



**Project title:** An ordinance requiring the Finance Director to notify City Council of reports to State Auditor's Office concerning loss of funds

**City Council Agenda Item Cover Sheet**

**Council Bill #**  
CB 2102-07

**Agenda dates requested:**  
3/03/2021

Briefing 3/03/21  
Proposed action 3/10/21

Action 3/17/21  
Ordinance Yes  
Public hearing  
 Yes  No

**Budget amendment:**  
 Yes  No

**PowerPoint presentation:**  
 Yes  No

**Attachments:**  
Draft Ordinance

**Department(s) involved:**  
Administration  
Legal

**Contact person:**  
David Hall

**Phone number:**  
425 257 8624

**Email:** dhall@everettwa.gov

**Initialed by:**

Department head

Administration

Council President

**Consideration:** An ordinance requiring Finance Director to notify City Council of State Auditor's Office reporting concerning loss of funds

**Project:**

**Partner/Supplier:**

**Location:**

**Preceding action:**

**Fund:**

**Fiscal summary statement:**

**Project summary statement:** The proposed ordinance would require the Finance Director to notify City Council of any report to the State Auditor's Office concerning loss of funds.

**Recommendation (exact action requested of Council):** Adopt An Ordinance Requiring the Finance Director to Notify City Council of any Report to the State Auditor's Office Concerning Loss of Funds, Adding New Chapter to Title 3 of the Everett Municipal Code.

ORDINANCE NO. \_\_\_\_\_

**An Ordinance Requiring the Finance Director to Notify City Council of any Report to the State Auditor's Office Concerning Loss of Funds, Adding a New Chapter to Title 3 of the Everett Municipal Code.**

**WHEREAS**, State law, RCW 43.09.185, requires local governments to report to the state auditor's office known or suspected loss of public funds or assets or other illegal activity; and

**WHEREAS**, the state auditor's office recommends such loss or activity also be reported to other individuals or entities, including the local governing body, depending on the circumstances; and

**WHEREAS**, Council wishes to eliminate any ambiguity in reporting obligations by establishing a requirement that any known or suspected loss of public funds or assets or other illegal activity that is reported to the state auditor's office also be reported to City Council;

**NOW, THEREFOR, THE CITY OF EVERETT DOES ORDAIN:**

**Section 1. Findings adopted**

The findings set forth in the above recitals are hereby adopted and incorporated by reference.

**Section 2. Finance Director to Notify Council of Report to State Auditor.**

The Finance Director shall promptly notify City Council of any known or suspected loss of public funds or assets or other illegal activity that is reported to the state auditor's office pursuant to RCW 43.09.185.

**Section 3. Corrections**

The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, Ordinance numbering, section/subsection numbers and any references thereto.

**Section 4. Codification**

Section 2 of this Ordinance shall be codified in a new chapter in Title 3 of the Everett Municipal Code entitled "Finance Director to Notify Council of Report to State Auditor."

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Cassie Franklin, Mayor

**ATTEST:**

\_\_\_\_\_  
**CITY CLERK**

**Passed:** \_\_\_\_\_

**Valid:** \_\_\_\_\_

**Published:** \_\_\_\_\_

**Effective:** \_\_\_\_\_