



**Project title:** Amendment No.3 to the Professional Services Agreement with Dykeman, Inc. to provide additional architectural and engineering services for the Evergreen Branch Library Expansion Project in the form substantially provided.

**City Council Agenda Item Cover Sheet**

**Council Bill #**

**Consideration:** Professional Services Agreement – Amendment No.3

**Agenda dates requested:**

January 29, 2020

**Project:** Evergreen Branch Library Expansion Project

**Partner/Supplier:** Dykeman, Inc.

**Location:** 9512 Evergreen Way

Briefing

Proposed action

Consent

Action

Ordinance

Public hearing

Yes

No

**Preceding action:** PSA Amendment No. Approved November 13, 2019

**Fund:** Fund 342, Program 523 (CIP-4) – Evergreen Branch Library

**Budget amendment:**

Yes

No

**Fiscal summary statement:**

Amendment No.3 will amend the total compensation of the Professional Service Agreement with Dykeman Inc.

- The source of funds is Fund 342, Program 523 (CIP-4) – Evergreen Branch Library.
- A breakdown of the Professional Services Agreement is as follows:
  - Original Amount \$507,290.00
  - Amendment No.1 \$108,990.00
  - Amendment No 2 \$ 53,295.00
  - Amendment No 3 \$ 500.00
  - Total Revised Amount \$670,075.00
- Fund 342, Program 523 (CIP-4) – Evergreen Branch Library has available funds to cover the total revised amount of the Professional Services Agreement.

**PowerPoint presentation:**

Yes

No

**Project summary statement:**

Amendment No.3 will amend the scope of architectural and engineering services of the Professional Services Agreement with Dykeman Inc. The time of completion will be extended to April 30, 2020 to allow for the completion of services as follows:

- Continuation of construction administration.
- Final project punch list verification.
- Record drawings and documents.

**Attachments:**

Amendment No.3 PSA

**Department(s) involved:**

Facilities

**Contact person:**

Ruben Sanchez

**Phone number:**

425-257-6293

**Email:**

rsanchez@everettwa.gov

**Initialed by:**

  
.....  
Department head

.....  
Administration

  
.....  
Council President

**Recommendation (exact action requested of Council):**

Authorize the Mayor to sign Amendment No.3 to the Professional Services Agreement with Dykeman, Inc. to provide additional architectural and engineering services for the Evergreen Branch Library Expansion Project in the form substantially provided.

**AMENDMENT NO. 3  
PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF EVERETT  
AND DYKEMAN, ARCHITECTS**

This Amendment No. 3 is dated for reference purposes \_\_\_\_\_ 2020. It is by and between the City of Everett, a municipal corporation under the laws of the State of Washington ("City") and Dykeman, Inc. ("Service Provider").

**RECITALS**

A. The City and Service Provider are parties to the Professional Services Agreement dated 16<sup>th</sup> day of Feb. 2017, Amendment No. 1 dated Sept. 12, 2018 and Amendment No. 2 dated Nov. 19, 2019 (the "Agreement").

B. The City and the Service Provider desire to amend the Agreement for the purpose of providing continued architectural and engineering services for the Evergreen Branch Library Expansion Project.

**AGREEMENT**

The City and Service Provider agree as follows:

1. The Agreement is modified so that time of completion are as follows:

Time of beginning and completion of performance: This Agreement shall commence as of the date of execution of this Agreement and shall be completed by April 30, 2020.

2. The Agreement is modified so that total compensation, including all services and expenses, shall not exceed \$670,075.00.
3. The Work is modified to add the Work shown on Exhibit A, Amendment No. 1 and Amendment No. 2 to this Amendment.  
Additional architectural and engineering services include:
  - a. Provide record drawings.
  - b. Punch list coordination, verification and approval.
4. Regardless of the date(s) on which this Amendment is signed by the parties, the parties agree that the Agreement has been continuously in effect since 16<sup>th</sup> day of February 2017.
5. At the sole discretion of the City, the City may consent to the Service Provider's signature on this Amendment being by email, fax, pdf or other electronic means, in which case such Service Provider signature will be deemed an original signature for all purposes. The City will be deemed to have given such consent effective upon execution of this Amendment by the Mayor of the City.

6. All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment.

**CITY OF EVERETT  
WASHINGTON**

**Dykeman, Inc.**

By: \_\_\_\_\_  
Cassie Franklin, Mayor

Signature: [Handwritten Signature]  
Typed/Printed Name: Kelli Smith  
Title: Principal

\_\_\_\_\_  
Date

January 9, 2020  
Date

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Sharon Fuller, City Clerk  
Date: \_\_\_\_\_

\_\_\_\_\_  
City Attorney  
Date: \_\_\_\_\_