

Project title: 2021 COMMUNITY DEVELOPMENT FUNDING ALLOCATIONS

Council Bill # *interoffice use*

Project: 2021 CDBG, CDBG-CV, HOME, AHTF Funding Allocations

Partner/Supplier: U.S. Dept. of HUD and Snohomish County

Location: Citywide

Preceding action: Citizen Advisory Committee public hearing, 3/24/2021

Fund: 197 Community Housing Improvement Program and 198 Community Development Block Grant (CDBG)

Agenda dates requested:

4/21/21 4/28/21

Briefing 4/21/21

Proposed action

Consent

Action 4/28/21

Ordinance

Public hearing

Yes No

Budget amendment:

Yes No

PowerPoint presentation:

Yes No

Attachments:

Resolution

Department(s) involved:

Community Development Division

Contact person:

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Fiscal summary statement:

2021 projects are funded by grant funds received through the US Department of Housing and Urban Development (HUD) and Snohomish County in the total amount of \$1,699,452.00.

Project summary statement:

The City is required to establish an Annual Action Plan each year that outlines community needs and funding allocations for federal funding received by HUD. The 2021 Annual Action Plan establishes the spending plan for the CDBG fiscal year beginning July 1st and ending June 30th. Additional grants funds of HOME and 2060 Affordable Housing Trust funds are provided through Snohomish County to assist low-income, homeless, and other community members in need. 2021 funding allocations will also establish CDBG-CV3 (COVID) funds for public service projects responding to the impact of COVID within city limits. The resolution includes recommendations for adoption of the annual spending plan addressing priority needs.

Staff will brief this item on 4/21/21 and is asking Council to adopt the Resolution on 4/28/21.

Recommendation (exact action requested of Council): Concur with the recommendations of the Citizens Advisory Committee and Adopt Resolution concerning the 2021 Community Development Block Grant (CDBG) Annual Action Plan and allocations of the CDBG, CDBG-CV, HOME, and 2060 Affordable Housing Trust Funds.

Initialed by:

Department head

Administration

Council President



RESOLUTION NO. _____

**A RESOLUTION concerning
2021 Community Development Block Grant (CDBG) Annual Action Plan
and allocations of CDBG, CDBG-CV, HOME, and 2060 Affordable Housing Trust Funds**

WHEREAS, the City Council of the City of Everett recognized the need for certain housing and community development programs in Everett; and

WHEREAS, Community Development Block Grant (CDBG) funds have been made available through the United States Department of Housing and Urban Development to provide for those programs, and Everett is to receive \$889,065; and

WHEREAS, Community Development Block Grant COVID-19 (CDBG-CV) funds have been made available through the United States Department of Housing and Urban Development to provide for community programs for activities that prevent, prepare for, and respond to COVID-19, and Everett has been notified that it will receive \$789,857; and

WHEREAS, through Interlocal agreements, the City of Everett will receive HOME funds and 2060 Affordable Housing Trust funds from Snohomish County this year; and

WHEREAS, the Citizens Advisory Committee (CAC) for Housing and Community Development has studied the housing and community development needs and priorities for Everett and has made its recommendations for CDBG funds, CDBG-CV funds, HOME funds, and 2060 Affordable Housing Trust funds; and

WHEREAS, the City Council of the City of Everett has reviewed the recommendations from the above committee; and

WHEREAS, the 2021 Annual Action Plan has been written in cooperation with the Everett Housing Authority, Snohomish County Housing Authority, Snohomish County, the City of Marysville and local non-profit service providers; and

WHEREAS, the City Council has reviewed the recommendations from the CAC; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVERETT AS FOLLOWS:

1. Program and Projects to be funded with CDBG funds:

Public Service Projects (Priority)	Funding
ARC: Independent Living Housing Assistance (Housing) Funds to provide emergency financial assistance, case management, resource connection, and workshops for disabled persons.	\$27,783.00
Snohomish County Legal Services: Housing Justice Project (Housing) Funds to provide free legal services to households facing eviction.	\$16,670.00
Housing Hope: College of Hope Mental Health Services (Mental Health) Funds will support staffing that provide adult life skills, Health and Wellness educational courses.	\$22,226.00
Cocoon House: WayOut Program (Crime Prevention) Funds support youth/family programs to prevent recidivism and homelessness.	\$11,113.00
Homage: Meal Delivery Program (Food) Funds support meal delivery program to seniors and disabled persons.	\$27,783.00
Housing Hope: Tomorrow's Hope Childcare (Childcare) Funds cover childcare costs at Tomorrow's Hope Child Development Center.	\$11,113.00
YMCA: Childcare Subsidy Program (Childcare) Funds cover childcare costs for school age and summer childcare programs.	\$16,695.00
TOTAL PUBLIC SERVICE	\$133,382.00
Non-Public Service Projects (Priority)	
Community Housing Improvement Program (Housing) Loans and administration costs to conduct home improvement projects for low-income homeowners.	\$394,512.00
Homage: Minor Home Repair (Housing) Minor home repairs for low-income senior and disabled homeowners.	\$183,365.00
TOTAL NON-PUBLIC SERVICE	\$577,876.00
CDBG Administration	\$177,807.00
TOTAL CDBG	\$889,065.00

2. Program and Projects to be funded with CDBG-CV funds:

Public Service Projects (Priority)	Funding
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Domestic Violence Shelter: Emergency Housing and Housing Relief Project (Housing) Funds to provide additional shelter staffing, rental assistance, shelter COVID cleaning costs, and administration costs.	\$56,760.00
Hand in Hand: Rental Assistance (Housing) Funds to provide direct rental assistance for low income families.	\$100,000.00
Interfaith: Homelessness Prevention (Housing) Funds to provide direct emergency housing costs for families facing homelessness.	\$30,000.00
Snohomish County Legal Services: Housing Justice Project and Individual/Family Safety (Housing) Funds to provide free legal services for households facing eviction.	\$30,000.00
Volunteers of America: Hunger Prevention Program (Food) Funds support food truck, additional staff, and food costs.	\$125,000.00
CDBG-CV Administration	\$100,000.00
TOTAL CDBG-CV	\$441,760.00

3. Projects to be funded with HOME funds:

Public Service Projects (Priority)	Funding
Tenant Based Rental Assistance (Housing) Funds to provide rental assistance to low-income households. Agency to be determined in coordination with Snohomish County Human Services.	\$422,692.00
Community Housing Improvement Program (Housing) Loans to conduct home improvement projects for low-income homeowners.	\$72,552.22
TOTAL HOME	\$495,244.22

4. Projects to be funded with 2060 Affordable Housing Trust Funds

Public Service Projects (Priority)	Funding
Cocoon House: Cocoon House Transitions (Youth Shelter) Support transitional housing shelter and supportive service costs for homeless and at-risk youth.	\$39,375.00
Domestic Violence Services: Emergency Shelter (Shelter) Support emergency shelter and service costs for victims and families of domestic violence.	\$40,625.00
Interfaith: Family Shelter (Shelter) Support emergency shelter and service costs for homeless families.	\$55,000.00
TOTAL 2060 AHTF	\$135,000.00

TOTAL CDBG, CDBG-CV, HOME, 2060 AHTF	\$1,861,069.22
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5. Revenue to be received:

Funding Source	Funding Level
Community Development Block Grant (CDBG)	\$889,065.00
Community Development Block Grant COVID-19 (CDBG-CV)	\$789,857.00
HOME Program Funds	\$495,244.22
2060 Affordable Housing Trust Funds (AHTF)	\$135,000.00
TOTAL	\$2,309,166.22

6. To facilitate timely spending of federal funds in accordance with the City’s agreement with HUD, the City Council approves the Citizens Advisory Committee recommended contingency project list for additional fund distribution in priority order, if funds become available during the 2021 program year. Projects would receive an amount based on the original amount requested or the cap of \$150,000, whichever is lesser:

Community Housing Improvement Program

7. The City Council approves the Citizens Advisory Committee recommendation of adjusting all projects awards evenly listed in this resolution based on the difference between the estimate and final award for CDBG and HOME fund. If the award difference is greater than \$150,000, the Committee will reconvene to provide an updated funding recommendation.
8. Community Development Block Grant COVID-19 (CDBG-CV) funds may be made available to a subrecipient sooner than the start of the program year July 1, 2021 if approved by HUD.
9. The Mayor and her designee(s) are authorized to make formal application to the U.S. Department of Housing and Urban Development for funding assistance in accordance with this Resolution and the requirements of such application.
10. The required application forms and information are to be sent to the U.S. Department of Housing and Urban Development to complete all application requirements and the Mayor and her designee(s) are authorized to sign and provide the needed documents and to take all other necessary actions.

11. This Resolution will become part of the formal application to the U.S. Department of Housing and Urban Development and to the State of Washington.
12. All payments and income from the Housing Rehabilitation Program (Fund 197) revolving loan fund will be used for CHIP housing rehabilitation and administrative purposes. This is estimated at \$350,000.00 for 2021.
13. Housing and capital projects funded with Community Development Block Grant (CDBG), HOME, and Housing Trust (2060) funds will be loans with terms and conditions brought back in contract form for City Council approval unless there is other direction given in this resolution. This does not include loans approved by the Community Housing Improvement Program Loan Review Committee. The loans for the housing projects will be paid back to the City of Everett. For rehabilitation projects using Rental Rehabilitation funds there is a minimum of a 50/50 match for these funds now and in the future.
14. For the following programs/projects: Interfaith Shelter Operations, Cocoon House Shelter Operations, Domestic Violence Services Shelter Operations, Minor Home Repair, Tenant Based Rental Assistance, and all Public Service funding approved in this resolution, the Mayor is authorized to execute the contracts and necessary documents to implement the approved projects.
15. The year from which the HOME funds will come from will be worked out with Snohomish County within the Snohomish County HOME contracts going to City Council.
16. The annual Community Development Block Grant Administration funding will be the amount allowed from the annual grant and will be set-aside and no application made in the committee process. This is being done as a time saving action and because of the need to be more efficient with staff time.
17. To support the administration of the additional Community Development Block Grant COVID-19 funds, the City will use allowed administration funding from the annual grant will be set aside.
18. The 2021 Annual Action Plan is hereby approved to be submitted to the U.S. Department of Housing and Urban Development and to complete all application submittal requirements.

Council Person Introducing Resolution

PASSED and APPROVED this _____ day of _____, 2021.

Council President