

**Project title:** Commerce Shelter Grant- Pallet Shelter Pilot Briefing

### City Council Agenda Item Cover Sheet

**Council Bill #** *interoffice use*

**Project:** *Pallet Shelter Pilot Briefing*

**Partner/Supplier :** *WA State Commerce/ Snohomish County Human Services*

**Location:** *If relevant*

**Preceding action:**

**Fund:** *Fund 155-General Government Special Projects and Fund 401-Utilities*

**Agenda dates requested:**

*Dates requested for council action*

Briefing *2/3/21*

Proposed action

Consent

Action

Ordinance

Public hearing

Yes  No

**Budget amendment:**

Yes  No

**PowerPoint presentation:**

Yes  No

**Attachments:**

none

**Department(s) involved:**

Community Development;  
Public Works; Legal; Police;  
Fire; Communications;  
Transit; Finance

**Contact person:**

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**Initialed by:**

*JW*

Department head

Administration

Council President

**Fiscal summary statement:**

The City of Everett will be awarded \$1,040,149 from Snohomish County Human Services to pilot a new shelter program utilizing Pallet Shelters.

Funds include \$55K from the 1/10<sup>th</sup> of 1% Sales Tax Chemical Dependency and Mental Health Fund and \$985,149 from Washington State Commerce Department.

Grant expenditures will be \$1,040,149, reimbursable to City of Everett for cost of site development, shelter purchases, and sub-contractor fees for site management.

A budget amendment will be required.

**Project summary statement:**

The proposed pilot will provide non-congregate emergency shelter for individuals referred by the Community Outreach and Enforcement Team (COET). The pilot will utilize Pallets, small aluminum and composite shelters, to shelter 20-30 individuals who are living on public land unsuitable for human habitation or experience barriers to traditional shelter services.

The proposed site for the pilot is a portion of an Everett Transit parcel located on the 3700 Block of Smith Avenue. With its close proximity to Everett Gospel Mission (EGM), it is proposed that EGM will enter into an agreement with the City of Everett to obtain temporary use of the land and to operate the shelter program, ensuring safety, security sanitation, and that grant requirements are met.

This pilot is intended to address public health and environmental hazards and to reduce collateral damage in our community, in particular in the Smith Avenue area. Additional shelter space will also help ensure police have the necessary tools for enforcement, and increase the safety and resources for our first responders and outreach workers.

If Council accepts the grant, next steps will include a land use review process which allows for public comment, the development of a land use agreement and management plan with EGM, preparation of the land, and the purchase and placement of the Pallets.

It is anticipated that site development and necessary plans and permits could be completed by May 2021 and ready for occupancy. Once operational the grant will pay a daily per bed rate for each sheltered individual and the pilot will run for 13 months.

**Recommendation (exact action requested of Council):** No action.