UTILITY ACTIVITY NOTICE

For Blanket Utility Permit Activities in the Public Right-of-Way

CITY OF EVERETT PERMIT SERVICES
3200 CEDAR STREET, EVERETT, WA 98201
(P) 425-257-8810 | FAX 425-257-8857 | (E) everetteps@everettwa.gov | www.everettwa.gov/permits

PROJECT SITE INFORMATION

PROJECT ADDRESS:

UTILITY COMPANY'S NAME & JOB #: _____ **JOB #** _____

ANNUAL BLANKET UTILITY PERMIT #: (required to submit this form)

DESCRIPTION OF WORK

NOTE: For any activities beyond what is described below, please submit a Public Works Permit Application package. Major activities are not covered under this *Utility Activity Notice* and must be issued a *Public Works Permit* prior to the commencement of any work.

PLEASE MARK ALL ACTIVITIES TO BE PERFORMED FOR THIS PROJECT SITE:

- ☐ LEAK REPAIR IN PAVEMENT
- ☐ SERVICE OR MAIN REPAIR, 10LF OR MORE, LOCATED IN GRAVEL SHOULDER
- ☐ INSTALL NEW SERVICE LINE
- ☐ REPLACE OR INSTALL VALVES IN PAVEMENT
- ☐ SET A NEW UTILITY POLE AND ANCHOR
- ☐ BURIED SERVICE CONNECTION NOT LOCATED ON RIGHT-OF-WAY LINE
- ☐ POTHOLE EXPLORATION/ OPEN CUTTING OF PAVEMENT, LESS THAN 25SF (TOTAL OPEN AREA FOR ALL CUTS ANTICIPATED)
- ☐ BORING SERVICE LINE CROSSING (MAXIMUM PIPE DIAMETER 2-INCHES)
- ☐ DIRECTIONAL BORING OR PLOWING BURIED SERVICE WIRE WITHIN RIGHT-OF-WAY (FOR INSTALLATIONS IN GRAVEL SHOULDERS ONLY, AND MUST BE LESS THAN 1000LF USING A VIBRATORY PLOW OR DITCHWITCH OR 500LF USING A BACKHOE)

ADDITIONAL DESCRIPTION NOTES:

CONTACT INFORMATION

OWNER NAME:

OWNER MAILING ADDRESS: STREET

CITY STATE ZIP

OWNER PHONE: **OWNER EMAIL:**

APPLICANT NAME:

APPLICANT MAILING ADDRESS: STREET

CITY STATE ZIP

APPLICANT PHONE: **APPLICANT EMAIL:**

PRIMARY CONTACT: ☐ OWNER ☐ APPLICANT ☐ OTHER (Architect, Engineer, Etc.) _____

CONTACT NAME: **CONTACT PHONE:**

CONTACT EMAIL:

ACKNOWLEDGEMENT: The Applicant/Contractor hereby agrees to hold and save harmless the City of Everett for any and all claims for damages, costs, expenses, or causes of action that may arise because of installation and maintenance of the improvement or other right-of-way use, hereto applied for and further agrees to remove same upon notice from the City and to replace pubilc property damaged thereby. Permission is hereby given to do the work according to the approved plans and specifications. Street crossing will be made by boring. Trenching will be per current City Ordinances and Design and Construction Standards and Specifications for Development.

PAYMENT INFORMATION:

☐PAYMENT ATTACHED; ☐WILL CALL FOR PAYMENT BY CREDIT CARD

**Please make checks payable to City of Everett*

City of Everett Official Use Only

FEE **$45.00** ☐ *PAID; DATE:*_____

PERMIT #

UAN

Owner/Authorized Agent Signature Date *(Revised 9/23/2016)*

PLEASE CALL 425-257-8881 IMMEDIATELY AFTER SUBMITTING THIS FORM TO REQUEST AN INSPECTION 24 HOURS PRIOR TO COMMENCING WORK