



Project title: Seattle Outboard Association Application to Hold a Two-Day Boating Regatta on Silver Lake on June 4 and 5, 2022

City Council Agenda Item Cover Sheet

Council Bill #
.....

Project: Approve Seattle Outboard Association application for Regatta
.....
Partner/Supplier : Seattle Outboard Association
.....

Agenda dates requested:
.....

Location: 3210 89th Ave. E., Edgewood, WA 98371
.....
Preceding action: Park Board Recommendation 4/5/22
.....

Briefing
Proposed action
Consent 4/27/22
Action
Ordinance
Public hearing
..... Yes No

Fund: N/A
.....

Budget amendment:
..... Yes No

Fiscal summary statement:
No expenditure required.

PowerPoint presentation:
..... Yes No

Project summary statement:
In accordance with Ordinance 1183-85, the Seattle Outboard Association submitted a formal application to hold its 2022 Boating Regatta on Silver Lake. A one-day Regatta has been held annually on Silver Lake since 1954. In 2020, the Seattle Outboard Association requested a two-day event. However, the event was cancelled due the pandemic. The same request was submitted for 2021 and Park Board approved the two-day event on a trial basis. The Seattle Outboard Association has applied for the same event to be held in 2022 and be held as a two-day event.

Attachments:
Special Use Application

Department(s) involved:
Parks
Administration

In late February, the public hearing process was initiated. As required by the ordinance the public hearing was promoted through the Everett Herald and signage was put up throughout Silver Lake. Parks staff solicited public input and comments leading up to the public hearing. The Board of Park Commissioners held a public hearing on April 5th and voted to recommend to Council that the Seattle Outboard Association’s application to hold its annual Boating Regatta over two days, June 4 and 5, 2022 be approved.

Contact person:
Cory Rettenmier

Phone number:
425-257-7314

Ordinance 1183-85 requires City Council approval. The City Council has approved the Association’s request, on an annual basis, to hold the event on Silver Lake. This is the only event of this type held at Silver Lake during the year.

Email:
crettenmier@everettwa.gov

Initialed by:
RML

Department head

Recommendation:
Approve the Seattle Outboard Association application to hold a two-day boating regatta on Silver Lake on June 4 and 5, 2022.

Administration

Council President



SPECIAL USE REQUEST APPLICATION—PARKS & FACILITIES DEPARTMENT

This application for a reservation and special use permit is TO BE USED FOR groups, organizations, persons requesting special use of any park, park area or facility. A reservation in the form of a written permit is required prior to the day of use and required when:

- Groups or assemblies are calculated to attract a large number of people, relative to the size and capacity of the park or facility. Group must, prior to the event, reserve the space. A large group or assembly is that which would occupy one-tenth or more of the user capacity of the park or facility. (Park Code 9.06.104)
• A park code is requested to be waived for a special event or activity. (Park Code 9.06.108 and 9.06.112)
• Additional park resources, equipment or staffing are requested
• Use of designated areas within a park i.e. open spaces, trails, etc. (fees may apply for use)
• Requesting partial or full fee reductions for park areas or facilities (fundraisers are not eligible)

RECEIVED DEC 07 2021

(Separate applications must be filed for each type of activity or event for which you are requesting space)

BY:

Applicants are encouraged to submit this special use request application 30-90 days or more in advance to allow adequate time for review and, if approved, to allow applicants adequate time to meet requirements established by the city. Applicants are required to submit this application at least 14 business days prior to the date of the intended use.

Application Fee: Parks charges a non-refundable Special Use Request Application fee of \$25.

SECTION 1

Name of Organization SEATTLE OUTBOARD ASSOCIATION

Main Contact Person DAREN ECHEMINE

Address 3530 82ND PL NE

City, State, Zip Code MALDENVILLE, WA 98270

Phone (Area Code) 360 540 3037 Email MERCURY63@COMCAST.NET

Date/s of Event/s JUNE 4-5 2022 Time (IN) 7AM (OUT) 6:30PM SUN

Park, Facility (Shelter, Hall), or Park Area Requested 9090 BEACON AREA + LOWER GROUNDS AREA, DOCKS + SILVER HALL

Detailed description of activity or event. (Attach additional pages if necessary) BOAT RACE

Estimated attendance 100-1000 Target age group 9-70 YRS OLD

Is the activity/event open to the public? Yes [X] No [] If yes, please complete section 2 on next page.

Will a fee be charged for event participation? Yes [] No [X] What will fee/s be? _____

How will money be collected? N/A

Will you be asking for donations? Yes [] No [X] Is the event recreationally oriented? Yes [X] No []

SECTION 1, continued

Is this a fundraiser? Yes No If yes, please complete section 2.

Do you plan to close off any park area/s for your activity/event? Yes No

Please specify area WATER ACCESS S. OF 2ND DOCK UP TO PLAYGROUND

How many vehicles do you anticipate? 50

Are you planning to amplify music or sound at your activity/event? Yes No Describe _____

ANNOUNCEMENT SYSTEM FOR CONDUCTION OF RACE

Please note: Performer conduct and performance content, live or recorded, must be appropriate for families and general audiences. Profane, lewd, indecent or slanderous conduct or content is unacceptable.

Will tents or other temporary structures be erected in the park or park area? Yes No

Will vehicles need to be driven on turf? Yes No

Will food be served to general public? Yes No

If so, have you consulted with the Snohomish County Health Department to ensure your activity/event is in compliance with their regulations? Yes No

- Attach a site map to this application
- Provide a list of vendors, if any, participating in your event
- Attach a parking plan, if needed

- **SECTION 2** Must be completed if:
 - * Your event is open to the public
 - * You are fundraising or charging a fee
 - * You are requesting a full or partial fee reduction (not eligible for fundraisers)

1-Give a brief history of your organization and its mission/intent:

SCA PROVIDES AN AVENUE TO PEOPLE AGES 9+ ABIDE TO ENJOY AMATEUR BOAT RACING. WE HAVE BEEN AROUND FOR CLOSE TO 100 YRS & HAVE BEEN RACING ON SILVER LAKE SINCE THE 50'S

2-List name and title of current officers and/or board members:

MAREN SCHEARING - COMMANDER
DON JONES - VICE COMMANDER
JIM TRUICK - TREASURER
KELSIE EAGON - TREASURER

3-How will the public be notified of this activity/event: Newspaper Advertisement Press Release

Radio/TV Other Please explain LOCAL BUSINESS ADVERTISING, SOCIAL MEDIA

4-Provide a budget summary of projected revenue and expenses for this event (attach additional pages if necessary):

INCOME \$10,000 EXPENSES \$10,000 PROFIT \$150

Please note that fundraisers cannot be considered for partial or reduced fees and will be required to pay full rental fees on facilities. Events must not discriminate because of age, sex, marital status, race, creed, color, national origin or presence of sensory, mental or physical disability. No events serving alcohol will be co-sponsored by the City of Everett.

Please allow 10/+ business days for processing your request. Thank you.



SPECIAL USE HOLD HARMLESS

Agreement:

In consideration of allowing this organization to hold its special event at the City of Everett Parks & Facilities, the organization hereby accepts full responsibility and agrees to release, indemnify and promise to defend and save harmless the City of Everett, its officers, employees and agents from and against any and all liability, loss, damage, expense, actions and claims, including costs and reasonable attorney's fees, incurred by the City of Everett, its officers, employees and agents in defense thereof, for both personal and/or property damage resulting from or connected directly or indirectly to the execution of this event, provided, however, the undersigned organization will not be required to hold the City of Everett, its officers, employees and agents harmless from the sole negligence of the City, its officers, employees and agents.

This organization also agrees to accept full responsibility for all damages to any equipment or property owned by the City of Everett. I, as an authorized agent on behalf of this organization, understand that my organization may be banned from use of Parks facilities for failure to comply with all specified rules/regulations including but not limited to cleaning requirements for parks and facilities and additionally I, as an authorized agent on behalf of this organization, also understand that all City of Everett ordinances and Park codes apply to this event/function application. I, on behalf of this organization, acknowledge that I have received the information on this form in the Park codes to ensure compliance.

[Signature] (initial here)

I understand that I am required to pay all required fees within 10 days of approval notification by the City of Everett. Failure to do so will result in revocation of my permit and reservation.

[Signature] (initial here)

I hereby declare the name and address and all other information given on this application to be true and correct. If the information is found to be false, I understand that I could be subject to prosecution and be fined up to \$5,000 under RCW 9A.76.175

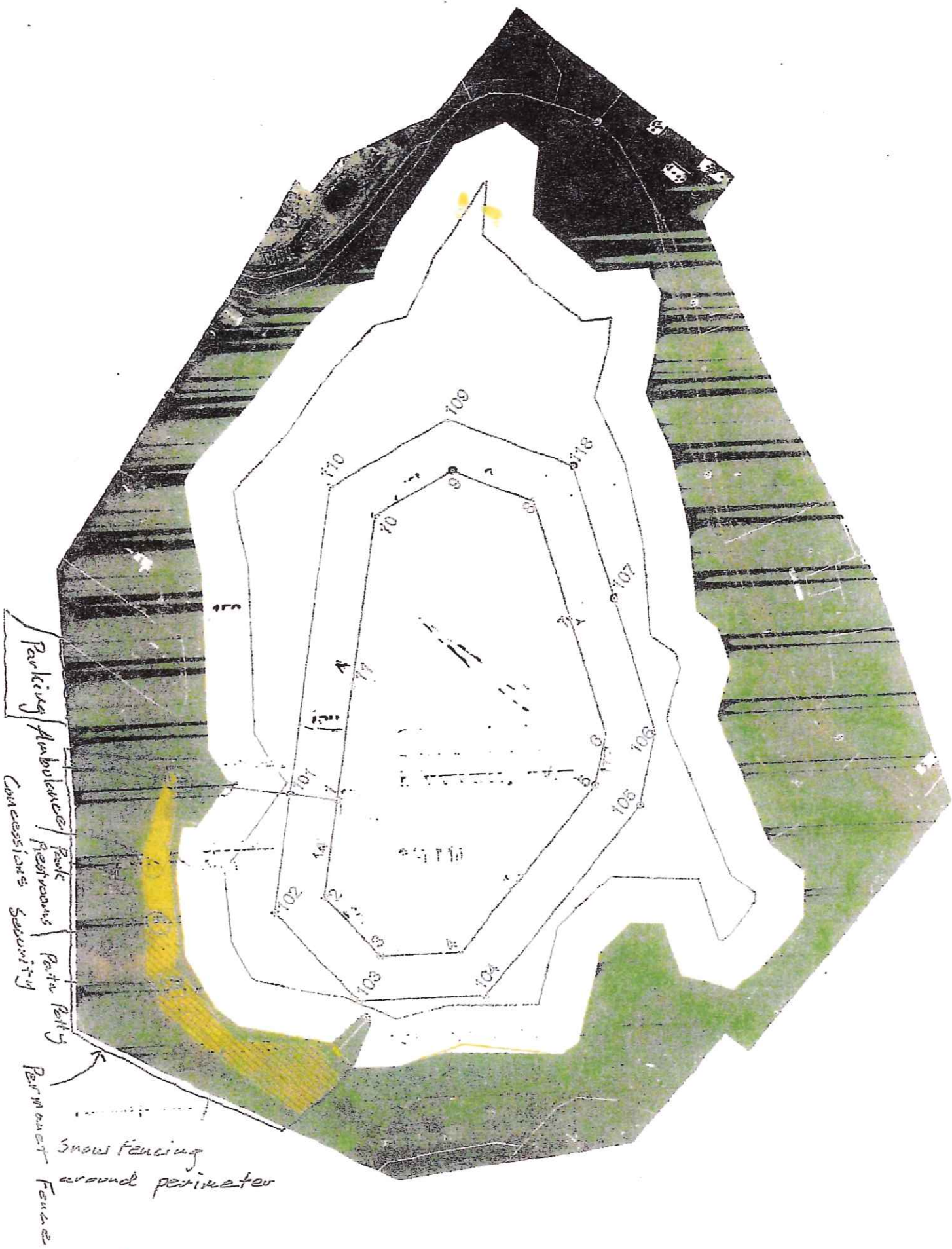
[Signature] (initial here)

Insurance: Depending on the size or activity of your group, you may be required to be covered by bodily injury and property damage liability insurance in an amount ascertained by the City of Everett, naming the City of Everett as an additional insured. Prior to the event, the organization will be responsible for obtaining said insurance and notifying the proper officials.

I certify that I have read the foregoing statements and that I have the authority as an official and/or authorized agent of the aforementioned organization to sign on behalf of said organization.

Signature of person in charge [Signature] Date signed _____

OFFICE USE ONLY	
<input type="checkbox"/> Approved	<input type="checkbox"/> Application Fee paid
<input type="checkbox"/> Approved w/noted stipulations	
<input type="checkbox"/> Unapproved	Staff Liaison to event (if applicable) _____
_____	_____
Authorized Approving Signature	Date
Notes:	



Parking Ambulance

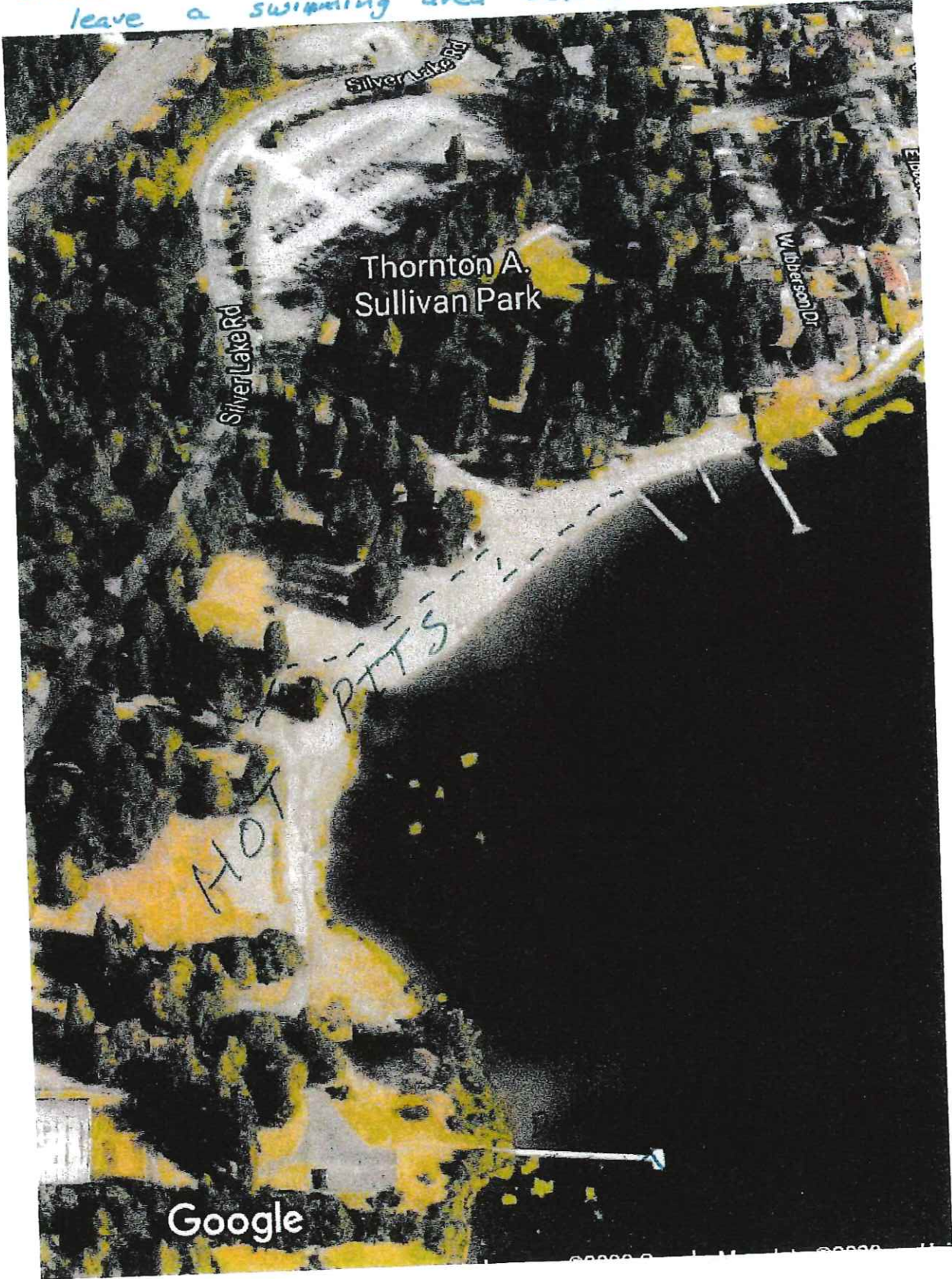
Concessions
Restrooms
Seating

Restroom

Barman

Snow Fencing
around perimeter

-- Snow Fencing: per our insurance, we will close off our pit area + shoreline. We do leave a swimming area between the 3 docks.





Run On 12/07/2021 11:53 AM
Run By Susan Fuller
From 06/04/2022 12:00 AM
To 06/05/2022 11:59 PM
Facilities Multiple (7)

Facility Reservations by Facility

Thornton A Sullivan Park Beach North of Boat Dock

Rental Date/Time	Description	User
1. 06/04/2022 07:00 AM - 06:30 PM	Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)	Seattle Outboard Association c/o
Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)		
2. 06/05/2022 07:00 AM - 06:30 PM	Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)	Seattle Outboard Association c/o
Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)		

Thornton A Sullivan Park Beach South of Fishing Dock

Rental Date/Time	Description	User
1. 06/04/2022 07:00 AM - 06:30 PM	Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)	Seattle Outboard Association c/o
Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)		
2. 06/05/2022 07:00 AM - 06:30 PM	Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)	Seattle Outboard Association c/o
Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)		

Thornton A Sullivan Park Boating Dock

Rental Date/Time	Description	User
1. 06/04/2022 07:00 AM - 06:30 PM	Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)	Seattle Outboard Association c/o
Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)		
2. 06/05/2022 07:00 AM - 06:30 PM	Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)	Seattle Outboard Association c/o
Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)		

Thornton A Sullivan Park Fishing Dock

Rental Date/Time	Description	User
1. 06/04/2022 07:00 AM - 06:30 PM	Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)	Seattle Outboard Association c/o
Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)		

- 06/05/2022 07:00 AM - Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) [Seattle Outboard Association c/o](#)

Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf)

Thornton A Sullivan Park Parking Lot

- | Rental Date/Time | Description | User |
|---|--|--|
| 1. 06/04/2022 07:00 AM - 06:30 PM | Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | Seattle Outboard Association c/o |
| Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | | |
| 2. 06/05/2022 07:00 AM - 06:30 PM | Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | Seattle Outboard Association c/o |
| Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | | |

Thornton A Sullivan Park Silver Lake South

- | Rental Date/Time | Description | User |
|---|--|--|
| 1. 06/04/2022 07:00 AM - 06:30 PM | Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | Seattle Outboard Association c/o |
| Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | | |
| 2. 06/05/2022 07:00 AM - 06:30 PM | Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | Seattle Outboard Association c/o |
| Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | | |

Thornton A Sullivan Park Swimming Beach

- | Rental Date/Time | Description | User |
|---|--|--|
| 1. 06/04/2022 07:00 AM - 06:30 PM | Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | Seattle Outboard Association c/o |
| Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | | |
| 2. 06/05/2022 07:00 AM - 06:30 PM | Internal Reservation: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | Seattle Outboard Association c/o |
| Note: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021; parking lot is only partial use (sf) | | |

PERMIT #8415

Authorized On: 12/07/2021 11:51 AM

NOTE: Mini Hydro Race 2-day event; expecting up to 1,000; Daren Goehring / 360-540-2037; SUA submitted 12/7/2021 (sf)

Location	Permit Holder	Authorized Agent
Thornton A Sullivan Park 11405 Silver Lake Rd Everett, WA 98208	Seattle Outboard Association c/o 3520 82nd Pl NE Marysville, WA 98270	Susan Fuller 425-257-8300 recreation@everettwa.gov everettwa.gov

RESERVATIONS

Location	Facility	Date	Time	Hours
Thornton A Sullivan Park	Silver Hall Meeting Room	Sat, Jun 4th 2022	09:00 AM-06:30 PM	9.50
Thornton A Sullivan Park	Silver Lake Beach Shelter	Sat, Jun 4th 2022	09:00 AM-06:30 PM	9.50
Thornton A Sullivan Park	Silver Lake Dock Shelter	Sat, Jun 4th 2022	09:00 AM-06:30 PM	9.50
Thornton A Sullivan Park	Silver Lake Dock Shelter	Sun, Jun 5th 2022	09:00 AM-06:30 PM	9.50
Thornton A Sullivan Park	Silver Hall Meeting Room	Sun, Jun 5th 2022	09:00 AM-06:30 PM	9.50
Thornton A Sullivan Park	Silver Lake Beach Shelter	Sun, Jun 5th 2022	09:00 AM-06:30 PM	9.50

50%
DS - 158 79
BS - 158 79
SH - 646 323 - see dep
103
5581

Contact the Recreation Office at 425.257.8300 ext. 2 between 8am and 1pm Monday-Friday to schedule an appointment to pick up the key or access card for your upcoming rental:

- *Weekday hall or meeting room rentals can be scheduled for pick-up on the same day as the rental
- *Weekend hall or meeting room rentals must be scheduled for pick-up on Friday before the rental
- *Holiday hall or meeting room rentals must be scheduled for pick-up on the business day prior to the holiday

For Floral Hall, Legion Hall and Lions Hall rentals that include alcohol, you must obtain a banquet permit from the Washington State Liquor and Cannabis Board website and provide the permit # to our office by ten days prior to your event. Permit must be posted in the facility during your event.

For emergencies during your event call 911.

If you experience non-emergency issues, look for the call out sheet posted in your building or call the Park Ranger at 425-754-4835 daily before dusk. After dusk if needed call in this order until you reach someone: 425-359-5453, 425-508-6886.