



**Project title:** Authorize Award of Invitation for Bid#2019-112 Ford Automotive Parts to Bill Pierre Ford

### City Council Agenda Item Cover Sheet

**Council Bill #**

**Project:** Invitation for Bid #2019- 112 Ford Automotive Parts

**Partner/Supplier:** Bill Pierre Ford

**Location:**

**Agenda dates requested:**

February 19, 2020

**Preceding action:** Authorized Release of Invitation for Bid- December 4, 2019

Briefing

**Fund:** 501

Proposed action

Consent X

Action

Ordinance

Public hearing

Yes      x      No

**Fiscal summary statement:**

Funds are paid on an as needed basis from the Motor Vehicles repair fund. Anticipated cost is approximately \$125,000 annually.

**Budget amendment:**

Yes      x      No

**Project summary statement:**

The requested award is for a qualified supplier to provide Ford Parts that will be used to repair and maintain the City's fleet of Ford vehicles. The contract award is for two (2) years with three (3) – one-year extension options.

**PowerPoint presentation:**

Yes      x      No

**Attachments:**

2019-112 Bid Tab

The Invitation for Bid was sent to twelve suppliers, posted on the City website, and advertised in the Everett Herald. Only one response was received as shown on the attached bid tabulation. Staff is recommending award to the only responsive and responsible bidder, Bill Pierre Ford.

**Department(s) involved:**

Purchasing & Motor Vehicles

**Contact person:**

Theresa Bauccio-Teschlog

**Phone number:**

(425) 257-8901

**Email:**

tbauccio@everettwa.gov

**Initialed by:**

Department head

Administration

Council President

**Recommendation (exact action requested of Council):**

Authorize award of Bid #2019-112 Ford Automotive Parts to Bill Pierre Ford for two years, with three additional – one-year extension options for approximately \$125,000.00 annually.



City of Everett  
Purchasing  
3200 Cedar Street  
Everett WA 98201

(425)-257-8840 phone  
(425)-257-8864 fax

**INVITATION FOR BID  
PRELIMINARY RESULTS**

DATE January 14, 2020

**Bid #**                      **Name: Annual Ford Parts Agreement**  
**2019-112**

**Contact:** Trevor Kyllingmark, Buyer

<b>SUPPLIER</b>	<b>TOTAL</b>
<b>Bill Pierre Ford</b>	<b>\$68,863.22</b>

The solicitation was provided to the following suppliers in the manner listed below.

Procurement staff emailed a copy of the Invitation for Bid to the following Ford dealerships on December 5 to:

- Bill Pierre Ford, Seattle
- Epic Ford, Everett
- Bickford Ford, Snohomish
- Evergreen Ford Lincoln, Issaquah
- Harris Ford, Lynnwood

After continued supplier sourcing, the solicitation was emailed on December 6 to:

- Ford of Kirkland, Kirkland
- Marysville Ford, Marysville