

Project title: Amendment No. 2 to Professional Services Agreement (PSA) with LDC Inc for Planning Support

Council Bill #

Agenda dates requested:

6/30/21

Briefing

Proposed action

Consent

Action 6/30/21

Ordinance

Public hearing

Yes No

Budget amendment:

Yes No

PowerPoint presentation:

Yes No

Attachments:

Amendment No. 2

Department(s) involved:

Administration

Contact person:

Yorik Stevens-Wajda

Phone number:

Email:

ystevens@everettwa.gov

Initialed by:

Department head

Administration

Council President

Consideration: Amendment No. 2 to PSA with LDC Inc

Project: Planning Support

Partner/Supplier: N/A

Location: N/A

Preceding action: None

Fund: 021 - Planning

Fiscal summary statement: The City of Everett has an existing Professional Services Agreement (PSA) and amendment #1 with LDC Inc for Interim Planning Director and planning support assistance with a total compensation amount of \$102,000. This amendment seeks to provide \$20,000 in additional funds to extend the support of "Planner on Duty" and special projects assistance through the timeframe necessary to hire and train an Associate Planner (fte) position previously approved by City Council. Project funding is provided by Fund 21 - Planning.

Project summary statement: This Amendment will revise the scope to add \$20,000 for a total compensation not to exceed \$122,000 to continue Planner of the Day and special projects support through the timeframe needed to hire and train an Associate Planner (fte) position.

Recommendation (exact action requested of Council): Authorize the Mayor to sign Amendment No. 2 to the Professional Services Agreement (PSA) with LDC Inc to increase the compensation by an additional \$20,000 for a total amount not to exceed amount of \$122,000.

**AMENDMENT NO. 2
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF EVERETT
AND LDC, Inc**

This Amendment No. 2 is dated for reference purposes June 30, 2021. It is by and between the City of Everett, a municipal corporation under the laws of the State of Washington (“City”) and LDC, Inc (“Service Provider”).

RECITALS

A. The City and Service Provider are parties to the Professional Services Agreement dated December 22, 2020 (the “Agreement”).

B. The City and the Service Provider desire to amend the Agreement for the purpose of revising the scope, compensation and termination date.

AGREEMENT

The City and Service Provider agree as follows:

1. The Agreement is modified so that total compensation, including all services and expenses, shall not exceed \$122,000.
2. The Work is modified to add the continuation of on call services, planner of the day support and special projects.
3. Regardless of the date(s) on which this Amendment is signed by the parties, the parties agree that the Agreement has been continuously in effect since December 22, 2020.
4. This Amendment may be signed in counterparts, each of which shall be deemed an original, and all of which, taken together, shall be deemed one and the same document. At the sole discretion of the City, the City may consent to the Service Provider’s signature on this Amendment being by email, fax, pdf or other electronic means, in which case such Service Provider signature will be deemed an original signature for all purposes. The City will be deemed to have given such consent effective upon execution of this Amendment by the Mayor of the City.
5. All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment.

**CITY OF EVERETT
WASHINGTON**

Land Development Consultants Inc

By: _____
Cassie Franklin, Mayor

Signature:



Date

Typed/Printed Name: Mark Villwock

Title: Vice President

June 21, 2021
Date

ATTEST:

Sharon Fuller, City Clerk
Date: _____

