



CIVIL SERVICE COMMISSION MEETING VIA TEAMS

Minutes from Meeting on March 24, 2022

The meeting commenced at 9:30 AM. Those in virtual attendance were Chief Examiner Michael Duerr, Kay Barnes, Chelan Robbins, and Danielle Marks.

ROLL CALL OF THE COMMISSION

Present via Teams were Commissioner Chair Ethel McNeal, Commissioner Scott Bader, and Legal Counsel Jordan Stephens. Excused: Commissioner Jo Metzger-Levin

SUBMITTAL AND APPROVAL OF THE MINUTES

Commissioner Bader moved to approve the minutes of the February 24, 2022 meeting. Commission Chair McNeal seconded the motion. The motion was approved unanimously.

REVIEW OF THE PERSONNEL ACTION REPORT

Commissioner Bader moved to approve the Personnel Action Report February 2022. Commission Chair McNeal seconded the motion. The motion was approved unanimously.

REVIEW OF THE CHIEF EXAMINER APPROVAL OF CALLS FOR APPLICANTS

Commissioner Bader moved to approve the Chief Examiner Approvals of Calls for Applicants for March 2022. Commission Chair McNeal seconded the motion. The motion was approved unanimously.

REVIEW OF THE CHIEF EXAMINER CERTIFICATIONS OF ELIGIBLE REGISTERS

Commissioner Bader moved to approve the Chief Examiner Certifications of Eligible Registers for March 2022 with an amendment to correct a candidate's last name. Commission Chair McNeal seconded the motion with amendment. The motion was approved unanimously.

NEW BUSINESS

Revised Civil Service Rule 4.82

Commissioner Bader moved to approve the Revised Civil Service Rule 4.82. Commission Chair McNeal seconded the motion. Commissioner Bader asked for clarification of the rule change. Mike Duerr explained this rule change would amend the eligibility requirements to apply and test for a variety of promotional opportunities within the Fire department. These requirements are usually found within the classification specification, however requirements for fire positions are also found in the Civil Service rules as well as the Collective Bargaining Agreement. This rule change will ensure the Civil Service rules mirror the eligibility requirement as set forth in the Collective Bargaining Agreement as negotiated. The motion was approved unanimously.

OTHER BUSINESS

No other business.

ADJOURNMENT

The meeting adjourned at 9:43 a.m.

Respectfully submitted,
Danielle Marks