further serve our culturally diverse populations as well as our deaf and hard-of-hearing population.

INVENTORY OF SERVICES (Continued)

DEPARTMENT 148/Cumulative Reserve for Parks **ACTIVITY** 4 - Van Valey House – Long Term Annual Maintenance Reserve

M&O	\$0
Revenue Offset	0
NET COST	\$0
TOTAL FTEs	0

- DESCRIPTION** ■ The Van Valey House was donated to the City by Ed and Betty Morrow in 2002. Per written donation agreement, the Morrow's intent was that the house be maintained, and that it remain in the public domain and retain its historical significance.
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- EXPECTED RESULTS** ■ Preservation and maintenance of this historic register property will provide the public with continued use for community functions, exhibits, classes and programs.
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- FUTURE TRENDS** ■ Increased use of the facility and the age of the historic structure will require continual upgrades and improvements. Increased funding for maintenance will be required and other sources for revenue for maintenance such as endowments will be explored.
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DEPARTMENT 148/Cumulative Reserve for Parks **ACTIVITY** 5- Capital Project Reserve

Capital Outlay	\$209,256
Revenue Offset	0
NET COST	\$209,256
TOTAL FTEs	0

- DESCRIPTION** ■ The Capital Project Reserve is used to assist with the development and construction of minor capital projects, typically costing less than \$50,000.
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- EXPECTED RESULTS** ■ Completion of projects that are new capital investments or capital upgrades to existing infrastructure.
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- 2014 ACCOMPLISHMENTS**
- Completed renovation programs at Lowell Park.
 - Installed bollards on the Interurban Trail in accordance with the City Bicycle Plan.
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- 2015 GOALS**
- Goal #1 ■ Complete Lowell Riverfront Trail to Rotary Park path improvements.
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- FUTURE TRENDS** ■ The capital project reserve will likely be used from time to time to supplement Fund 101, Program 52's funding based on any one year's minor capital project list.
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BUDGETED EXPENDITURES

	2013 Actual	2014 Adopted Budget	2014 As Amended 11/26/2014	2014 Estimate	2015 Adopted Budget
Fund 148 - Parks Reserve					
Program 000- Cumulative Reserve Revenue					
Beginning Balance	(26,421)	16,069	16,069	(26,391)	-
Interest Earnings	-	325	325	-	-
Transfer In	-	-	-	26,391	-
Miscellaneous	30	-	-	-	-
Total Available	(26,391)	16,394	16,394	-	-
Expenditures					
M & O	-	16,394	16,394	-	-
Total Expenditures	-	16,394	16,394	-	-
Ending Balance	(26,391)	0	0	0	0
Program 001 - Maintenance Reserve (Boat launch, Softball & Soccer) Revenue					
Beginning Balance	232,866	212,168	212,168	233,527	211,027
Interest Earnings	4,361	3,500	3,500	2,500	2,000
Total Available	237,226	215,668	215,668	236,027	213,027
Expenditures					
M & O	-	25,000	25,000	25,000	213,027
Transfers Out	3,699	-	-	-	-
Total Expenditures	3,699	25,000	25,000	25,000	213,027
Ending Balance	233,527	190,668	190,668	211,027	0
Program 005 - Maintenance & Ops Reserve Revenue					
Beginning Balance	80,127	81,427	81,427	81,757	83,057
Interest Earnings	1,630	1,300	1,300	1,300	1,300
Total Available	81,757	82,727	82,727	83,057	84,357
Expenditures					
M & O	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Ending Balance	81,757	82,727	82,727	83,057	84,357
Program 006 - New Program Reserve Revenue					
Beginning Balance	31,625	32,049	32,049	31,495	32,095
Interest Earnings	648	625	625	600	600
Transfers In	-	-	-	-	-
Total Available	32,273	32,674	32,674	32,095	32,695
Expenditures					
M & O	778	-	-	-	-
Total Expenditures	778	-	-	-	-
Ending Balance	31,495	32,674	32,674	32,095	32,695

BUDGETED EXPENDITURES (continued)

	2013 Actual	2014 Adopted Budget	2014 As Amended 11/26/2014	2014 Estimate	2015 Adopted Budget
Fund 148 - Parks Reserve					
Program 007 - Capital Project Reserve					
Revenue					
Beginning Balance	280,566	174,566	174,566	283,303	207,256
Interest Earnings	5,803	2,500	2,500	2,500	2,000
Total Available	286,369	177,066	177,066	285,803	209,256
Expenditures					
M & O	3,066	-	-	-	-
Capital Outlay	-	125,000	125,000	78,547	209,256
Total Expenditures	3,066	125,000	125,000	78,547	209,256
Ending Balance	283,303	52,066	52,066	207,256	0
Program 019 - PEG Fees					
Revenue					
Beginning Balance	2,006,416	1,621,416	1,621,416	1,705,468	1,685,468
Interest Earnings	36,632	32,000	32,000	30,000	29,000
Other Misc	8,502	-	-	-	-
Total Available	2,051,550	1,653,416	1,653,416	1,735,468	1,714,468
Expenditures					
M & O	16,043	-	-	-	-
Capital Outlay	330,039	50,000	50,000	50,000	40,000
Total Expenditures	346,082	50,000	50,000	50,000	40,000
Ending Balance	1,705,468	1,603,416	1,603,416	1,685,468	1,674,468
Program 321 - Van Valey House Reserve					
Revenue					
Beginning Balance	83,956	-	-	(3,782)	-
Transfer In	-	-	-	3,782	-
Interest Earnings	1,255	-	-	-	-
Total Available	85,211	-	-	-	-
Expenditures					
M & O	900	-	-	-	-
Capital Outlay	88,092	-	-	-	-
Total Expenditures	88,992	-	-	-	-
Ending Balance	(3,782)	0	0	0	0
Program 322 - Deckmann Property					
Revenue					
Beginning Balance	13,930	14,204	14,204	33,405	34,005
Interest Earnings	458	290	290	600	650
Housing Rental Revenue	19,017	-	-	-	-
Total Available	33,405	14,494	14,494	34,005	34,655
Expenditures					
M & O	-	-	-	-	-
Total Expenditures	-	-	-	-	-
Ending Balance	33,405	14,494	14,494	34,005	34,655
2015 Budget Appropriation - Fund 148 Total					2,288,458

SENIOR CENTER RESERVE FUND 149

MISSION STATEMENT

The cumulative reserve fund of the Carl Gipson Senior Center of Everett provides funding for various services, classes, travel and special events for our 50+ senior membership.

SUMMARY

Expenditure Budget	\$80,021	FTE's	0.0
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REVENUE DESCRIPTION

Sources of revenue for The Carl Gipson Senior Center of Everett's reserve fund include the following:

- Special Events revenue (Holiday Bazaar, Ladies Tea (bi-annually), Octoberfeast, Rummage Sale)
- Facility Rentals
- Private and Public Donations
- Advertising in monthly newsletter (i.e., "Golden Messenger") by private sector
- Computer Class Fees
- Parking Sticker Donations/Garage Parking Fees
- Travel Fees
- Miscellaneous Sales
- Coffee Bar Sales
- 20% of Gift Shop Sales

INVENTORY OF SERVICES

DEPARTMENT 149/Senior Center Reserve ACTIVITY 1 - Senior Center Activities & Special Events

M&O	\$80,021
Revenue Offset	(86,115)
NET REVENUE	(\$6,094)
TOTAL FTEs	0 (See Fund 027)

DESCRIPTION

- Maintains accurate records of miscellaneous sales
- Offers varied day/overnight/van trips
- Holds combined staff/volunteer fundraising events
- Encourages social interaction and volunteer participation

EXPECTED RESULTS

- Stable funding source for senior activities and special events

INVENTORY OF SERVICES (continued)

2014

ACCOMPLISHMENTS

- ◆ Offered a variety of trip destinations, classes and events to attract, encourage and increase baby boomer membership
- ◆ Worked with volunteer coordinator in offering and hosting Saturday dances
- ◆ Increased fundraising events through private donation funds and Octoberfeast events to cover senior center costs not subsidized by general fund
- ◆ Mural painted by local artist of building's namesake (Carl Gipson) in lower-level entryway

2015 GOALS

- Increase partnering with retirement communities to subsidize the cost of special events open to the senior public (such as the annual USO Veterans Day dance and periodic "Meet and Greet" functions)
- Increase revenue through advertising in newsletter, increased facility rental of enlarged multi-purpose room for weddings, reunions and private parties (including organizing new fundraising event called "Bizarre Bazaar"), and increased awareness of special event paid parking below the building
- Update computer lab with more visually enhanced hardware, including upgrading software program from VISTA to Windows 7
- Work closely with Foundation Board with goal of assisting efforts to increase Foundation Fund revenue through fundraisers; also work with Board to increase member awareness of the Foundation Fund as a potential legacy donation site
- Improve both the safety and appearance of the senior center multi-purpose room by replacing tables and seating designed to encourage more social interaction

FUTURE TRENDS

- Increased participation in class and trip activities as "baby boomer" generation comes of age (50+)

BUDGETED EXPENDITURES

	2013	2014	2014	2014	2015
	Actual	Adopted Budget	As Amended 11/26/2014	Estimate	Adopted Budget
Fund 149: Senior Center Reserve					
Revenue					
Beginning Balance	436,564	458,713	458,713	448,485	517,815
Charges for Services	43,406	65,249	65,249	66,640	46,740
Interest Earnings	9,527	11,000	11,000	9,500	7,788
Facility Rental Revenue	5,284	6,550	6,550	5,832	7,000
Private Contributions	3,010	2,594	2,594	12,000	22,105
Miscellaneous Revenue	12,550	43,933	43,933	41,998	2,482
Total Available	510,341	588,039	588,039	584,455	603,930
Expenditures					
M & O	61,856	111,200	111,200	66,640	80,021
Total Expenditures	61,856	111,200	111,200	66,640	80,021
Ending Balance	448,485	476,839	476,839	517,815	523,909
2015 Budget Appropriation					603,930

FUND FOR ANIMALS FUND 151

MISSION STATEMENT

The Fund for Animals is a cumulative reserve fund created to provide funding for animal welfare issues, supplies and capital equipment.

SUMMARY

Expenditure Budget	\$	85,000	FTE's	0.0
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REVENUE DESCRIPTION

Sources of revenues for this fund include donations and interest income.

INVENTORY OF SERVICES

DEPARTMENT 151/Fund for Animals ACTIVITY 1 - Fund for Animals

M&O	\$85,000
Revenue Offset	(74,775)
NET COST	\$10,225
TOTAL FTEs	0

DESCRIPTION

- Collect donations from the public and local businesses
- Coordinate and promotes volunteer fund raising activities through 501(c)(3) "ARF"

EXPECTED RESULTS

- Accurate, timely receipt and deposit of donations, with donor acknowledgment
- Promote volunteer staffed fund-raising activities at both onsite and offsite events

2014 ACCOMPLISHMENTS

- ◆ Continued yearly success in fund raising at Shakaroo event
- ◆ ARF increased their public events and awareness significantly
- ◆ ARF's first signature event, the Golden Paw Gala, was successful and profitable

2015 GOALS

- Goal #1 ■ Supplement medical expenses for spay/neuter clinic
- Goal #2 ■ Continue expansion of outreach activities to raise additional funds for the health and welfare of the shelter animals by facilitating more events at the shelter to bring the community together.
- Goal #3 ■ Develop specific volunteer groups specializing in events, public awareness and fund raising
- Goal #4 ■ Continue increased adoption events during summer months

BUDGETED EXPENDITURES

	2013	2014	2014	2014	2015
Fund 151: Fund for Animals	Actual	Adopted Budget	As Amended 11/26/2014	Estimate	Adopted Budget
Revenue					
Beginning Balance	428,773	430,983	430,983	431,839	421,839
Charges for Services/Merchandise	726	-	-	5,000	5,000
Interest Earnings	8,810	7,795	7,795	8,000	7,775
Private Contributions	73,312	50,000	50,000	62,000	62,000
Total Available	511,621	488,778	488,778	506,839	496,614
Expenditures					
M & O	79,782	85,000	85,000	85,000	85,000
Total Expenditures	79,782	85,000	85,000	85,000	85,000
Ending Balance	431,839	403,778	403,778	421,839	411,614
2015 Budget Appropriation					496,614

BUDGETED EXPENDITURES

	2013	2014	2014	2014	2015
	Actual	Adopted Budget	As Amended 11/26/2014	Estimate	Adopted Budget
Fund 152: Cumulative Rsv/Library					
Revenue					
Beginning Balance	501,374	511,208	511,208	139,518	145,815
Charges for Services	5,850	3,000	3,000	3,891	3,500
Interest Earnings	10,256	9,667	9,667	2,766	2,770
Private Contributions	32,239	23,275	38,275	39,245	30,300
Book Sale Proceeds	16,382	9,000	9,000	17,000	12,000
Total Available	566,101	556,150	571,150	202,420	194,385
Expenditures					
M & O	80,919	36,709	41,709	41,605	33,000
Books/Other Materials	14,514	50,000	60,000	15,000	20,000
Other Misc	331,150	-	-	-	-
Total Expenditures	426,583	86,709	101,709	56,605	53,000
Ending Balance	139,518	469,441	469,441	145,815	141,385
2015 Budget Appropriation					194,385

EMERGENCY MEDICAL SERVICES FUND FUND 153

MISSION STATEMENT

The Everett Fire Department is a community-based emergency service provider dedicated to public safety and quality of life.

SUMMARY

Expenditure Budget	\$	7,972,141	FTE's	43.0
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REVENUE DESCRIPTION

The primary revenue sources for Fund 153 Emergency Medical Services (EMS) include a property tax levy of up to \$.50 cents per thousand dollars of assessed valuation and a patient transport fee program.

INVENTORY OF SERVICES

DEPARTMENT 153/Emergency Medical Services

ACTIVITY 1 – Medic One Program ALS/
BLS Response and Support

LABOR	\$6,440,969
M&O	1,531,172
CAPITAL OUTLAY	0
Revenue Offset	(7,525,523)
NET COST	446,618
TOTAL FTEs	43

DESCRIPTION  Provides pre-hospital emergency medical care to patients with life-threatening or serious emergency medical needs
 Provides fire, rescue and hazmat support

EXPECTED RESULTS  Decrease the number of deaths and disabilities due to illness or injuries

2014

ACCOMPLISHMENTS  Provided the highest level of emergency medical care possible to the Everett community
 Optimized ESO electronic Patient care report system
 Achieved a 62.5% save rate with bystander CPR, one of the highest cardiac arrest save rates in the United States
 Trained with police/EMS/active shooter program, rapid entry triage and transport

2015 GOALS

Goal #1  Identify care plan for over utilizers with Snohomish county Human services in order to reduce the number of 911 responses
 Goal #2  Replace aging fleet with one new Medic unit due for delivery in 2015
 Goal #3  Continue to explore alternative response unit for low acuity calls
 Goal #4  Continue " Making the right call" program to reduce call volume
 Goal #5  Explore the use of peak activity units utilizing 12 hour shifts

FUTURE TRENDS  Continuing to increase efficiency while coping with declining resources and increased demand

PERFORMANCE MEASURES

	2013	2014 Est.	2015 Est.
 EMS alarms	17,014	18,503	18,000
 Fire/Haz Mat/Rescue/Other	2,523	2,500	2,500

POSITION SUMMARY	FTE	POSITION SUMMARY	FTE
Firefighter Paramedic	30	Medical Service Officer	2
Firefighter EMT	9	Office Specialist	2

INVENTORY OF SERVICES (Continued)

DEPARTMENT 153/Emergency Medical Services ACTIVITY 2 – Medic One Program Training & Education

DESCRIPTION ■ Provides EMS training, education and quality improvement programs, including research and development activities, to all fire department personnel, paramedics (ALS) and EMTs (BLS)

EXPECTED RESULTS ■ Decrease the number of deaths and disabilities due to illness or injuries

2014 ACCOMPLISHMENTS ◆ EFD personnel trained in "High Performance CPR" trained five Snohomish County Fire departments in the use of High Performance CPR. EFD also taught most of the Everett Police Department officers in the use of High Performance CPR.
◆ Changed the EMS ALS education program over to EMS online

2015 GOALS

Goal #1 ■ Improve first attempt intubation success with use of video laryngoscopy, purchase video laryngoscopy
 Goal #2 ■ Improve EMS/ Snopac dispatch protocols, train dispatches on most appropriate response
 Goal #3 ■ Establish a pilot program with Compass Health Triage Center allowing medically stable patients more emergent care for their psychological needs. Everett has a small population of this type of patient but they account for a large percentage of calls.
 Goal #4 ■ Build in-house continuing medical education program to meet state requirements

FUTURE TRENDS ■ Continuing to increase efficiency while coping with declining resources and increased demand.

PERFORMANCE MEASURES

	2013	2014 Est.	2015 Est.
◆ Fire dept. personnel trained/educated	175	175	175
◆ City of Everett personnel trained/educated	250	350	400

THREE-YEAR PERSONNEL COMPARISON

Class	Title	2013	2014	2015
2230	Firefighter Paramedic	30.0	30.0	30.0
2250	Medical Services Officer	2.0	2.0	2.0
2200	Firefighter EMT	9.0	9.0	9.0
2400	Office Specialist	2.0	2.0	2.0
TOTAL FTE		43.0	43.0	43.0

BUDGET CHANGES

This schedule includes only staffing and new program changes from the 2014 Adopted Budget to the 2015 Proposed Budget. It excludes labor cost changes related to the cost of living, step increases, or employee benefits changes.

FTE	Item	Labor Amount	M & O Amount	Total
	None			-

BUDGETED EXPENDITURES

	2014		2014		2015
	2013	Adopted	As Amended	2014	Adopted
Fund 153 Emergency Medical Svcs	Actual	Budget	11/26/2014	Estimate	Budget
Revenue					
Beginning Balance	43,633	489,297	639,297	812,132	1,584,493
Property Tax	5,361,409	5,689,069	5,689,069	5,689,069	6,181,355
Grant Revenue	2,518	1,200	1,200	1,200	1,200
Service Charges - ALS/BLS	1,316,599	1,338,127	1,338,127	1,243,796	1,300,000
Service Charges - Other	44,926	70,000	70,000	23,074	28,978
Interest Earnings	8,564	6,490	6,490	14,961	6,490
Miscellaneous Revenue	-	7,500	7,500	9,633	7,500
Total Available	6,777,649	7,601,683	7,751,683	7,793,865	9,110,016
Expenditures					
Salaries & Benefits	4,716,113	6,358,904	6,358,904	4,832,864	6,440,969
M & O	558,154	581,582	581,582	631,242	631,242
Capital Outlays	-	-	150,000	75,000	225,000
Debt Service - Interest	9,813	19,500	19,500	7,335	7,335
Interfund Services & Charges	347,109	364,266	364,266	387,878	367,605
Intergovernmental Charges	334,328	275,053	275,053	275,053	299,990
Total Expenditures	5,965,517	7,599,305	7,749,305	6,209,372	7,972,141
Ending Balance	812,132	2,378	2,378	1,584,493	1,137,875

2015 Budget Appropriation	9,110,016
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REAL ESTATE EXCISE TAX FUND 154

MISSION STATEMENT

To serve the cultural, civic and recreational needs of the residents of Everett by providing funding for recreational and transportation improvement projects.

SUMMARY

Expenditure Budget	\$	472,531	FTE's	0.0
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REVENUE DESCRIPTION

The Washington State Growth Management Act of 1990 authorizes the imposition of an additional one-quarter of one percent tax on the value of all real estate transactions occurring within a city's municipal boundaries. The City of Everett began imposing this tax in 1992.

Per RCW 82.46.035, this second quarter percent Real Estate Excise Tax (REET) revenue is restricted to the "planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks."

INVENTORY OF SERVICES

DEPARTMENT 154/Real Estate Excise Tax Fund ACTIVITY 1 - CIP 3

CAPITAL OUTLAY	\$472,531
TOTAL COST	\$472,531
TOTAL FTEs	0

DESCRIPTION

- Provides a mechanism to track the collection and use of the second quarter of one percent real estate excise tax
- Ensures the restricted funds are used only for projects designated in the Capital Facilities Plan Element of the City's Comprehensive Plan and in accordance with state laws
- Maintains a cash flow model to estimate the timing and amount of funds needed for allowed capital projects

EXPECTED RESULTS

- Timely and reliable information regarding the collection and use of the second quarter of one percent real estate excise tax
- Funding for several recreational and transportation improvement projects as directed by Administration and Council

BUDGETED EXPENDITURES

	2013	2014	2014	2014	2015
	Actual	Adopted	As Amended	2014	Adopted
Fund 154: Real Estate Excise Tax		Budget	11/26/2014	Estimate	Budget
Revenue					
Beginning Balance	1,374,809	1,013,847	2,304,631	1,917,086	2,249,180
Real Estate Excise Tax	1,227,466	1,280,300	1,280,300	1,555,300	1,664,171
Transfers In	29,086	-	-	-	-
Interest Earnings	36,826	23,039	23,039	31,273	43,863
Total Available	2,668,187	2,317,186	3,607,970	3,503,659	3,957,214
Expenditures					
Transfers Out - Parks Projects	224,217	-	660,915	650,686	-
Transfers Out - Streets Projects	351,564	300,000	929,869	429,869	300,000
Pub Wks Trust Fund Loan - 75th St	60,035	59,458	59,458	59,458	58,881
Pub Wks Trust Fund Loan - Riverfront	57,431	56,888	56,888	56,888	56,347
Pub Wks Trust Fund Loan - 112th St.	57,854	57,578	57,578	57,578	57,303
Total Expenditures	751,101	473,924	1,764,708	1,254,479	472,531
Ending Balance	1,917,086	1,843,262	1,843,262	2,249,180	3,484,683
2015 Budget Appropriation					3,957,214

CRIMINAL JUSTICE FUND 156

MISSION STATEMENT

To provide a means by which Administration can track the collection and allocation of restricted criminal justice funds.

SUMMARY

Expenditure Budget	\$ 3,555,290	FTE's	0.0
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REVENUE DESCRIPTION

This fund was created in 1990 to identify separately the additional monies provided by the Criminal Justice legislation passed in 1990. Funds, with Council approval, can be used for any purpose related to the Criminal Justice System as described in the legislation.

The Criminal Justice revenue distribution is based on three different criteria. The major portion comes from the voter-approved one tenth of one-percent sales tax. The other two sources of revenue come from the state and are based on the City's population or crime rate.

This fund is also used for collecting and allocating other restricted funds such as probation fees, boating registration fees, narcotic seizure funds and grants.

INVENTORY OF SERVICES

DEPARTMENT 156/Criminal Justice Fund **ACTIVITY** 1 - Criminal Justice / Patrol Division Enhancement

INTERFUND TRANSFER	\$418,479
Revenue Offset	0
NET COST	\$418,479
TOTAL FTEs	0*

DESCRIPTION ■ Provides initial response to 911 calls for service and emergency police response within the City
■ Provides protection of life, personal safety and property and safeguards personal rights

EXPECTED RESULTS ■ Respond to calls for service, enforce traffic laws and work with citizens and neighborhood groups to solve crime-related problems

PERFORMANCE MEASURES  See General Government Fund 031- Police, Activity 2

*This activity funds three FTEs included in Fund 031 – Police (funds are transferred to the General Fund from Fund 156 to cover direct payroll expenses)

DEPARTMENT 156/Criminal Justice Fund **ACTIVITY** 2 - Criminal Justice /Community-Oriented Policing

M&O	\$11,730
INTERFUND TRANSFER	\$298,096
Revenue Offset	0
NET COST	\$309,826
TOTAL FTEs	0*

DESCRIPTION ■ Links the Police Department to the community in terms of achieving greater public safety through regular contact between beat officers and neighborhood groups, business organizations and the Apartment Manager’s Association

EXPECTED RESULTS ■ Utilize crime prevention efforts to reduce criminal activity with proactive and preventive strategies

PERFORMANCE MEASURES  See General Government Fund 031 – Police, Activity 9

*This activity funds two FTEs included in Fund 031 - Police

INVENTORY OF SERVICES (Continued)

DEPARTMENT 156/Criminal Justice Fund ACTIVITY 3 – Criminal Justice / Police Records Unit

INTERFUND TRANSFER	\$173,380
Revenue Offset	0
NET COST	\$173,380
TOTAL FTEs	0*

DESCRIPTION ■ Processes all incoming police reports and arrest citations; coordinates transfer of records to the jail and courts; performs “record checks” for officers, disseminates information to the public; assists the public with obtaining concealed weapons permits, fingerprinting for applications, and accessing police services

EXPECTED RESULTS ■ Maintain up-to-date data entry
■ Maintain record processing systems to stay current and comply with state and federal data reporting requirements

PERFORMANCE MEASURES 🔦 See General Government Fund 031-Police, Activity 11

*This activity funds two FTEs included in Fund 031-Police

DEPARTMENT 156/Criminal Justice Fund ACTIVITY 4 - Criminal Justice / City Prosecutor's Office

M&O	\$23,037
INTERFUND TRANSFER	350,042
Revenue Offset	0
NET COST	\$373,079
TOTAL FTEs	0*

DESCRIPTION ■ Coordinates the prosecution of all criminal violations of the Everett Municipal Code

EXPECTED RESULTS ■ Efficiently and effectively handle criminal prosecutions in a manner that best serves the interests of justice

*This activity funds four FTEs included in Fund 003-Legal, Activity 3

DEPARTMENT 156/Criminal Justice Fund ACTIVITY 5 - Criminal Justice / School Resource Officers

M&O	\$8,160
INTERFUND TRANSFER	\$265,911
Revenue Offset	0
NET COST	\$274,071
TOTAL FTEs	0*

DESCRIPTION ■ Provides youth with the educational life skills necessary to resist peer pressure and make responsible decisions
■ Establishes and maintains a strong relationship among the Police Department, schools and students

EXPECTED RESULTS ■ Provide consistent interaction between the middle and high schools and the Police Department School Resource Officer Program

*This activity funds two FTEs included in Fund 031-Police

INVENTORY OF SERVICES (Continued)

DEPARTMENT 156/Criminal Justice Fund **ACTIVITY** 6 - Criminal Justice / Special Assault Unit

INTERFUND TRANSFER	\$402,361
Revenue Offset	0
NET COST	<u>\$402,361</u>
TOTAL FTEs	0*

DESCRIPTION ■ Conducts investigations of child abuse complaints, sexual assaults and monitors registered sexual offenders

EXPECTED RESULTS ■ Conduct investigations that are timely and complete, targeting sexual offenders
■ Continue community notification meetings, informing citizens of Registered Sex Offender releases

PERFORMANCE MEASURES 🚩 See General Government Fund 031-Police, Activity 6

*This activity funds three FTEs included in Fund 031-Police

DEPARTMENT 156/Criminal Justice Fund **ACTIVITY** 7 - Municipal Court Probation/Other Court Programs

M&O	\$137,484
INTERFUND TRANSFER	338,791
Revenue Offset	<u>(417,419)</u>
NET COST	<u>\$58,856</u>
TOTAL FTEs	0*

DESCRIPTION ■ Provides a mechanism to collect and allocate probation fees in accordance with state regulations
■ Monitors sentence conditions, which can include alcohol information school, alcohol evaluation, restitution, Driving Under the Influence (DUI), victims panel, anger management, theft awareness, and batterer's treatment, as well as sets court dates for non-compliance
■ Assists the Electronic Home Detention (EHD) assistant in screening, hooking up and monitoring defendants directed by the Judge to be placed in the EHD alternative jail program
■ Provides a mechanism to collect and allocate DV assessments and Trial Court Improvement funds

EXPECTED RESULTS ■ Provide monitoring services to defendants who have been sentenced by the Municipal Court Judge and set court dates for non-compliance as needed

PERFORMANCE MEASURES 🚩 See General Government Fund 005-Municipal Court, Activity 3

*This activity funds 2.45 FTEs included in Fund 005-Municipal Court

INVENTORY OF SERVICES (Continued)

DEPARTMENT 156/Criminal Justice Fund ACTIVITY 8 - Police Special Projects

M&O	\$1,127,819
Revenue Offset	(712,755)
NET COST	415,064
TOTAL FTEs	0

DESCRIPTION

- Provides a mechanism to account for police special projects that require the segregation of cash but do not warrant the establishment of individual funds (programs are listed below)
- The Criminal Justice Program provides funding for Mobile Data Computer replacements, Radio System replacements, and special projects
- The Seniors Against Crimes Program provides operating supplies for seniors who volunteer their time to the Everett Police Department; funding is from private donations
- The Police Training Interlocal Program provides for the collection of tuition fees and payment of costs associated with the Everett Police Department coordinating training courses for other local law enforcement agencies
- The Police Miscellaneous Special Projects Program provides a mechanism to account for one-time only revenue and expenditure transactions
- The Boating Safety Program collects and distributes Everett's allocation of the state boat and personal watercraft excise taxes, which are restricted for boating/safety education and law enforcement
- The Byrne Grant Programs provide a mechanism to account for the annual application and award of Justice Assistance grants which are used to procure specialized equipment
- The Narcotics Program collects and distributes seizure money the court orders to be retained by the Narcotics unit, funds are restricted by the Revised Code of Washington (RCW) for narcotics enforcement only
- The Narcotics/Law Enforcement Program collects and distributes federal case seizure money, which is restricted by the federal government for narcotics enforcement only
- The Registered Sex Offender grant program provides a mechanism to account for the Snohomish County Sheriff's Office grant which is used to ensure address and residing verification

EXPECTED RESULTS

- Efficiently and accurately account for police special project funds

BUDGET CHANGES

This schedule includes only staffing and new program changes from the 2014 Adopted Budget to the 2015 Proposed Budget. It excludes labor cost changes related to the cost of living, step increases, or employee benefits changes.

FTE	Item	Labor Amount	M & O Amount	Total
	None			-

BUDGETED EXPENDITURES

	2013 Actual	2014 Adopted Budget	2014 As Amended 11/26/2014	2014 Estimate	2015 Adopted Budget
Fund 156 Criminal Justice					
Program 470: Criminal Justice					
Revenue					
Beginning Balance	7,982,735	6,918,588	8,764,258	8,185,177	5,850,454
1/10th Percent Sales Tax	1,491,921	1,358,381	1,358,381	1,358,381	1,392,341
State Shared Revenue - Special Programs	92,469	90,654	90,654	90,654	90,654
State Shared Revenue - High/Violent Crime	405,758	638,887	638,887	318,046	383,269
DUI/Other Criminal Justice Assistance	18,768	19,100	19,100	19,100	17,190
Interest Earnings	168,955	150,000	150,000	143,600	135,900
Miscellaneous Revenue	4,018	-	-	940	-
Total Available	10,164,624	9,175,610	11,021,280	10,115,898	7,869,808
Expenditures					
Patrol Enforcement	392,060	395,816	395,816	395,816	418,479
Community Oriented Policing	213,054	293,310	293,310	293,310	309,826
Police Records Specialists	160,472	170,614	170,614	170,614	173,380
Prosecutor's Office	391,922	454,171	454,171	340,000	373,079
School Resource Officer (SRO)	247,494	258,551	258,551	258,551	274,071
Special Assault Unit	365,631	377,908	377,908	377,908	402,361
Probation - Rent	5,873	-	-	-	-
Mobile Data Computers	-	120,000	366,132	366,132	123,600
Police HQ Wiring	50,738	-	-	-	-
Radio System Replacements	-	282,235	1,328,620	1,328,620	290,702
New World Equipment	64,546	-	513,153	513,153	-
Aircard Service	52,173	81,299	121,299	121,299	83,738
Police Firing Range Project	-	-	97,425	90,041	46,800
Municipal Court Bldg/Equipment	-	10,000	10,000	10,000	10,000
Transfers Out	35,484	-	-	-	-
Total Expenditures	1,979,447	2,443,904	4,386,999	4,265,444	2,506,036
Ending Balance	8,185,177	6,731,706	6,634,281	5,850,454	5,363,772
2015 Budget Appropriation - Criminal Justice Program					7,869,808
Fund 156 Police Special Projects					
Program 030: Seniors Against Crime					
Revenue					
Beginning Balance	7,015	7,165	7,165	7,440	6,590
Interest Earnings	157	150	150	150	150
Private Contributions	2,705	2,000	2,000	2,000	2,000
Total Available	9,877	9,315	9,315	9,590	8,740
Expenditures					
M & O	2,437	9,315	9,315	3,000	8,740
Total Expenditures	2,437	9,315	9,315	3,000	8,740
Ending Balance	7,440	0	0	6,590	0
Program 033: Crime Prevention					
Revenue					
Beginning Balance	9,754	9,954	9,954	9,957	10,132
Interest Earnings	203	200	200	175	175
Total Available	9,957	10,154	10,154	10,132	10,307
Expenditures					
M & O	-	10,154	10,154	-	10,307
Total Expenditures	-	10,154	10,154	-	10,307
Ending Balance	9,957	0	0	10,132	0

BUDGETED EXPENDITURES (continued)

	2013	2014	2014	2014	2015
	Actual	Adopted	As Amended	Estimate	Adopted
Fund 156 Police Special Projects (Cont)		Budget	11/26/2014		Budget
Program 041: Police Training-Interlocal Revenue					
Beginning Balance	14,216	17,266	17,266	17,816	21,516
Tuition Charges	4,800	4,800	4,800	10,400	11,000
Interest Earnings	365	250	250	300	300
Total Available	19,381	22,316	22,316	28,516	32,816
Expenditures					
M & O	1,565	22,316	22,316	7,000	32,816
Total Expenditures	1,565	22,316	22,316	7,000	32,816
Ending Balance	17,816	0	0	21,516	0
Program 042: Police Misc Special Proj Revenue					
Beginning Balance	745	308	308	1,078	1,108
Grant Revenue	617	-	-	-	-
Miscellaneous Revenue	4,425	10,000	10,000	3,000	5,000
Interest Earnings	31	50	50	30	30
Total Available	5,818	10,358	10,358	4,108	6,138
Expenditures					
M & O	4,740	10,358	10,358	3,000	6,138
Total Expenditures	4,740	10,358	10,358	3,000	6,138
Ending Balance	1,078	0	0	1,108	0
Program 046: Boating Safety Revenue					
Beginning Balance	5,001	5,000	5,000	60,225	81,827
Vessel Registration Fees	65,780	60,000	60,000	65,102	60,000
Interest Earnings	819	300	300	1,500	1,500
Total Available	71,600	65,300	65,300	126,827	143,327
Expenditures					
M & O	11,271	20,000	20,000	15,000	37,000
Transfer Out to Fund 002	104	40,300	40,300	30,000	31,050
Total Expenditures	11,375	60,300	60,300	45,000	68,050
Ending Balance	60,225	5,000	5,000	81,827	75,277
Program 058: 2009 ARRA Justice Assistance Grant Revenue					
Beginning Balance	660	-	-	-	-
Grant Revenue	68,832	-	-	-	-
Interest Earnings	230	-	-	-	-
Total Available	69,722	-	-	-	-
Expenditures					
M & O	69,722	-	-	-	-
Total Expenditures	69,722	-	-	-	-
Ending Balance	0	0	0	0	0
Prog 060: 2010 Justice Assistance Grant Revenue					
Beginning Balance	11,005	-	-	-	-
Interest Earnings	74	-	-	-	-
Total Available	11,079	-	-	-	-
Expenditures					
M & O	11,079	-	-	-	-
Total Expenditures	11,079	-	-	-	-
Ending Balance	0	0	0	0	0

BUDGETED EXPENDITURES (continued)

	2013	2014	2014	2014	2015
	Actual	Adopted	As Amended	Estimate	Adopted
Fund 156 Police Special Projects (Cont)		Budget	11/26/2014		Budget
Prog 061: 2011 Justice Assistance Grant					
Revenue					
Beginning Balance	4,903	-	3,806	3,715	-
Interest Earnings	-	-	-	16	-
Total Available	4,903	-	3,806	3,731	-
Expenditures					
M & O	1,188	-	3,806	3,731	-
Total Expenditures	1,188	-	3,806	3,731	-
Ending Balance	3,715	0	0	0	0
Prog 062: 2012 Justice Assistance Grant					
Revenue					
Beginning Balance	-	-	-	-	-
FY2012 Justice Asst Grant	27,034	-	20,638	20,638	-
Interest Earnings	669	-	-	350	-
Total Available	27,703	-	20,638	20,988	-
Expenditures					
M & O	27,703	-	20,638	20,988	-
Total Expenditures	27,703	-	20,638	20,988	-
Ending Balance	0	0	0	0	0
Prog 063: 2013 Justice Assistance Grant					
Revenue					
Beginning Balance	-	-	-	-	-
FY2013 Justice Asst Grant	2,138	-	54,553	52,201	-
Interest Earnings	214	-	-	600	-
Total Available	2,352	-	54,553	52,801	-
Expenditures					
M & O	2,352	-	54,553	52,801	-
Total Expenditures	2,352	-	54,553	52,801	-
Ending Balance	0	0	0	0	0
Prog 064: 2014 Justice Assistance Grant					
Revenue					
Beginning Balance	-	-	-	-	-
FY2014 Justice Asst Grant	-	-	85,687	-	-
Total Available	-	-	85,687	-	-
Expenditures					
M & O	-	-	85,687	-	-
Total Expenditures	-	-	85,687	-	-
Ending Balance	0	0	0	0	0
Program 240: Narcotics					
Revenue					
Beginning Balance	127,612	56,351	56,351	59,678	83,371
Confiscated Property	47,279	25,000	25,000	52,693	25,000
Interest Earnings	1,797	200	200	1,000	1,000
Total Available	176,688	81,551	81,551	113,371	109,371
Expenditures					
M & O	117,010	81,551	81,551	30,000	60,000
Total Expenditures	117,010	81,551	81,551	30,000	60,000
Ending Balance	59,678	0	0	83,371	49,371

BUDGETED EXPENDITURES (continued)

	2013 Actual	2014 Adopted Budget	2014 As Amended 11/26/2014	2014 Estimate	2015 Adopted Budget
Fund 156 Police Special Projects (Cont)					
Program 241: Narcotics/Law Enforcement Revenue					
Beginning Balance	387	5,397	5,397	395	398
Federal Seizures	-	5,000	5,000	-	500,000
Interest Earnings	8	15	15	3	5,000
Total Available	395	10,412	10,412	398	505,398
Expenditures					
M & O	-	10,412	10,412	-	250,000
Total Expenditures	-	10,412	10,412	-	250,000
Ending Balance	395	0	0	398	255,398
Program 701: Registered Sex Offender Grant Revenue					
Beginning Balance	42,062	42,662	42,662	39,728	35,328
Grant Revenue	101,000	101,000	101,000	101,000	101,000
Interest Earnings	589	600	600	600	600
Total Available	143,651	144,262	144,262	141,328	136,928
Expenditures					
M & O	103,923	144,262	144,262	106,000	136,928
Total Expenditures	103,923	144,262	144,262	106,000	136,928
Ending Balance	39,728	0	0	35,328	0
Program 705: Port Security Grant Program Revenue					
Beginning Balance	-	-	-	-	-
Grant Revenue	423,749	-	-	-	-
Total Available	423,749	-	-	-	-
Expenditures					
M & O	423,749	-	-	-	-
Total Expenditures	423,749	-	-	-	-
Ending Balance	0	0	0	0	0
2015 Budget Appropriation - Police Special Projects					953,025

BUDGETED EXPENDITURES (continued)

	2013 Actual	2014 Adopted Budget	2014 As Amended 11/26/2014	2014 Estimate	2015 Adopted Budget
Fund 156 Criminal Justice/Courts					
Program 500: Probation					
Revenue					
Beginning Balance	5,615	33,888	33,888	34,065	6,939
Probation/EHD Fees	340,153	322,202	322,202	322,202	310,000
Interest Earnings	48	100	100	10	200
Transfers In	41,032	41,032	41,032	41,032	47,242
Total Available	386,848	397,222	397,222	397,309	364,381
Expenditures					
M & O	22,649	5,000	5,000	55,000	65,000
Transfer Out to Fund 002	330,134	385,370	385,370	335,370	291,549
Total Expenditures	352,783	390,370	390,370	390,370	356,549
Ending Balance	34,065	6,852	6,852	6,939	7,832
Program 510: DV Penalty Assessments					
Revenue					
Beginning Balance	20,058	25,457	25,457	26,764	33,249
DV Assessments	8,659	9,000	9,000	8,750	8,750
Interest Earnings	497	425	425	485	485
Total Available	29,214	34,882	34,882	35,999	42,484
Expenditures					
M & O	2,450	34,882	34,882	2,750	42,484
Total Expenditures	2,450	34,882	34,882	2,750	42,484
Ending Balance	26,764	0	0	33,249	0
Program 520: Trial Court Improvements					
Revenue					
Beginning Balance	136,020	49,290	49,290	139,346	140,846
Trial Court Improvements	41,032	41,032	41,032	41,032	47,242
Interest Earnings	3,326	1,760	1,760	2,700	3,500
Total Available	180,378	92,082	92,082	183,078	191,588
Expenditures					
M & O	-	30,000	30,000	1,200	30,000
Transfer Out	41,032	41,032	41,032	41,032	47,242
Total Expenditures	41,032	71,032	71,032	42,232	77,242
Ending Balance	139,346	21,050	21,050	140,846	114,346
2015 Budget Appropriation - Court Programs					598,453
2015 Budget Appropriation - Fund 156 Total					9,421,286

TRAFFIC MITIGATION FUND 157

MISSION STATEMENT

The primary purpose of traffic mitigation payments is to provide mitigation of transportation system impacts resulting from development in accordance with the City's adopted transportation policy.

SUMMARY

Expenditure Budget	\$ 2,114,553	FTE's	0.0
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REVENUE DESCRIPTION

This fund receives payments to mitigate cumulative transportation system impacts resulting from development in the City and surrounding areas.

INVENTORY OF SERVICES

DEPARTMENT 157/Traffic Mitigation ACTIVITY 1 - Traffic Mitigation

CAPITAL OUTLAY	\$ 2,114,553
Revenue Offset	(238,000)
NET COST	\$ 1,876,553
TOTAL FTEs	0

DESCRIPTION ■ Receives and uses payments to mitigate cumulative transportation system impacts resulting from development in the City and surrounding areas

EXPECTED RESULTS ■ Provide funding for preliminary engineering, right-of-way, construction, improvement, and repair of City streets and pedestrian facilities
■ Provide matching funds for arterial street and transportation capital improvement grants

FUTURE TRENDS ■ Increased traffic and development will require increased transportation improvements
■ Reduced outside grant funding will increase demand for mitigation funds

PERFORMANCE MEASURES	2013	2014 Est.	2015 Est.
Capital projects supported	6	3	2
Amount of capital projects support	\$ 465,400	\$712,611	\$2,114,553

BUDGETED EXPENDITURES

Fund 157 Traffic Mitigation Fund	2013	2014	2014	2014	2015
	Actual	Adopted Budget	As Amended 11/26/2014	Estimate	Adopted Budget
Revenue					
Beginning Balance	3,100,627	1,913,714	1,913,714	2,976,553	1,876,553
Charges For Services	210,628	150,000	150,000	202,000	200,000
Interfund Interest	30,616	-	-	12,000	-
Interest Income	32,771	38,000	38,000	38,000	38,000
Total Available	3,374,642	2,101,714	2,101,714	3,228,553	2,114,553
Expenditures					
Transfers Out	398,089	1,000,000	1,000,000	1,040,000	1,800,000
Capital Outlay	-	1,101,714	1,101,714	312,000	314,553
Total Expenditures	398,089	2,101,714	2,101,714	1,352,000	2,114,553
Ending Balance	2,976,553	0	0	1,876,553	0
2015 Budget Appropriation					2,114,553

CONTINGENCY RESERVE Rainy Day Fund FUND 160

MISSION STATEMENT

To provide a reserve for extraordinary unforeseen events and unbudgeted expenses.

SUMMARY

Expenditure Budget	\$	-	FTE's	0.0
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REVENUE DESCRIPTION

The source of funding for this program is optional contributions from the General Fund.

INVENTORY OF SERVICES

DEPARTMENT 160/Rainy Day Fund ACTIVITY 1 - Rainy Day Fund

LABOR	\$0
M&O	0
Revenue Offset	0
NET COST	\$0
TOTAL FTEs	0

DESCRIPTION

- Maintains reserve for emergencies and contingent liabilities
- Fund balance limited to 37.5 cents per \$1,000 of assessed property value per RCW 35.33.145
- Requires Administration recommendation, and Council supermajority approval to appropriate funds for expenditure

EXPECTED RESULTS

- Maintain adequate Rainy Day fund balance to support General Fund balance in the event of an emergency

PERFORMANCE MEASURES

	2013	2014 Est.	2015 Est.
Fund Balance as a % of maximum	103%	95%	88%

BUDGETED EXPENDITURES

	2013 Actual	2014 Adopted Budget	2014 As Amended 11/26/2014	2014 Estimate	2015 Adopted Budget
Fund 160: Rainy Day Fund					
Revenue					
Beginning Balance	4,118,945	4,118,945	4,118,945	4,118,945	4,118,945
Interest Earnings	-	-	-	-	-
Total Available	4,118,945	4,118,945	4,118,945	4,118,945	4,118,945
Expenditures					
Total Expenditures	-	-	-	-	-
Ending Balance	4,118,945	4,118,945	4,118,945	4,118,945	4,118,945
2015 Budget Appropriation					4,118,945

CAPITAL IMPROVEMENT RESERVE FUND 162

MISSION STATEMENT

To serve the cultural, civic, health, and safety needs of the residents of Everett by providing funding for community, recreational, and public safety improvements.

SUMMARY

Expenditure Budget	\$	3,469,683	FTE's	0.0
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REVENUE DESCRIPTION

CIP 2

Sources of funding for this program include the first quarter of one percent Real Estate Excise Tax, general fund contributions, rental income and interest earnings.

CIP 4

Sources of funding may include but are not limited to rental income, general fund contributions, and interest earnings.

INVENTORY OF SERVICES

DEPARTMENT 162/Capital Improvement Reserve ACTIVITY 1 - CIP 2

DEBT SERVICE	\$2,969,683
INTERGOVERNMENTAL	\$500,000
TOTAL COST	\$3,469,683
TOTAL FTEs	0

DESCRIPTION

- Provides a mechanism to track the collection and use of the first quarter of one percent real estate excise tax as well as other funding sources
- Provides a reserve for future debt service requirements of capital projects completed through this program, details of which can be found in the Capital Improvement Program section of this budget

EXPECTED RESULTS

- Provide funding for the 2015 debt service requirements of this program which include; the 2014 Floating Rate LTGO Bonds for the arena land and events center; a portion of the 2012 LTGO bonds for the Conference Center; and \$500,000 to the Public Facilities District for debt support

INVENTORY OF SERVICES (Continued)

DEPARTMENT 162/Capital Improvement Reserve ACTIVITY 2 - CIP 4

CAPITAL OUTLAY	\$0
TOTAL COST	\$0
TOTAL FTEs	0

DESCRIPTION

- Builds a reserve for future cultural and recreational improvements, transportation improvements, and other general government capital projects
- Provides long-term general government capital project planning in order to estimate resources needed for future projects

EXPECTED RESULTS

- Provide timely and reliable information regarding the financial impacts of capital improvement projects
- Provide funding for capital projects as directed by Administration and Council

BUDGETED EXPENDITURES

	2013 Actual	2014 Adopted Budget	2014 As Amended 11/26/2014	2014 Estimate	2015 Adopted Budget
Fund 162: Capital Reserve					
Program 002: CIP 2					
Revenue					
Beginning Balance	10,601,424	9,871,968	10,671,968	10,483,559	8,971,576
Real Estate Excise Tax	1,227,466	1,280,300	1,280,300	1,555,300	1,664,171
Transfers In	-	-	-	-	800,000
Interest Earnings	218,339	191,000	191,000	200,307	194,551
Total Available	12,047,229	11,343,268	12,143,268	12,239,166	11,630,298
Expenditures					
Intergovernmental Payments	500,000	500,000	500,000	500,000	500,000
Transfers Out - Debt Service	1,063,670	1,967,590	2,767,590	2,767,590	2,969,683
Total Expenditures	1,563,670	2,467,590	3,267,590	3,267,590	3,469,683
Ending Balance	10,483,559	8,875,678	8,875,678	8,971,576	8,160,615
Program 004: CIP 4					
Revenue					
Beginning Balance	7,572,709	5,798,502	6,194,649	6,619,953	4,658,256
South Precinct Rental	225,694	223,373	223,373	232,465	239,439
Other Rental Income	42,000	48,000	48,000	48,000	49,440
Miscellaneous Revenue	25,000	-	-	-	-
Transfers In	385,477	-	-	1,338	-
Total Available	8,250,880	6,069,875	6,466,022	6,901,756	4,947,135
Expenditures					
Transfers Out	1,630,927	200,000	2,618,647	2,243,500	-
Total Expenditures	1,630,927	200,000	2,618,647	2,243,500	-
Ending Balance	6,619,953	5,869,875	3,847,375	4,658,256	4,947,135
2015 Budget Appropriation					16,577,433

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COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) AND HOUSING AND COMMUNITY DEVELOPMENT PROJECTS FUND 197

MISSION STATEMENT

Fund 197 includes a number of programs which include Community Housing Improvement Program (CHIP), housing rehabilitation, building rehabilitation, and housing development for the City of Everett. The fund is used to preserve and improve Everett's housing stock and enhance the neighborhood environment by:

- Assisting owner occupants and tenants of low to moderate income achieve decent and safe housing.
- Promoting the development, retention and improvement of affordable rental housing and neighborhoods in Everett.
- Improving and enhancing downtown Everett, other business areas and nonprofit facilities through rehabilitation services and loans.

SUMMARY

Expenditure Budget	\$541,201	FTE's	2.5
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REVENUE DESCRIPTION

- The sources of funds for Fund 197 are the HOME Program through a consortium with Snohomish County, repayments from previous loans from various sources, interest earnings, Snohomish County Housing Trust Fund (HTF 2060), and Community Development Block Grant (CDBG) funds.
- Loan repayments vary from year to year and are unpredictable. For 2015 they are estimated to be \$300,000.
- The Snohomish County Auditor began collecting a surcharge of \$10.00 on instruments recorded within the County in 2002. A portion of these funds is put into the Snohomish County Housing Trust 2060 Fund to be used for development, preservation, operation and maintenance of low-income housing. The City receives an allocation of these funds through an interlocal agreement with Snohomish County signed in 2004. These funds are loaned out to non-profit housing developers and provided to shelters to help with operations.
- HOME Program funds are loaned out to nonprofit housing developers and are used for CHIP owner-occupied housing rehabilitation loans. The source of these funds is the Department of Housing and Urban Development (HUD) passed through Snohomish County by a consortium agreement. City Council has established the CHIP program as the first priority for HOME funds.

INVENTORY OF SERVICES

DEPARTMENT 197/Community Housing Improvement Program (CHIP) ACTIVITY 1 - CHIP Loans

M&O	\$235,000
Revenue Offset	(\$235,000)
NET COST	\$0
TOTAL FTEs	0

DESCRIPTION

- Provides funding for rehabilitation of owner-occupied and investor properties to benefit low-income occupants
- Provides funding for development of low and moderate income housing, non-profit agency facilities, and downtown rehabilitation

EXPECTED RESULTS

- Provide decent and safe housing for low to moderate income persons
- Retain and encourage rehabilitation of affordable rental housing
- Promote and maintain the reputation of CHIP with the community and HUD, the funding agency
- Improve neighborhoods and downtown

2014 ACCOMPLISHMENTS

- ◆ Funded rehabilitation of 11 owner-occupied projects totaling \$487,500 and assisted 5 non-profit rehabilitation projects totaling \$429,500. A substantial project with Housing Hope's 48 unit Commerce Building was completed, which included masonry renovations to the entire exterior of the building. Three projects for the Boys & Girls Club were completed at the North Everett Club.

2015 GOALS

- Goal #1 ■ Fund rehabilitation loan program for low and moderate homeowners.
- Goal #2 ■ Complete projects for Boys and Girls Clubs at the North Everett Club & assist Catholic Housing Services with the exterior renovation of their Monte Cristo Hotel Apartment building.

FUTURE TRENDS

- As the economy rebounds and home values rise, it is expected that a larger influx of residential rehabilitation applications will be received. The continued increase in regulations and requirements by the federal government, Snohomish County, and auditors are making programs harder to manage and projects harder to complete.

INVENTORY OF SERVICES (Continued)

DEPARTMENT 197/Community Housing Improvement Program (CHIP) **ACTIVITY** 2 - CHIP Administration

LABOR	\$272,612
M&O	33,589
Revenue Offset	(\$306,201)
NET COST	\$0
TOTAL FTEs	2.5

- DESCRIPTION**
- Administers funding for rehabilitation of owner-occupied and investor properties to benefit low-income occupants
 - Advertises program, qualifies applicants and arranges financing through loans and private investment from participating local lenders
 - Inspects properties and develops construction specifications for rehabilitation
 - Administers construction contracts and manages construction of rehabilitation

- EXPECTED RESULTS**
- Provide decent and safe housing for low to moderate income persons
 - Retain and encourage rehabilitation of affordable rental housing
 - Promote and maintain reputation of CHIP with community and HUD, the funding agency
 - Improve and preserve neighborhoods, non-profit facilities and downtown

- 2014 ACCOMPLISHMENTS**
- ◆ Managed extensive rehabilitation of 11 owner-occupied projects
 - ◆ Worked to upgrade the North Everett Boys & Girls Club facility. Assisted the Everett Gospel Mission Women's Shelter with the substantial replacement of flooring. Assisted Housing Hope with the exterior renovation of the historic Commerce Building.

- 2015 GOALS**
- Goal #1 ■ Manage housing rehabilitation assistance to low and moderate-income homeowners in the City of Everett and the Urban Growth Area
- Goal #2 ■ Continue rehabilitation loan program for rental properties to create or improve housing affordability to low/very low income tenants

PERFORMANCE MEASURES

	2013	2014 Est.	2015 Est.
◆ Owner-occupied loans	10 loans 10 dwelling units	15 loans 15 dwelling units	20 loans 20 dwelling units
◆ Investor loans (rentals)	1	2	2
◆ Nonprofit loans (housing)	3 loans 48 dwelling units	3 loans 69 dwelling units	2 loans 9 dwelling units
◆ Nonprofit facility rehabilitation, including shelters	3	3	2

POSITION SUMMARY	FTE	POSITION SUMMARY	FTE
Housing Improvement Inspector	2	Administrative Assistant	0.5

THREE-YEAR PERSONNEL COMPARISON

Class	Title	2013	2014	2015
6153	Housing Finance Advisor	1.0	0.0	0.0
6155	Housing Improvement Inspector	2.0	2.0	2.0
6301	Administrative Assistant	.5	.5	.5
TOTAL FTE		3.5	2.5	2.5

BUDGETED EXPENDITURES

Fund 197: CHIP Loan Program	2013	2014	2014	2014	2015
	Actual	Adopted Budget	As Amended 11/26/2014	Estimate	Adopted Budget
Revenue					
Beginning Cash & Loans Receivable	14,011,443	14,423,287	14,423,287	14,044,299	14,706,057
Grant Revenue	648,438	1,100,000	1,100,000	1,100,000	1,440,328
Interest Earnings	124,961	145,000	145,000	145,000	141,000
Miscellaneous	2,490	1,500	1,500	1,500	1,500
Total Available	14,787,332	15,669,787	15,669,787	15,290,799	16,288,885
Expenditures					
Loan Program Expenditures	402,929	258,500	258,500	258,500	235,000
Salaries & Benefits	307,463	268,830	268,830	268,630	272,612
M & O	32,641	37,612	37,612	57,612	33,589
Total Expenditures	743,033	564,942	564,942	584,742	541,201
Ending Cash & Loans Receivable	14,044,299	15,104,845	15,104,845	14,706,057	15,747,684
2015 Budget Appropriation					16,288,885

BUDGET CHANGES

This schedule includes only staffing and new program changes from the 2014 Adopted Budget to the 2015 Proposed Budget. It excludes labor cost changes related to the cost of living, step increases, or employee benefits changes.

FTE	Item	Labor Amount	M & O Amount	Total
	None			-

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUND 198

MISSION STATEMENT

The Community Development Block Grant Program (CDBG) is a federal grant received and administered by the Department of Planning and Community Development. The mission is to:

- Administer the program according to federal regulations in a timely and professional manner.
- Involve citizens in the decision making process beyond the basic federal requirements.
- Work with agencies, citizens, and other City departments to assure that funds benefit low-income residents in Everett.
- Meet the national and local priorities and objectives in the use of the funds.
- Preserve and protect the historic resources of the community.
- Expand opportunities and preserve housing for low and moderate-income residents.

SUMMARY

Expenditure Budget	\$785,420	FTE's	1.5
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REVENUE DESCRIPTION

Since 1974 the City of Everett has applied for and received Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD). Every year HUD determines the amount of CDBG funding for each community. The allocations run on a fiscal year of July through June.

Funding for the 2014/2015 program year is \$837,407, a reduction from \$852,221 last program year. The Community Development Block Grant program enjoys widespread Congressional support and has been serving low income residents throughout the country since 1974.

Each year through a public process, the City's Citizens' Advisory Committee for Housing and Community Development formulates a CDBG funding recommendation to the City Council. City Council authorizes the Mayor to apply to HUD for the grant. The application is in the form of an Action Plan, which delineates how all of the appropriated funds are to be spent. The City is also required by HUD to adopt a five-year Consolidated Plan, and the annual Action Plan is required to be consistent with this five-year plan. Each year the City reports to HUD its progress toward the goals and priorities established in the Consolidated Plan by completing a Consolidated Annual Performance and Evaluation Report, or CAPER. The current Consolidated Plan is for program years 2010 through 2014. The Planning Department began work to update the Consolidated Plan in 2014 and will work with the community to adopt a new Consolidated Plan for 2015-2020 in the first quarter of 2015.

INVENTORY OF SERVICES

DEPARTMENT 198/Community Development Block Grant (CDBG) Program **ACTIVITY** 1 - CDBG Administration

LABOR	\$173,239
M&O	612,181
Revenue Offset	(785,420)
NET COST	0
TOTAL FTEs	1.5

DESCRIPTION ■ Administers Community Development Block Grants and other funds from HUD according to federal and state regulations

EXPECTED RESULTS ■ Provides decent housing, a suitable living environment, and economic opportunities to persons of low and moderate incomes

2014 ACCOMPLISHMENTS

- ◆ Met HUD standards for timeliness in expending grant funds.
- ◆ Provided funding for low-income public service programs providing emergency housing, domestic violence counseling, family counseling, dental care, transportation, child care, homeless services, elderly services, services for developmentally disabled, and clothing and services for children. Supported Project Homeless Connect for the sixth consecutive year.
- ◆ Provided funding and technical support for design of Jackson Park Improvements, Commerce Building masonry improvements; Longfellow Neighborhood sidewalk and traffic speed signal installation; Riverside Neighborhood interpretive sign for Summit Park, North Everett Boys & Girls Club improvements, and Minor Home Repairs.

2015 GOALS

- Goal #1** ■ Provide services and projects that help improve the condition of low-income and homeless people living in the City of Everett.
- Goal #2** ■ Work with Snohomish County to complete the 2015-2019 Consolidated Plan
- Goal #3** ■ Meet the spending goals set by the federal government by achieving timely implementation of projects funded with Community Development Block Grant funds.

FUTURE TRENDS

- Increased pressure on local governments to fund housing and community development programs as less federal funding is available to communities.
- Added regulations and approach to those regulations will add significant cost and time to CDBG, HOME and state-funded projects

PERFORMANCE MEASURES	2013	2014 Est.	2015 Est.
▼ CDBG Programs & Projects Completed	24	25	25
▼ Housing programs	12	10	10
▼ Social Service programs	16	15	15
▼ Capital projects	6	5	5
▼ Annual Action Plan Completed	1	1	1
▼ Consolidated Annual Performance and Evaluation Report (CAPER) Completed	1	1	1
▼ Citizens Advisory Committee for Housing and Community Development	5	7	5

POSITION SUMMARY	FTE	POSITION SUMMARY	FTE
Planner	1	Community Development Specialist	0.5

THREE-YEAR PERSONNEL COMPARISON

Class	Title	2013	2014	2015
1670	Planner	1.0	1.0	1.0
6151	Community Development Specialist	0.5	0.5	0.5
TOTAL FTE		1.5	1.5	1.5

BUDGET CHANGES

This schedule includes only staffing and new program changes from the 2014 Adopted Budget to the 2015 Proposed Budget. It excludes labor cost changes related to the cost of living, step increases, or employee benefits changes.

FTE	Item	Labor Amount	M & O Amount	Total
	None			-

BUDGETED EXPENDITURES

	2013	2014	2014	2014	2015
	Actual	Adopted Budget	As Amended 11/26/2014	Estimate	Adopted Budget
Fund 198: Community Dev. Block Grant					
Revenue					
Beginning Cash & Loans Receivable	326,867	400,000	400,000	335,047	-
Grant Revenue	768,690	854,680	854,680	919,633	785,420
Misc Revenue	451	-	-	-	-
Total Available	1,096,008	1,254,680	1,254,680	1,254,680	785,420
Expenditures					
Salaries & Benefits	154,867	181,470	181,470	181,470	173,239
M & O	-	3,500	3,500	3,500	43,500
Operating Grants	584,869	1,057,170	1,057,170	1,057,170	557,116
Interfund Services & Charges	21,225	12,540	12,540	12,540	11,565
Total Expenditures	760,961	1,254,680	1,254,680	1,254,680	785,420
Ending Balance	335,047	0	0	0	0

2015 Budget Appropriation	785,420
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