



# City Council Agenda Item Cover Sheet

**Project title:** An Ordinance Creating a Special Improvement Project Entitled "Forest Park Sport Court Renovation", Fund 354, Program 065, to Accumulate all Costs for the Project

**Council Bill #** *interoffice use*

*CB2002-8*

**Agenda dates requested:**

Briefing 2/19/2020  
 Proposed action 3/4/2020  
 Consent  
 Action 3/11/2020  
 Ordinance X  
 Public hearing  
 Yes X No

**Budget amendment:**

Yes X No

**PowerPoint presentation:**

Yes X No

**Attachments:**

Ordinance

**Department(s) involved:**

Parks

**Contact person:**

Bob Leonard

**Phone number:**

425-257-8335

**Email:**

bleonard@everettwa.gov

**Initialed by:**

Department head

Administration

Council President

**Consideration:** Funding Ordinance

**Project:** Forest Park Sport Court Renovation

**Partner/Supplier :** Job Order Contracting - Forma Construction

**Location:** 802 E Mukilteo Blvd., Everett, WA

**Preceding action:** Resolution 7260 on 6/20/2018 and Agreement with the Washington State Recreation and Conservation Office on 8/21/2019

**Fund:** Fund 354 / CIP 3

**Fiscal summary statement:**

In 2019, the City entered into a grant agreement with the Washington State Recreation and Conservation Office program for Youth Athletic Facilities (YAF) to partially fund the Forest Park Sport Court Renovation. This grant is funding \$126,546 of the estimated \$316,546 total project cost. The remaining funding for this project will come from fund 145, Street and Alley vacation funded capital projects in the amount of \$155,000 and CIP3 will fund the remaining \$35,000.

**Project summary statement:**

Periodic renovations to Parks and Community Services Department sport courts are necessary to keep the sport courts functional and enjoyable for park users and to minimize maintenance costs. This project will renovate the sport courts and adjacent parking area at Forest Park. The sport courts have not been resurfaced for at least 15 years and currently need repair due to wear caused by long-term, heavy use.

The tennis court and the multi-purpose court will be repaired, resurfaced, and restriped including striping for pickleball. In addition, this work includes installing a new tennis net and posts, adjustable basketball goals, and field hockey nets. New site amenities will include new benches, a drinking fountain and a solar trash compactor.

The existing retaining wall will be reinforced, and new fence posts and fabric will be installed. The adjacent parking area and pathways will be repaired and overlain with asphalt. ADA improvements will include new access gates, improved pathways and new ADA compliant parking stalls.

In compliance with the City of Everett purchasing requirements staff will utilize the Job Order Contracting process to contract the work for this project. The project is planned for the spring and summer of 2020.

**Recommendation (exact action requested of Council):**

Adopt an Ordinance creating a special improvement project entitled "Forest Park Sport Court Renovation", Fund 354, Program 065, to accumulate all costs for the project.



**ORDINANCE NO.** \_\_\_\_\_

An Ordinance Creating a special improvement project entitled "Forest Park Sport Court Renovation", Fund 354, Program 065, to accumulate all costs for the improvement project.

**WHEREAS,**

- A. The City of Everett is committed to a planned parks capital improvement program as part of the City of Everett Parks & Community Services Comprehensive Plan.
- B. The City of Everett is requesting funding approval for the utilization of Capital Improvement Program 3 (CIP3) to renovate a sport court in the City Parks system;

**NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:**

**Section 1.** A special improvement project is hereby established as Fund 354, Program 065, and shall be entitled "Forest Park Sport Court Renovation" to accumulate all costs for the improvement project.

**Section 2.** Authorization is hereby given to accumulate costs and distribute payments from Fund 354, Program 065 for the improvement project.

**Section 3.** Authorization is hereby granted to the Parks and Recreation Director, under direction of the Mayor, to assume full and complete responsibility for conducting all tasks and doing all things to accomplish the action authorized in this ordinance.

**Section 4.** The sum of \$316,546.00 is hereby appropriated to Fund 354, Program 065, "Forest Park Sport Court Renovation as follows:

A. Estimated Project Costs	
Construction	\$316,546.00
<b>Total Estimated Costs</b>	<b><u>\$316,546.00</u></b>
B. Source of Funds	
Fund 354-CIP3	\$ 35,000.00
Fund 145	\$155,000.00
Washington State Recreation and Conservation Office grant	\$126,546.00
<b>Total Estimated Funds</b>	<b><u>\$316,546.00</u></b>

\_\_\_\_\_  
Cassie Franklin, Mayor

ATTEST:

\_\_\_\_\_  
Sharon Fuller, City Clerk

PASSED: \_\_\_\_\_

VALID: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_