



Project title: Professional Services Agreement with Nelson\Nygaard regarding local transit service options' analysis – Phase 2

City Council Agenda Item Cover Sheet

Council Bill # *interoffice use*

Project: Phase 2 analysis of local transit services options

Partner/Supplier: Nelson\Nygaard Consulting

Agenda dates requested:
March 18, 2020

Location: City of Everett

Preceding action: December 18, 2019 City Council Workshop

Fund: 425/Everett Transit

Briefing
Proposed action
Consent XX
Action
Ordinance
Public hearing
Yes No

Fiscal summary statement:

Funding for this project will be from Fund 425/Everett Transit. It is unknown if a budget amendment will be needed. That will be determined later in the year once there is more certainty regarding planned transit capital projects in 2020 and their completion timing. There is sufficient projected ending cash balance to accommodate a potential budget amendment for part or all of the cost of the professional services agreement.

Budget amendment:
Yes No

Project summary statement:

At the December 18, 2019 City Council workshop, staff received direction to conduct additional analysis regarding two policy options. They are the Long Range Plan-Growth option (identified in the City Council adopted Everett Transit long range plan) and the Unified option. This work requires professional services due to two factors. Everett Transit does not have "in-house" resources and there is a need to conduct the analysis in an expeditious, yet comprehensive manner.

PowerPoint presentation:
Yes No

Attachments:
Professional Services Agreement

Department(s) involved:
Administration, Legal, Transit

The objective is to complete the phase two analysis by the end of 2020. The analysis is intended to provide City Council with the necessary information to help identify a preferred and back up option for the future provision of local transit service within and through Everett. And in order to assist with identification of a preferred option, a comparison analysis will also be conducted against the no action or status quo option (i.e. the current funding structure for Everett Transit).

Contact person:
Paul Kaftanski

Recommendation (exact action requested of Council):

Authorize the Mayor to sign a professional services agreement with Nelson\Nygaard regarding local transit services' option analysis – phase 2 in an amount not to exceed \$164,174.00.

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Initialed by:

Department head

Administration

Council President