



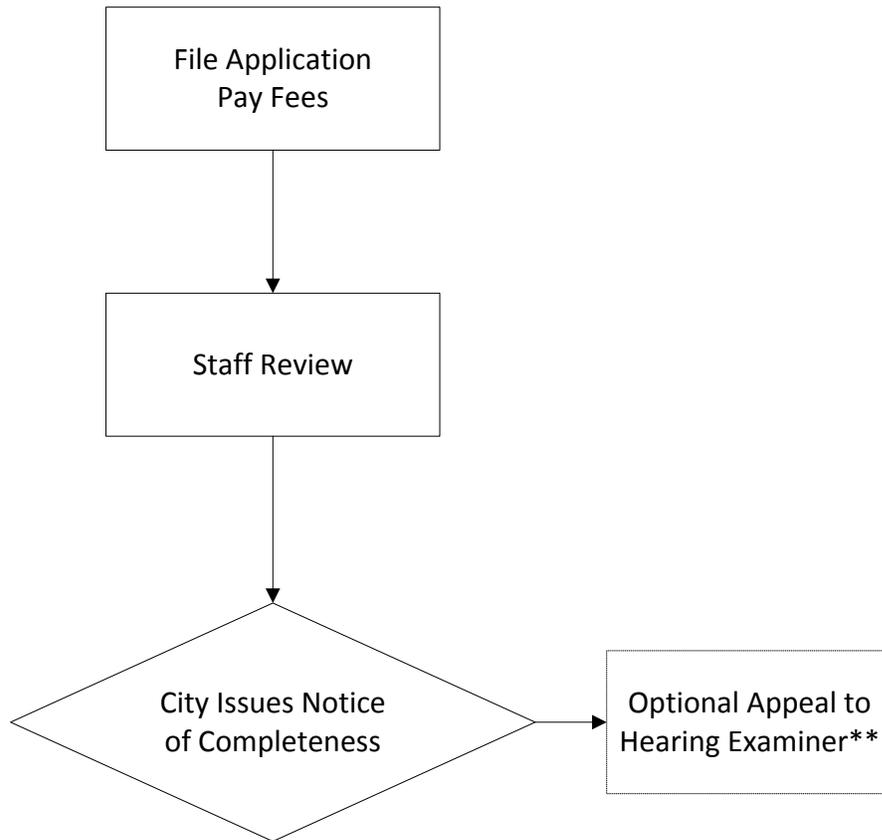
**CITY of EVERETT**  
**PLANNING and COMMUNITY DEVELOPMENT**  
**TREE PRUNING WITHIN CRITICAL AREAS**

Submit the following items listed in the checklist below. Click on the italicized links to view and print additional forms. Use this application for pruning trees within a critical area (properties near or contain a wetland, stream and/or steep slope) per EMC 19.37.060.B.

<input type="checkbox"/> <b>Fee</b>	<p><b>Certified Arborist Pruning Plan</b> and all work performed under the direction of a certified arborist. – <b>No fee</b></p> <p><b>Non-Certified Arborist Pruning Plan</b> and work conducted by the owner or a person other than a certified arborist. - <b>\$500</b></p>
<input type="checkbox"/> <b>Land Use Application</b>	<p>The <i>Land Use Application</i> must be filled out completely and signed by the owner, applicant, or primary contact. Submit <b>one</b>.</p>
<input type="checkbox"/> <b>Pruning Plan</b>	<p>Submit <b>one</b> copy of the plan.</p> <p><b>Certified Arborist Pruning Plan shall:</b></p> <ol style="list-style-type: none"> <li>1) adhere to the standards in ANSI A300.</li> <li>2) not result in the removal of more than 33 percent of the tree’s crown.</li> <li>3) not include the topping of trees.</li> <li>4) not include any soils disturbance on the site.</li> <li>5) not include a tree that is an active nest site for a species of local importance or provides critical habitat such as an eagle perch.</li> </ol> <p><b>Non-Certified Arborist Pruning Plan shall:</b></p> <ol style="list-style-type: none"> <li>1) show the location of the proposed work using aerial photos or a site plan that accurately depicts the location of trees to be pruned.</li> <li>2) submit photos of the trees to be pruned, a description of the portions of the tree to be removed by pruning, and documentation that the trees are located on property owned by the applicant.</li> <li>3) sign a declaration stating that they have read and understood, and will comply with the applicable City regulations.</li> <li>4) submit photos of the trees that were pruned after the work is completed.</li> </ol>
<input type="checkbox"/> <b>Submit application with <u>this</u> checklist either in person or by mail. Email any documents you may have in a PDF format.</b>	<p><b>In Person:</b> City of Everett Public Works Building, Permit Counter  3200 Cedar St 2<sup>nd</sup> Floor, Everett, WA 98201</p> <p><b>By Mail:</b> City of Everett Planning and Community Development  2930 Wetmore Ave Ste. 8-A, Everett, WA 98201</p> <p>Email documents to: <a href="mailto:planning@everettwa.gov">planning@everettwa.gov</a>. Hard copies must also be submitted in person or by mail.</p>



## FLOW CHART



\*\*Any appeals of the Hearing Examiner decision are to Superior Court.



**CITY of EVERETT**  
**PLANNING and COMMUNITY DEVELOPMENT**  
**LAND USE APPLICATION**

• **Name of Applicant** \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Alt ph \_\_\_\_\_

Email \_\_\_\_\_

• **Primary Contact** (if other than applicant) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Alt ph \_\_\_\_\_

Email \_\_\_\_\_

• **Property Owner(s)** \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

• **Property Address or Location** \_\_\_\_\_

Tax Parcel No(s) \_\_\_\_\_ Area of Property (acres/sq ft) \_\_\_\_\_

Zoning \_\_\_\_\_ Comprehensive Plan Designation \_\_\_\_\_

• **Brief Description of Project** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

• **Name of the planner who conducted or waived the Pre-Application meeting** \_\_\_\_\_

• **Authorization:** I am the owner or am authorized by the owner to sign and submit this application. I grant permission for City staff and agents to enter onto the subject property for the sole purpose of making any inspections of the property which are necessary to process this application. I certify under penalty of perjury of the laws of the State of Washington that the information on this application and all information submitted herewith is true, complete, and correct.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please print name \_\_\_\_\_  Owner  Applicant  Primary Contact

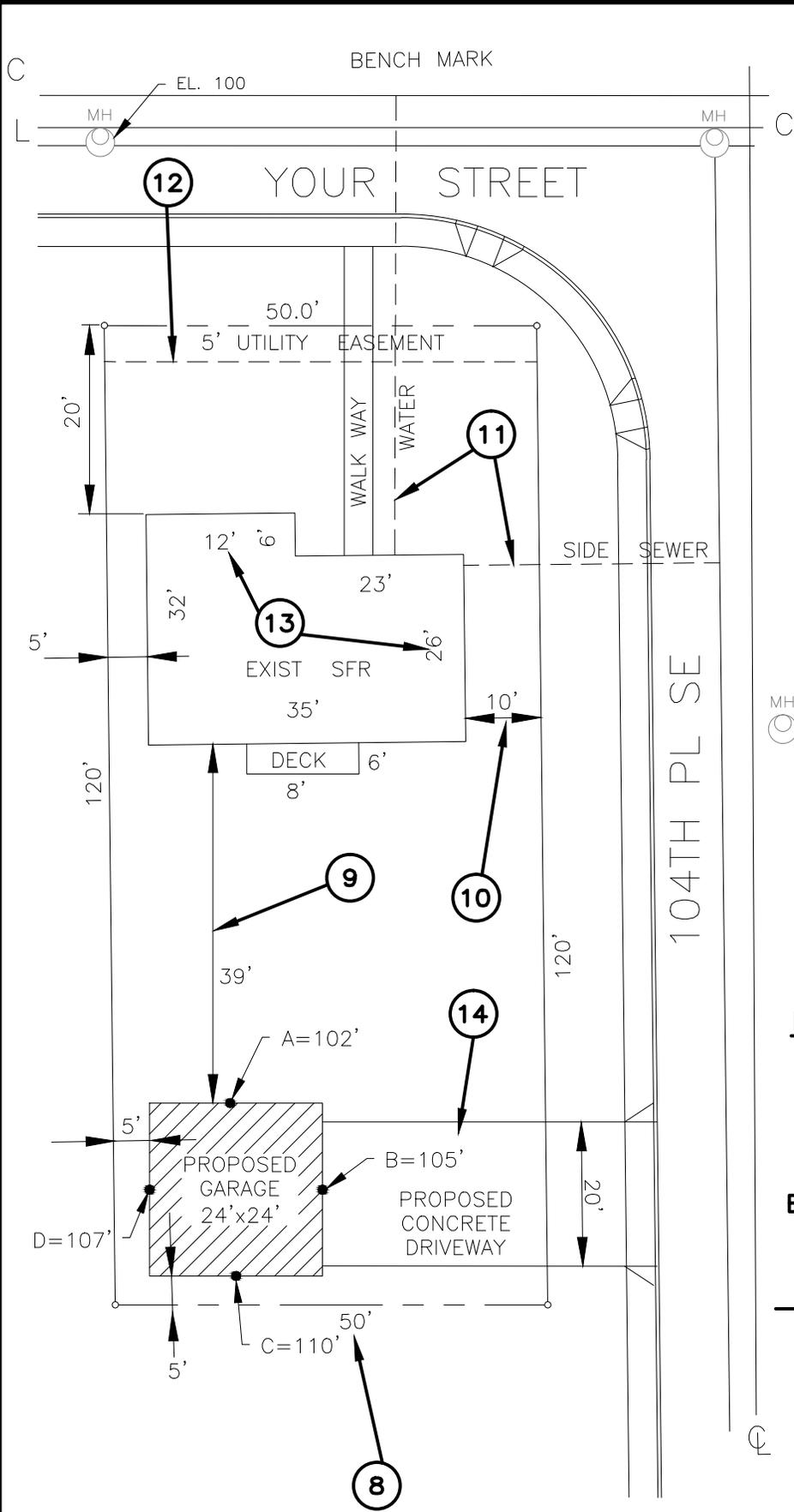
City and State where this application is signed \_\_\_\_\_, \_\_\_\_\_

City

State

FOR OFFICIAL USE ONLY	
TYPE:	_____
FILE #	_____
FEE \$	RECEIPT # _____
ASSIGNED TO:	_____

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**PROJECT DESCRIPTION:**

**PROPOSED GARAGE**  
**J. HOMEOWNER**  
**1234 YOUR STREET**  
**EVERETT WA 98201**

**LEGAL DESCRIPTION**

**LOT #2 PLAT OF**  
**PARADISE TRACTS DIV. NO. 2**

**PARCEL TAX I.D. #**  
**00123400000100**

**HEIGHT CALCULATIONS**  
**BENCH MARK**

**Manhole RIM ELEV = 100'**

**A = 102'**  
**B = 105'**  
**C = 110'**  
**+ D = 107'**  


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**424 ÷ 4 = 106' AVERAGE**  
**(BASE ELEV.)**  
**+ 15' ALLOWED**  


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**121' = MAX HEIGHT**

**LOT COVERAGE BY BUILDING:**

**LOT SIZE 6000**  
**EXISTING HOUSE 902**  
**PROPOSED GARAGE 576 S.F.**  
**1558 S.F.**  
**BUILD. SF ÷ LOT SF = 26%**

**IMPERVIOUS AREA**

**EXISTING: 990**  
**PROPOSED: 1176**  
**TOTAL: 2166**



**SCALE: 1"=20'**



**RESIDENTIAL SITE PLAN**  
**CHECKLIST**  
**SHEET 1 OF 2**

**2-13-2014**  
 Date:  
**101**  
 COE Std Dwg:

# # THE FOLLOWING INFORMATION IS REQUIRED ON ALL SITE PLANS.

NOTE: A SURVEY MAY BE REQUIRED AT THE TIME OF BUILDING PERMIT SUBMITTAL IF DEVELOPMENT IS WITHIN ONE FOOT OF A REQUIRED SETBACK OR ONE FOOT OF A REQUIRED HEIGHT LIMIT.

- 1. PROJECT DESCRIPTION, NAME OF APPLICANT AND ADDRESS OF SITE.
- 2. LEGAL DESCRIPTION.
- 3. TAX PARCEL NUMBER.
- 4. HEIGHT CALCULATIONS WITH BENCHMARK, AVERAGE BASE ELEVATION AND ACTUAL HEIGHT NOTED.
- 5. PERCENT OF LOT COVERAGE BY BUILDING(S) TO INCLUDE TOTAL LOT SIZE (SQFT) AND FOOTPRINT OF ALL BUILDINGS.
- 6. CALCULATE IMPERVIOUS AREA SHOW EXISTING, PROPOSED AND TOTAL (SQUARE FEET). OVER 2,000 SF MAY BE REQUIRED TO SUBMIT STORMWATER ENGINEERED PLANS. SEE SUBMITTAL CHECKLIST FOR DETAILS.
- 7. NORTH ARROW (DIRECTION FACING UP) AND SCALE.
- 8. LENGTH OF ALL LOT LINES.
- 9. DISTANCE BETWEEN ALL BUILDINGS, EXISTING AND PROPOSED.
- 10. PROPOSED AND EXISTING BUILDING SETBACKS FROM ALL LOT LINES.
- 11. UTILITIES (SEWER, WATER & DRAINAGE).
- 12. EASEMENTS ON SITE INCLUDING, BUT NOT LIMITED TO, INGRESS/EGRESS, WATER, SEWER & DRAINAGE.
- 13. SHOW BUILDING DIMENSIONS.
- 14. ALL DIMENSIONS, LOCATION AND MATERIAL OF PROPOSED AND EXISTING DRIVEWAYS.
- 15. ANY CRITICAL AREAS ON SITE. SHOW TOP OF SLOPE AND TOE OF SLOPE. SHOW PROPOSED BUILDING SETBACKS FROM SLOPE AND ANY CRITICAL AREA BUFFERS.
- 16. DIMENSIONS AND DEPTH OF ANY FILL ON THE SITE (IF APPLICABLE).
- 17. ANY PROPOSED ROCKERIES AND RETAINING WALLS OVER 4'-0" TALL.



**CITY OF EVERETT**  
**PUBLIC WORKS**  
**DEPARTMENT**

**RESIDENTIAL SITE PLAN**  
**CHECKLIST**  
**SHEET 2 OF 2**

**2-13-2014**  
Date:  
**101**  
COE Std Dwg: