



City Council Agenda Item Cover Sheet

**Project title:** An Ordinance approving the appropriations of the 2022 revised City of Everett Budget and amending Ordinance No. 3838-21.

**Council Bill #**  
CB 2203-11

**Agenda dates requested:**  
03/30/22 - 1<sup>st</sup> Reading  
04/06/22 - 2<sup>nd</sup> Reading  
04/13/22 - 3<sup>rd</sup> Reading

Briefing X  
Proposed action  
Consent  
Action X  
Ordinance X  
Public hearing  
Yes X No

**Budget amendment:**  
X Yes No

**PowerPoint presentation:**  
X Yes No

**Attachments:**  
Amendment

**Department(s) involved:**  
Finance

**Contact person:**  
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**Initialed by:**  
*SH*  
Department head

Administration  
Council President

**Consideration:** Ordinance

**Project:** 2022 Budget Amendment #1

**Partner/Supplier :**

**Location:**

**Preceding action:**

**Fund:** Multiple

**Fiscal summary statement:**

The proposed ordinance amends the City of Everett 2022 Operating Budget, increasing General Government budgeted expenditures by \$7,591,704 and increasing Non-General Government budgeted expenditures by \$9,597,391.

**Project summary statement:**

This budget amendment revises the 2022 budget for projects and information that have arisen since the Original Budget was adopted on December 1, 2021.

**Recommendation (exact action requested of Council):**

Adopt an Ordinance approving the appropriations of the 2022 revised City of Everett Budget and amending Ordinance No. 3838-21.



**ORDINANCE NO.** \_\_\_\_\_

**An ORDINANCE approving the appropriations of the 2022 City of Everett budget and amending Ordinance No. 3838-21.**

**WHEREAS,**

The City Council has reviewed the amended budget appropriations and information which was made available; and approves the appropriation of local, state, and federal funds and the increase or decrease from previously approved programs within the 2022 Budget.

**NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:**

**Section 1.** Ordinance No. 3838-21 is hereby amended by the amendments shown on Attachment A, which is incorporated by reference. The amendments shall be made to the 2022 Budget with a total increased expenditure appropriation of \$17,189,095.

	<u>Beginning Fund Balance and 2022 Revenues</u>	<u>Expenditures</u>	<u>Ending Fund Balance</u>
2022 Original Adopted Budget	\$ 762,496,995	\$ 447,477,053	\$ 315,019,942
Budget Amendment #1	14,584,239	17,189,095	(2,604,856)
2022 Amended Budget	\$ 777,081,234	\$ 464,666,148	\$ 312,415,086

**Section 2.** The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

**Section 3.** The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as may be declared invalid.

**Section 4.** The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which

may be in existence on the effective date of this Ordinance.

\_\_\_\_\_  
Cassie Franklin, Mayor

ATTEST:

\_\_\_\_\_  
Sharon Fuller, City Clerk

PASSED: \_\_\_\_\_

VALID: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_

**2022  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-1	Non-Departmental	Reapprop - Police efficiency study	009R		103,905	
GGR-1	General Fund	Reapprop - Police efficiency study	002R	103,905		

This reappropriation carries forward funding to complete the police efficiency study.

	Department		Code	Rev	Exp	FB
GGR-2	Non-Departmental	Reapprop - CIP 1 contribution	009R		2,800,000	
GGR-2	General Fund	Reapprop - CIP 1 contribution	002R	2,800,000		

This item reappropriates \$2,800,000 in unspent 2020 budgeted funds to a CIP 1 contribution to fund the City's deferred maintenance that will be addressed during the Everett Municipal Building renovation.

	Department		Code	Rev	Exp	FB
GGR-3	CPED - Community Dev.	Reapprop - Council of Neighborhoods retreat	021R		3,125	
GGR-3	General Fund	Reapprop - Council of Neighborhoods retreat	002R	3,125		

Carries forward funds for the Council of Neighborhood retreat, which was rescheduled to March 2022 due to COVID-19.

	Department		Code	Rev	Exp	FB
GGR-4	Animal Services	Reapprop - Retirement payout	026R		12,000	
	General Fund	Reapprop - Retirement payout	002R	12,000		

This reappropriation covers the retirement payout for a long-term employee that occurred at the beginning of 2022 rather than the end of 2021.

	Department		Code	Rev	Exp	FB
GGR-5	Police	Reapprop - Lateral hiring incentive program	031R		35,000	
	General Fund	Reapprop - Lateral hiring incentive program	002R	35,000		

This reappropriation carries forward funds to pay the remainder of the incentive payments for lateral police officers hired in 2021.

**2022  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-6	Police	Reapprop - Uniforms, equipment, and prof. services	031R		239,157	
GGR-6	General Fund	Reapprop - Uniforms, equipment, and prof. services	002R	239,157		

This reappropriation carries forward funds for Police Department uniforms, supplies, and equipment ordered in 2021 but not received prior to year-end. Supply chain issues delayed the delivery of many of these items.

- \$15,242 for SWAT uniforms and ballistic vests
- \$15,600 for an extensive three-month Polygrapher Examiner Certification training (delayed due to COVID)
- \$74,613 for the remaining balance of the annual duty ammunition order
- \$20,230 for patrol rifle replacements
- \$50,745 for boathouse repair work
- \$37,167 for first aid trauma kits
- \$10,870 for forensic DNA processing
- \$8,373 for three patrol speeding radars
- \$6,317 for an unmanned aircraft system (UAS) responder vault

	Department		Code	Rev	Exp	FB
GGR-7	Police	Reapprop - Grant for less lethal devices	031R		50,569	
GGR-7	General Fund	Reapprop - Grant for less lethal devices	002R	50,569		

The Police department was awarded a \$50,569 grant from the Washington State Department of Commerce in 2021 for the purchase of twelve compressed air, less lethal launchers, and the associated supplies to support patrol operations and the Special Operations Group. No expenditures were made in 2021, therefore the department would like to reappropriate the entire grant amount to 2022. There is no match requirement for this grant.

	Department		Code	Rev	Exp	FB
GGR-8	Police	Reapprop - Police incentives package	031R		1,253,000	
GGR-8	General Fund	Reapprop - Police incentives package	002R	1,253,000		

This reappropriation carries forward funds for the Police incentive package as previously discussed with Council. The memorandums of understanding (MOU) with the union groups were completed at the end of 2021. The incentive package includes an enhanced lateral hiring incentive program, an employee retention incentive, transitioning uniforms to utility jumpsuits, and providing external vest carriers for officers upon hire or when they receive new ballistic vests.

	Department		Code	Rev	Exp	FB
GGR-9	Fire	Reapprop - Bunker gear	032R		50,527	
GGR-9	General Fund	Reapprop - Bunker gear	002R	50,527		

The Fire Department ordered bunker gear in 2021, but due to nationwide shortages, the gear was not delivered by year-end. This request carries forward the funds to complete the purchase in 2022.

**2022  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-10	Fire	Reapprop - Asst. Firefighters Grant - firehose nozzles	032R		82,610	
	General Fund	Reapprop - Asst. Firefighters Grant - firehose nozzles	002R	82,610		

In 2021, the Fire department was awarded an Assistance to Firefighters grant (AFG) from the US Department of Homeland Security in the amount of \$75,100. There is a 10% matching requirement of \$7,510. The total of \$82,610 will be used to purchase 165 firehose nozzles, which will improve the capability of fire crews to engage fires effectively and put them out as quickly as possible. The Department was not able to facilitate the purchase by year-end 2021 and requests to carryforward the grant and matching funds to purchase the equipment in 2022.

	Department		Code	Rev	Exp	FB
GGR-11	Parks	Reapprop - LED lighting, roof repair, PROS plan	101R	150,637	150,637	

Parks requests to reappropriate funds for the following three projects started in 2021, but not completed by year-end.

\$47,709 for the LED lighting project at Forest Park  
 \$33,338 for roof cleaning and repair at Forest Park  
 \$69,590 for completion of the Parks, Recreation, and Open Space (PROS) Plan

	Department		Code	Rev	Exp	FB
GGR-12	Library	Reapprop - Self-check kiosk, supplies, equipment	110R	36,094	36,094	

Library proposes to carry forward funds for the following items ordered in 2021, but not received prior to year-end.

\$11,740 for book supports and book trucks  
 \$1,916 for office chairs  
 \$3,639 for barcode scanners  
 \$8,220 for Bibliotheca support and maintenance  
 \$10,579 for Bibliotheca self-check kiosks

	Department		Code	Rev	Exp	FB
GGR-13	Municipal Arts	Reapprop - COVID-19 memorial project	112R	25,000	25,000	

This reappropriation carries forward funds for the COVID-19 memorial sculpture project. The artist was selected in December 2021, with work anticipated to be completed in 2022.

**2022  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGR-14	Municipal Arts	Reapprop - Outstanding Cultural Arts grants	112R	18,851	18,851	

This reappropriation carries forward the remaining Cultural Arts grant funding that was unused in 2021. The deadline for awardees to use their awards was extended to December 31, 2022, because of COVID-19 restrictions in 2021.

	Department		Code	Rev	Exp	FB
GGR-15	Street Improvements	Reapprop - Overlay and Street Projects	119R	449,472	449,472	

This reappropriation carries forward the remaining 2021 budgeted Street Improvement funds to 2022 for street improvement projects. The source of these funds is an allocated share of the motor vehicle fuel tax from Washington State and a General Fund allocation. These funds are used for arterial street projects, sidewalk replacements, parking improvements, non-motorized improvements, traffic signal projects, capital project grant matching funds, and the overlay program.

	Department		Code	Rev	Exp	FB
GGR-16	Information Technology	Reapprop - Salary changes to meet market demand	015R		244,700	
	Communications	Reapprop - Salary changes to meet market demand	018R		4,725	
	CPED	Reapprop - Salary changes to meet market demand	021R		9,185	
	Police	Reapprop - Salary changes to meet market demand	031R		49,000	
	Fire	Reapprop - Salary changes to meet market demand	032R		25,500	
	Municipal Arts	Reapprop - Salary changes to meet market demand	112R		4,950	
	General Fund	Reapprop - Salary changes to meet market demand	002R	338,060		

This reappropriation funds labor adjustments related to market demands that were completed after the 2022 budget was prepared.

**2022  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGA-1	Legal	Grant for indigent defense social worker	003A		45,000	
GGA-1	General Fund	Grant for indigent defense social worker	002A	45,000		

The Washington Office of Public Defense has granted the City \$90,000 to be used towards social work services for the public defense team. The grant begins January 1, 2022, and ends on December 31, 2023. Funds will be split over the two years (\$45,000 each year) and will be paid to Everett Law Association to provide social services to indigent defendants.

Council approved this grant at the November 24, 2021, Council meeting.

	Department		Code	Rev	Exp	FB
GGA-2	Human Resources	Add HR Analyst and temporary HR Business Analyst	007A		177,217	
GGA-2	General Fund	Add HR Analyst and temporary HR Business Analyst	009A			(177,217)

This amendment proposes adding two positions to the Human Resources department, increasing the labor budget by \$177,217. The Human Resources Analyst will provide needed capacity to focus on police recruitment. The Human Resources Business Analyst is a temporary position (proposed through 2023) that will lead the conversion of our KRONOS timekeeping system.

	Department		Code	Rev	Exp	FB
GGA-3	Non-Departmental	Lease payments to Transit (Bezos Academy)	009A		45,000	
GGA-3	General Fund	Lease payments to Transit (Bezos Academy)	009A			(45,000)

This amendment increases the Non-Departmental budget by \$45,000 for the 2022 space lease at Everett Transit Station for the Bezos Academy. The lease is \$5,000 per month, starting April 1, 2022. Council approved this agreement at the January 26, 2022, Council meeting.

	Department		Code	Rev	Exp	FB
GGA-4	Non-Departmental	LEOFF 1 pension accounting change	009A		220,000	
GGA-4	General Fund	LEOFF 1 pension accounting change	002A	220,000		

This amendment accounts for a new governmental accounting requirement. The City receives a portion of fire insurance premiums from the state based on the number of paid firefighters. In the past, we have posted the receipt directly to the Fire pension fund. The new guidance requires that the funds first be posted to the General Fund and then recorded as an expense of the General Fund when payment is made to the pension fund.



**2022  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGA-5	Information Technology	Add 0.50 Network Systems Analyst	015A		63,000	
GGA-5	Finance	Reduce professional services	010A		(15,000)	
GGA-5	General Fund	Add 0.50 Network Systems Analyst	009A			(48,000)

This amendment increases the Information Technology's budget by \$63,000 for the addition of a 0.50 Network Systems Analyst. This position will focus primarily on financial system application development for custom systems, such as Praxis and the Employee Budget System. The cost of this position is partially offset by a reduction in the Finance department's professional services budget of \$15,000.

	Department		Code	Rev	Exp	FB
GGA-6	Animal Services	Add Animal Care & Customer Service Assistant	026A		72,750	
GGA-6	General Fund	Add Animal Care & Customer Service Assistant	002A	72,750		

This amendment proposes to increase the Animal Services budget by \$72,750 for the addition of an Animal Care & Customer Service Assistant position. The position will be funded in 2022 by a transfer in from the Fund for Animals, which is partially funded by an ASPCA grant. This additional position will enable the veterinary team to significantly increase the number of spay/neuters and other surgeries and procedures for partner animal welfare organizations and low-income households.

Please see NGA-1 for additional information.

	Department		Code	Rev	Exp	FB
GGA-7	Police	FY21 STOP grant	031A		32,170	
GGA-7	General Fund	FY21 STOP grant	002A	32,170		

The Police Department has been awarded \$32,170 in grant funds from the Washington State STOP Formula Grant program. The agreement with the State Department of Commerce provides funding to improve criminal justice and community response to violence against women in Snohomish County. The grant funds will be used to advance county-wide law enforcement training. The 25% in-kind match will be covered by the existing labor budget.

Council approved this grant at the November 13, 2021, Council meeting

	Department		Code	Rev	Exp	FB
GGA-8	Police	WA State Criminal Justice Training Commission grant	031A		60,000	
GGA-8	General Fund	WA State Criminal Justice Training Commission grant	002A	60,000		

The Police Department has been awarded a \$60,000 grant from the Washington State Criminal Justice Training Commission for recruitment, training, and applicant testing fees for underrepresented communities and populations. There is no matching requirement for this grant.

Council approved application and acceptance of this grant at the November 27, 2021, Council meeting.

**2022  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
GGA-9	Police	WA St. Parks & Recreation Commission grant	031A		15,478	
GGA-9	General Fund	WA St. Parks & Recreation Commission grant	002A	15,478		

The Police Department has been awarded a Boating Safety grant in the amount of \$15,478 from the Washington State Parks and Recreation Commission. Funds will be used for patrols, classes, and special emphasis enforcement. The goals of the activities are to reduce injury from boating incidents and promote a safe and enjoyable boating environment for all users.

Council approved application and acceptance of this grant at the December 15, 2021, Council meeting.

	Department		Code	Rev	Exp	FB
GGA-10	Fire	Emergency Management Performance grants	032A		82,277	
GGA-10	General Fund	Emergency Management Performance grants	002A	82,277		

The Fire department has been awarded two Emergency Management Performance (EMP) grants totaling \$82,277. The matching requirement for each grant will be provided by the existing labor budget of the Emergency Management staff. Funds are allocated to local jurisdictions to support their local emergency management operating budget in an effort to enhance their programs. Council approved acceptance of these grants at the January 19, 2022, Council meeting.

	Department		Code	Rev	Exp	FB
GGA-11	Fire	IAFF contract - additional budget	032A		365,000	
GGA-11	General Fund	IAFF contract - additional budget	009A			(365,000)

This amendment increases the Fire Department's labor budget by \$365,000 to address the additional funding needed to pay for the 2022 IAFF contract settlement. The collective bargaining agreement with Everett Firefighters, Local No. 46, was approved at the December 22, 2021, Council meeting.

	Department		Code	Rev	Exp	FB
GGA-12	Facilities	Transfer Maintenance Tech. position from Parks	038A		86,021	
GGA-12	Parks	Transfer Maintenance Tech. position to Facilities	101A		(86,021)	

This amendment proposes to transfer one Maintenance Technician position from the Parks Department to the Facilities Department. This is part of an ongoing reorganization between the departments.

**2022  
Budget Adjustments  
Tally Sheet**

Department		Code	Rev	Exp	FB	
GGA-13	Library	Emergency Connectivity grant	110A	322,588	322,588	
<p>Through the Emergency Connectivity Fund (ECF), the Universal Administrative Co., with oversight from the Federal Communications Commission, has committed \$322,588 to Everett Public Library. ECF funds will reimburse the purchase of 60 Chromebooks and 60 hotspots with data that can be checked out for free with a library card. The funding will also allow the library to provide subsidized (free) in-home broadband internet for up to 2,500 eligible households through June 2022.</p> <p>Funds will be allocated as follows:</p> <ul style="list-style-type: none"> <li>• \$273,250 for subsidized internet</li> <li>• \$5,270 for 60 Hotspots</li> <li>• \$26,346 for data for hotspots</li> <li>• \$17,722 for 60 Chromebooks</li> </ul>						

Department		Code	Rev	Exp	FB	
GGA-14	Library	Emergency Connectivity supplemental funds	110A		136,600	
	General Fund	Emergency Connectivity supplemental funds	009A			(136,600)
<p>As noted in GGA-13, the Library has been awarded an Emergency Connectivity Fund (ECF) grant in the amount of \$322,588, which will allow the Library to provide subsidized (free) in-home broadband internet for up to 2,500 eligible households through June 2022. This amendment proposes to increase the Library's budget by an additional \$136,600 to extend the program through December 2022. An additional \$53,715 for this project is requested in NGA-3.</p>						

Department		Code	Rev	Exp	FB	
GGA-15	Municipal Court	Therapeutic court program	005A		321,617	
GGA-15	General Fund	Therapeutic court program	009A	314,717		(6,900)
<p>Everett Municipal Court and Marysville Municipal Court were awarded \$307,817 of state funding via a grant application through the Administrative Office of the Courts, which was approved by Council on December 15, 2021. The funding is to establish a two-year therapeutic program to identify individuals before the courts with substance use disorder (SUD) or other behavioral health needs and engage those individuals with community-based therapeutic interventions. The City of Everett and Marysville will each contribute \$6,900 towards the program. The total program cost is \$321,617 over two years.</p>						

**2022  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
NGR-1	Motor Vehicle Repl Fund	Reapprop - Vehicle purchases	126R	1,347,725	1,347,725	

This reappropriation carries forward funds for vehicles scheduled for replacement in 2021, but not received prior to year-end.

Police - remaining costs for 15 patrol vehicles and a dive van - \$710,497  
 Fire - QuickLoadz truck and pickup truck - \$402,940  
 Facilities - van - \$74,288  
 Parks - dump truck - \$160,000

	Department		Code	Rev	Exp	FB
NGR-2	Library Reserve	Reapprop - Public programming and technology	152R	20,876	20,876	

The Library requests to carry forward \$6,000 in unspent public programming funds for use in 2022 and \$14,876 for supplies and technology ordered in 2021, but not received by year-end.

	Department		Code	Rev	Exp	FB
NGR-3	Emergency Medical Svcs	Reapprop - Bunker gear	153R	21,655	21,655	

EMS ordered bunker gear in 2021, but due to nationwide shortages, the gear was not delivered by year-end. This request carries forward the funds to complete the purchase in 2022.

	Department		Code	Rev	Exp	FB
NGR-4	Emergency Medical Svcs	Reapprop - Salary changes to meet market demand	153R	9,700	9,700	

This reappropriation funds labor adjustments related to market demands that were completed after the 2022 budget was prepared.

	Department		Code	Rev	Exp	FB
NGR-5	GenGov Special Projects	Reapprop - 1% for Arts program	155R	236,900	236,900	

This reappropriation carries forward available 1% for Arts funds for expenditure in 2022. Projects currently underway include the addition of five Hoyt Avenue light sculptures and the fabrication and installation of sculptures on Broadway.

**2022  
Budget Adjustments  
Tally Sheet**

	Department		Code	Rev	Exp	FB
NGR-6	GenGov Special Projects	Reapprop - Everett Forward Grants & Pallet Shelters	155R	1,370,819	1,370,819	

In 2021, the City budgeted \$1,000,000 for the Everett Forward Grant Program and \$477,734 for the purchase of 40 additional pallet shelters out of ARPA funds. This reappropriation carries forward the balance of unspent Everett Forward Grants in the amount of \$893,085 and the full \$477,734 for pallet shelters.

	Department		Code	Rev	Exp	FB
NGR-7	GenGov Special Projects	Reapprop - Grants for pallet shelter pilot project	155R	343,498	343,498	

This reappropriation increases the General Government Special Projects budget by \$343,498 for the Pallet Shelter Pilot program. The City was awarded a combined amount of \$1,040,149 in 2021 from Snohomish County Human Services and the WA State Department of Commerce for the pallet shelter pilot project. \$338,797 was spent in 2021 and \$357,854 was included in the original 2022 budget. This reappropriation carries forward the unspent, unbudgeted amount of \$343,498 for use in 2022.

	Department		Code	Rev	Exp	FB
NGR-8	Criminal Justice	Reapprop - Marine vessel boathouse repairs	156R	74,964	74,964	

This reappropriation carries forward \$74,964 in Criminal Justice funds for necessary repair work to the Police boathouse, which is used to store several police boats and dive equipment. Repairs include replacing the corroded floats and yoke support systems. An additional \$50,745 for these repairs is included in GGR-6.

	Department		Code	Rev	Exp	FB
NGR-9	CDBG	Reapprop - CDBG Grant to YMCA	198R	9,328	9,328	

The YMCA was awarded a CDBG grant for their Child Care Subsidy program in 2020. The grant was executed in February 2020, but the program was delayed due to COVID-19 impacts. The grant was not carried into 2021, but the department requests it be reappropriated to 2022 for distribution to the YMCA and to close out the grant.

**2022  
Budget Adjustments  
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	Department	Code	Rev	Exp	FB
NGR-10	Golf Reapprop - Capital equipment	440R	82,728	82,728	

Golf requests to reappropriate \$82,728 for the purchase of two John Deere pieces of equipment that were ordered in 2021, but not received prior to year-end.

Increase machinery/equipment	440	5243090000640	72,631	
Increase machinery/equipment	440	5233090000640	10,097	
Increase beginning fund balance	440	3080000000		82,728

	Department	Code	Rev	Exp	FB
NGR-11	Info Tech Reserve Reapprop - Information Technology Projects	505R	200,867	200,867	

This reappropriation proposes to carry forward \$83,060 for the Land Management (TRAKIT) upgrade and \$117,807 for the Virtra police simulation training software upgrade. Both projects were budgeted in 2021, but were not completed prior to year-end

	Department	Code	Rev	Exp	FB
NGR-12	CIP 1 Reapprop - General Gov't capital projects	162R	631,280	631,280	

This amendment reappropriates CIP 1 funds for the following Council approved projects that were not completed by December 31, 2021:

- EMB Tenant Improvements - schematic design - \$130,280
- Fire Station 2 Phase 2 (gym and HVAC) - \$330,000
- EMB Elevator Modernization - \$6,800
- Police Headquarters Window Replacement - \$9,200
- Police South Precinct Restroom & Locker Remodel - \$25,000
- Impound Yard Security Upgrades - \$130,000

**2022  
Budget Adjustments  
Tally Sheet**

	Department	Code	Rev	Exp	FB
NGR-13	CIP 3 Reapprop - CIP 3 Parks and Streets Projects	154R	2,497,912	2,497,912	

This amendment reappropriates CIP 3 funds for the following Council approved projects that were not completed by December 31, 2021:

**Park projects:**

- Small Capital Projects - \$92,000
- Jetty Landing Restroom Improvement project - \$118,191
- Emma Yule Park - \$1,100,000
- Doyle Park Playground - \$300,000
- Howarth Park Playground - \$275,000
- Madison & Morgan Park Improvements - \$200,000
- Howarth Park Sport Court Renovation - \$264,568
- Rotary Park Improvements - \$98,153

**Streets Projects:**

- 40th Place Landslide Repair - \$50,000

	Department	Code	Rev	Exp	FB
NGR-14	Real Property Fund Reapprop - Street & Alley Vacation funded projects	145R	865,000	865,000	

This reappropriation carries forward Street & Alley Vacation Funded Project funds for projects previously approved by Council, but not completed prior to year-end 2021.

Ordinance 3739-20 approved a total of \$1,190,000 for the projects listed below. \$400,000 was transferred to the capital project fund in 2020. The balance of \$790,000 is expected to be transferred in 2022.

- Sidewalk at 16th and Chestnut
- Sidewalk on 18th Street between Maple and Jackson Park
- Upgrades on Peck's Drive at the intersection of Cady Road and East Drive
- Pedestrian access from Interurban Trail to YMCA

Ordinance 3837-21 approved \$75,000 for the West Marine View Dr/Alverson Blvd pedestrian and bicycle safety project. Funds are expected to be transferred to the capital project fund in 2022.

**2022  
Budget Adjustments  
Tally Sheet**

			Rev	Exp	FB	
NGA-1	Fund for Animals	ASPCA grant - vet clinic and equipment	151A	58,000	85,750	(27,750)

As noted in GGA-6, Animal Services was recently awarded a grant from the ASPCA to fund \$45,000 of a new Animal Care & Customer Service Assistant and to purchase \$13,000 in veterinary surgical equipment. This amendment increases recognizes the grant revenue and increases the Fund for Animals budget by \$85,750 to purchase the equipment and to transfer funds to the General Fund to reimburse the cost of the new position in 2022.

	Department		Code	Rev	Exp	FB
NGA-2	Library Reserve	Director evaluation process & leadership coaching	152A		25,000	(25,000)

On October 19, 2021, the Everett Public Library Board of Trustees discussed the need to engage a consultant for updating the director evaluation process and leadership team coaching. The Board approved pursuing a competitive RFP process with a threshold of \$25,000. Due to staff capacity, the RFP was not issued in 2021, but will be issued in early 2022.

	Department		Code	Rev	Exp	FB
NGA-3	Library Reserve	Emergency Connectivity supplemental funds	152A		53,715	(53,715)

As noted in GGA-13, the Library has been awarded an Emergency Connectivity Fund (ECF) grant in the amount of \$322,588, which will allow the Library to provide subsidized (free) in-home broadband internet for up to 2,500 eligible households through June 2022. This amendment proposes to increase the Library Reserve budget by \$53,715 to allow the Library to provide hotspot data and subsidized internet through December 2022. An additional \$136,600 for this project is requested in GGA-14.

	Department		Code	Rev	Exp	FB
NGA-4	Emergency Medical Svcs	IAFF contract - additional budget	153A		136,600	(136,600)

This amendment increases EMS' labor budget by \$136,600 to address the additional funding needed to pay for the 2022 IAFF contract settlement. The collective bargaining agreement with Everett Firefighters, Local No. 46, was approved at the December 22, 2021, Council meeting.

	Department		Code	Rev	Exp	FB
NGA-5	CIP 1	Amendment - General Gov't capital project	162A		25,074	(25,074)

This amendment increases the CIP 1 expenditure budget for the Fire Administration Building tenant Improvements, as approved by Ordinance 3862-22.



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	Department		Code	Rev	Exp	FB
NGA-6	CIP 3	Amendment - CIP 3 Park Project	154A		58,000	(58,000)

This amendment increases the CIP 3 expenditure budget for the 2022 Forest Restoration project (\$58,000) as approved by Ordinance 3842-21.

	Department		Code	Rev	Exp	FB
NGA-7	CIP 4	Amendment - CIP 4 General Gov't capital project	162A		1,500,000	(1,500,000)

This amendment increases the CIP 4 expenditure budget for the following projects:  
 \$900,000 additional funding for Downtown Streetscape Phase 3 as approved by Ordinance 3854-21  
 \$600,000 for Later Phase Eclipse Mill Park & Riverfront Trail Improvements as approved by Ordinance 3839-21