



**PLANNING AND
COMMUNITY DEVELOPMENT**

Allan Giffen
Director

December 23, 2016

Ms. Jenny Weinstein
Catholic Housing Services of Western Washington
100 – 23rd Ave. S.
Seattle, WA 98144-5654

SUBJECT: Fee Waiver Request

Dear Ms. Weinstein:

Thank you for your letter dated December 15, 2016, requesting that the City waive the land use permit fees for the Everett Safe Streets Supportive Housing project to be located at 6107 Berkshire Drive. Everett Municipal Code Section 16.72.040 provides for such a fee waiver “for projects involving the construction of low income housing.” EMC 16.72.040 further provides that for the waiver, . . .

“A covenant shall be recorded on the property that runs with the title to the land committing the owner and all future owners, heirs or assigns to maintaining the same number of low income housing units for a minimum of thirty years from the date of approval, or if converted to housing not for low income households, the applicable permit fees at the time of conversion shall be paid to the city.”

I recognize that there are a few steps in the land use permit process that must take place before the property is legally created through the short subdivision process, and that the covenant cannot be recorded until the lot is created by the subdivision. The City hereby grants the waiver of land use permit application fees, and will require the covenant stated above to be recorded on the subject property prior to the issuance of building permits for the proposed low income housing building.

Please contact me if you have any questions.

Sincerely,

Allan Giffen, Director

Cc: Steve Ingalsbe, Land Use Manager
Patrick Tippy, Catholic Housing Services