

MEMORANDUM OF AGREEMENT

To Implement a Regional Reduced Fare Permit for Senior and Disabled Persons

This agreement is entered into as of the June 1, 2015, by and between Clallam Transit, the City of Everett (Everett Transit), Thurston County Public Transportation Benefit Authority (Intercity Transit), Jefferson Transit Authority (Jefferson Transit), King County Department of Transportation – Metro Transit Division (King County Metro), King County Ferry District, Kitsap County Public Transportation Benefit Area Authority (Kitsap Transit), Pierce County Ferries, Pierce County Public Transportation Benefit Area Authority (Pierce Transit), Snohomish County Public Transportation Benefit Area Corporation (Community Transit), Washington State Department of Transportation – Ferries Division (Washington State Ferries), Central Puget Sound Regional Transit Authority (Sound Transit), Mason County Transportation Benefit Area Authority (Mason Transit Authority), Skagit Transit, and Whatcom Transportation Authority hereinafter called the “parties.”

Section 1. Purpose and Changes from Prior Agreement: The purpose of this agreement is to set forth the requirements for and implementation of the Regional Reduced Fare Permit (RRFP) established in memoranda of agreement dated May 17, 1982, August 8, 1984, August 8, 1987, September 8, 1994, December 1, 2000, September 1, 2002, February 3, 2003, August 1, 2009, and December 1, 2012. This agreement supersedes these nine prior agreements. Whatcom Transportation Authority and Pierce County Ferries have been added to this agreement as parties, including amendments to Attachments 1 and 2, and Section 7 - Eligibility Certification - has been modified from the agreement dated December 1, 2012. A new section (Section 3) has been added to clarify roles and responsibilities, and the amendment process was clarified and a new agency opt-in process created (see Sections 16-18). In addition, the concept of separate requirements and benefits for a ‘visitor’ has been removed from the text, the maximum time limit for a temporary permit has been increased by agreement of the signatories, requirements for an eligible ADA Paratransit Card have been adjusted, and the minimum required age for receiving an RRFP pass for a Personal Care Attendant has been clarified. The design of RRFP materials distributed in association with this agreement, including the medical eligibility document, and the application have been updated per the request of the signatories and to accommodate new parties.

Section 2. Background: Federal regulations require operators of public transportation services receiving assistance under Title 49 USC, Section 5307 to charge senior and disabled persons no more than one-half the normal peak-hour fare during off-peak hours. Further, the Americans with Disabilities Act (A.D.A.) requires that a personal care attendant accompanying an A.D.A.-eligible person ride fare-free on paratransit service. The parties anticipate that A.D.A. eligible persons will desire to ride fixed-route bus service and will encourage such usage.

Public transportation operators must establish procedures to comply with the requirements of Title 49, Section 5307. Without this agreement among the parties, senior and disabled persons in the Puget Sound Region would be required to apply for certification of eligibility from each of the parties where reduced fare privileges are desired; also, A.D.A.-eligible persons within the region desiring both an A.D.A. Paratransit Card and Regional Reduced Fare Permit would be required to go through two separate

another person as an aid to facilitate travel all or some of the time.

f). Puget Sound Region: Shall mean the area included within the following Washington State counties: Clallam, Jefferson, King, Kitsap, Mason, Pierce, Snohomish, Skagit, Thurston and Whatcom.

g). Region/Regional: Shall mean pertaining to the Puget Sound Region.

h). A.D.A. Paratransit Card: Shall mean an eligibility card issued to A.D.A.-eligible persons in conformance with specifications established by parties to the MOA.

i). Regional Reduced Fare Permit Task Force: Shall mean the sub-committee of the Puget Sound Regional Council by that name.

j). Resident Agency: Shall mean the public transportation provider whose service boundaries include the person's place of residence.

k). Senior: Shall mean a person of age 65 years or older.

l). Temporary Disability: Shall mean an impairment expected to last for a continuous period of no more than five (5) years.

Section 5. Cost of Regional Reduced Fare Permit: The cost of a temporary or permanent Regional Reduced Fare Permit shall be \$3.00. Replacement Regional Reduced Fare Permits may be issued for no more than \$3.00.

Section 6. Design of Regional Reduced Fare Permit: The Regional Reduced Fare Permit design, both permanent and temporary, shall conform to the authorized design specifications approved by the RRFPTask Force. Parties must issue one of the authorized designs identified in Attachment 1. Parties shall continue to accept RRFPTs issued prior to the date of this agreement that used the previous design. No party shall issue an unauthorized design, nor make changes to the authorized designs without agreement among all parties. A photo is required on all Regional Reduced Fare Permits except those issued to seniors. (See Attachment 1.)

Section 7. Eligibility Certification: Any of the parties may certify the eligibility of applicants on behalf of all of the parties. Applicants may apply for a Regional Reduced Fare Permit, either permanent or temporary, from any of the parties.

An applicant will be certified as eligible when any one or more of the following criteria are met:

For Issuance of a Permanent RRFPT Card (Must be Puget Sound Region resident)

- a). The applicant provides satisfactory proof that he or she is 65 years of age or older (for issuance of a permanent Regional Reduced Fare Permit).
- b). The applicant provides proof of current disability certification of 40 percent or more by the Veterans Administration.

For Issuance of a Temporary RRFPT Card

(3) years.

b). For persons who have a temporary A.D.A. Paratransit Card or other supporting materials: These persons will be automatically eligible for a temporary Regional Reduced Fare Permit which will be issued with the same expiration date as the temporary A.D.A. Paratransit Card.. As automatically eligible, these persons will not be required to go through the standard eligibility process. The parties may require reasonable application procedures to determine the validity of an A.D.A. Paratransit Card (or other supporting materials) and to gather necessary information.

Section 10. Personal Care Attendant Policy: Applicants that are 6 years or older (i.e. eligible to pay a fare) and require a personal care attendant (PCA) can be certified as such by the resident agency or by an approved health care provider. Persons eligible for an RRFPP who are certified for the use of a PCA will be able, at their option, to use a PCA on any system that is a party to this agreement. PCA's do not have to be certified to travel fare-free if they board and disembark at the same location as a person that is PCA-certified. PCA certification will be indicated on the Regional Reduced Fare Permit (see Attachment 1).

Section 11. Regional Reduced Fare Permit Privileges: Each of the parties shall honor valid Regional Reduced Fare Permits issued by any of the parties. Holders of a valid Regional Reduced Fare Permit shall be entitled to the reduced fare privilege of the respective parties. This agreement does not attempt to standardize privileges among the parties. Time of day restrictions, transfer privileges, and cost of daily fares and monthly passes shall be set by the respective parties.

Section 12. Local Reduced Fare Permits (Optional): At the discretion of each party, local reduced fare permits for use within a party's own service area may be issued using criteria other than those established by this agreement. Such permits shall be clearly distinctive in appearance, in terms of color and design, from the Regional Reduced Fare Permit and need not be honored by any other party.

Section 13. Information-Sharing: All parties to this agreement shall share information with other parties that is necessary to implement the regional program effectively.

Section 14. Regional Coordination: Parties shall meet at least once every two years, or more frequently as-needed, through the Puget Sound Regional Council's Regional Reduced Fare Permit Task Force which shall periodically review this agreement to discuss any necessary amendment, responsibilities among the parties, and other matters pertaining to regional implementation of the Regional Reduced Fare Permit.

Section 15. Duration: This agreement shall be effective as of the date first written above and shall continue from year to year unless otherwise amended or terminated by agreement of the parties.

Section 16. Amendment: Amendment to this agreement may be made only by written amendment signed by all parties. In recognition of the time and effort it takes to prepare updates to this agreement and associated attachments, substantive amendments that require an amendment to this agreement are discouraged from occurring more frequently than once every two years. The RRFPP Task Force, when it meets, will make every effort to address issues that arise in a manner that does not require substantive amendments to this agreement. Substantive amendments include new agency opt-ins and other significant changes to RRFPP policy reflected in the MOA, and other similar changes. Non-substantive amendments, including changes to agency logos, contact information and other minor changes to attachments associated

IN WITNESS WHEREOF, the Parties hereto have executed this agreement as of the date and year written above.

Clallam Transit

Name: Wendy Clark-Getzin, General Manager, Clallam Transit

Signature  Date 4/30/15

City of Everett (Everett Transit)

Name: Ray Stephanson, Mayor, City of Everett

Signature _____ Date _____

Attest: Sharon Fuller, City Clerk

Signature _____ Date _____

Jim Iles, City Attorney

Signature _____ Date _____

Thurston County Public Transportation Benefit Authority (Intercity Transit)

Name: Ann Freeman-Manzanares, General Manager, Intercity Transit

Signature _____ Date _____

Jefferson Transit Authority (Jefferson Transit)

Name: Tammi Rubert, General Manager, Jefferson Transit

Signature _____ Date _____

King County Department of Transportation (King County Metro)

Name: Kevin Desmond, General Manager, King County Department of Transportation - Metro Transit Division

Signature _____ Date _____

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Name: Wendy Clark-Getzin, General Manager, Clallam Transit

Signature _____ Date _____

City of Everett (Everett Transit)

Name: Ray Stephanson, Mayor, City of Everett

Signature Ray Stephanson Date 4/21/2015

Attest: Sharon Fuller, City Clerk

Signature Sharon Fuller Date 4/21/2015

Jim Iles, City Attorney

Signature James D. Iles Date 4/20/15

Thurston County Public Transportation Benefit Authority (Intercity Transit)

Name: Ann Freeman-Manzanares, General Manager, Intercity Transit

Signature _____ Date _____

Jefferson Transit Authority (Jefferson Transit)

Name: Tammi Rubert, General Manager, Jefferson Transit

Signature _____ Date _____

King County Department of Transportation (King County Metro)

Name: Kevin Desmond, General Manager, King County Department of Transportation - Metro Transit Division

Signature _____ Date _____

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Signature _____ Date _____

Attest: Sharon Fuller, City Clerk

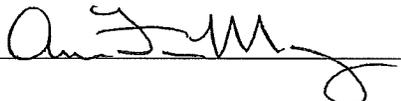
Signature _____ Date _____

Jim Iles, City Attorney

Signature _____ Date _____

Thurston County Public Transportation Benefit Authority (Intercity Transit)

Name: Ann Freeman-Manzanares, General Manager, Intercity Transit

Signature  _____ Date 3/31/15

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Signature _____ Date _____

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Signature _____ Date _____

Jefferson Transit Authority (Jefferson Transit)

Name: Tammi Rubert, General Manager, Jefferson Transit

Signature Tammi Rubert Date 4.7.15

King County Department of Transportation (King County Metro)

Name: Kevin Desmond, General Manager, King County Department of Transportation - Metro Transit Division

Signature _____ Date _____

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Jefferson Transit Authority (Jefferson Transit)

Name: Tammi Rubert, General Manager, Jefferson Transit

Signature _____ Date _____

King County Department of Transportation (King County Metro)

Name: Kevin Desmond, General Manager, King County Department of Transportation - Metro Transit Division

Signature Kevin Desmond Date 3/23/15

King County Ferry District (King County Water Taxi)

Name: Paul Brodeur, Division Director, King County Department of Transportation Marine Division

Signature Paul A. Brodeur Date 4/7/15

Kitsap County Public Transportation Benefit Area Authority (Kitsap Transit)

Name: John Clauson, Executive Director, Kitsap Transit

Signature _____ Date _____

Mason County Transportation Authority (Mason Transit Authority)

Name: Brad Patterson, General Manager, Mason Transit Authority

Signature _____ Date _____

Pierce County Ferries

Name: Brian Ziegler, P.E., Director, Pierce County Public Works and Utilities Department

Signature _____ Date _____

Pierce County Public Transportation Benefit Area Authority (Pierce Transit)

Name: Jim Walton, Interim CEO, Pierce Transit

Signature _____ Date _____

Skagit Transit (Skagit Transit)

Name: Dale O'Brien, Executive Director, Skagit Transit

Signature _____ Date _____

Snohomish County Public Transportation Benefit Area Corporation (Community Transit)

Name: Emmett Heath, CEO, Community Transit

Signature _____ Date _____

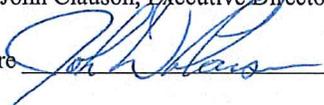
King County Ferry District (King County Water Taxi)

Name: Paul Brodeur, Division Director, King County Department of Transportation Marine Division

Signature _____ Date _____

Kitsap County Public Transportation Benefit Area Authority (Kitsap Transit)

Name: John Clauson, Executive Director, Kitsap Transit

Signature  _____ Date 3/19/15

Mason County Transportation Authority (Mason Transit Authority)

Name: Brad Patterson, General Manager, Mason Transit Authority

Signature _____ Date _____

Pierce County Ferries

Name: Brian Ziegler, P.E., Director, Pierce County Public Works and Utilities Department

Signature _____ Date _____

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Name: John Clauson, Executive Director, Kitsap Transit

Signature _____ Date _____

Mason County Transportation Authority (Mason Transit Authority)

Name: Brad Patterson, General Manager, Mason Transit Authority

Signature Brad Patterson Date 5/1/15

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Name: Brian Ziegler, P.E., Director, Pierce County Public Works and Utilities Department

Signature _____ Date _____

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Name: Brad Patterson, General Manager, Mason Transit Authority

Signature _____ Date _____

Pierce County Ferries

Name: Brian Ziegler, P.E., Director, Pierce County Public Works and Utilities Department

Signature *Brian Ziegler* Date *4/15/15*
SC-102565

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Name: Jim Walton, Interim CEO, Pierce Transit

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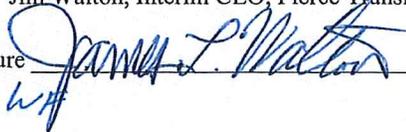
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Signature _____ Date _____

Skagit Transit (Skagit Transit)

Name: Dale O'Brien, Executive Director, Skagit Transit

Signature Dale S. O'Brien Date 3-19-15

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Signature _____ Date _____

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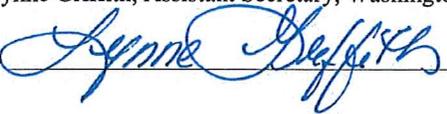
Snohomish County Public Transportation Benefit Area Corporation (Community Transit)

Name: Emmett Heath, CEO, Community Transit

Signature Emmett Heath Date 4-6-15

Washington State Department of Transportation – Ferries Division (Washington State Ferries)

Name: Lynne Griffith, Assistant Secretary, Washington State Department of Transportation – Ferries Division

Signature  Date 3/27/15

Whatcom Transportation Authority

Name: Peter Stark, General Manager, Whatcom Transportation Authority

Signature _____ Date _____

Central Puget Sound Regional Transit Authority (Sound Transit)

Name: Mike Harbour, Acting CEO, Sound Transit

Signature _____ Date _____

Washington State Department of Transportation – Ferries Division (Washington State Ferries)

Name: Lynne Griffith, Assistant Secretary, Washington State Department of Transportation – Ferries Division

Signature _____ Date _____

Whatcom Transportation Authority

Name: Peter Stark, General Manager, Whatcom Transportation Authority

Signature PETER I Stark Date 5/5/2015

Central Puget Sound Regional Transit Authority (Sound Transit)

Name: Mike Harbour, Acting CEO, Sound Transit

Signature _____ Date _____

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Name: Lynne Griffith, Assistant Secretary, Washington State Department of Transportation – Ferries Division

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Name: Peter Stark, General Manager, Whatcom Transportation Authority

Signature _____ Date _____

Central Puget Sound Regional Transit Authority (Sound Transit)

Name: Mike Harbour, Acting CEO, Sound Transit

Signature  _____ Date 3/20/15

MOA

EVERETT CITY COUNCIL AGENDA ITEM COVER SHEET

#16

PROJECT TITLE:

Memorandum of Agreement to Implement a Regional Reduced Fare Permit for Seniors and Disabled Persons

- _____ Briefing
- _____ Proposed Action
- _____ Consent
- _____ Action
- _____ First Reading
- _____ Second Reading
- _____ Third Reading
- _____ Public Hearing
- _____ Budget Advisory

COUNCIL BILL #

Originating Department

Contact Person

Phone Number

FOR AGENDA OF

Trans. Services

Tom Hingson

425-257-8939

Initialed by:

Department Head

CAA

Council President

db
sp

Location

Regional

Preceding Action

Memorandum of Agreement to Implement a Regional Reduced Fare Permit for Seniors and Disabled Persons, 1/27/2010

Attachments

Memorandum of Agreement to Implement a Regional Reduced Fare Permit for Senior and Disabled Persons

Department(s) Approval

Legal

Amount Budgeted	-0-	
Expenditure Required	-0-	Account Number(s):
Budget Remaining	-0-	
Additional Required	-0-	

DETAILED SUMMARY STATEMENT:

The Memorandum of Agreement updates the region-wide policies as they pertain to Regional Reduced Fare Permits (RRFP), including the design of RRFP cards and eligibility criteria for citizens applying for an RRFP.

RECOMMENDATION (Exact action requested of Council):

Authorize the Mayor to sign Memorandum of Agreement to Implement a Regional Reduced Fare Permit for Senior and Disabled Persons.

Council approved
4/15/15
sm