



Project title: Amendment No.1 to the Professional Services Agreement with Botesch, Nash & Hall, Architects to provide additional architectural and engineering services for the Fire Administration Building Tenant Improvements Project in the form substantially provided.

City Council Agenda Item Cover Sheet

Council Bill #
.....
Agenda dates requested:
January 29, 2020

Briefing
Proposed action
Consent **X**
Action
Ordinance
Public hearing
Yes **X** No

Budget amendment:
Yes **X** No

PowerPoint presentation:
Yes **X** No

Attachments:
Amendment No.1 PSA

Department(s) involved:
Facilities

Contact person:
Ruben Sanchez

Phone number:
425-257-6293

Email:
rsanchez@everettwa.gov

Initialed by:

.....
Department head

.....
Administration

.....
Council President

Consideration: Professional Services Agreement – Amendment No.1

Project: Fire Administration Building Tenant Improvements Project

Partner/Supplier: Botesch, Nash & Hall, Architects, P.S.

Location: 2801 Oakes Ave

Preceding action: PSA Approved February 27, 2019

Fund: Fund 342, Program 528 (CIP-1)

Fiscal summary statement:

Amendment No. 1 will amend the total compensation of the Professional Service Agreement with Botesch, Nash & Hall Architects, P.S.

- The source of funds is Fund 342, Program 528 (CIP-1) – Fire Administration Building.
- A breakdown of the Professional Services Agreement is as follows:
 - Original Amount \$ 92,020.00
 - Amendment No.1 \$ 5,000.00
 - Total Revised Amount \$ 97,020.00
- Fund 342, Program 528 (CIP-1) – Fire Administration Building has available funds to cover the total revised amount of the Professional Services Agreement.

Project summary statement:

Amendment No.1 will amend the scope of work and time of completion of the architectural and engineering services of the Professional Services Agreement with Botesch, Nash & Hall, Architects, P.S. The additional scope of work and time of completion includes, but is not limited to the following:

- Permit review update changes.
- Additional electrical and mechanical engineering revisions to the bid documents.
- Additional architectural design.
- Additional construction administration.
- The time of completion is extended to August 31, 2021.

Recommendation (exact action requested of Council):

Authorize the Mayor to sign Amendment No.1 to the Professional Services Agreement with Botesch, Nash & Hall, Architects, P.S. to provide additional architectural and engineering services for the Fire Administration Building Tenant Improvements Project in the form substantially provided.

**AMENDMENT NO. 1
PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF EVERETT
AND BOTESCH, NASH & HALL, ARCHITECTS, P.S.**

This Amendment No.1 is dated for reference purposes _____ 2020. It is by and between the City of Everett, a municipal corporation under the laws of the State of Washington (“City”) and Botesch, Nash & Hall, Architects, P.S. (“Service Provider”).

RECITALS

A. The City and Service Provider are parties to the Professional Services Agreement dated 27th day of Feb. 2019, (the “Agreement”).

B. The City and the Service Provider desire to amend the Agreement for the purpose of provide Design services for the Fire Administration Building Tenant Improvements Project.

AGREEMENT

The City and Service Provider agree as follows:

1. The Agreement is modified so that time of completion are as follows:

Time of beginning and completion of performance: This Agreement shall commence as of the date of execution of this Agreement and shall be completed by August 31, 2021.

2. The Agreement is modified so that total compensation, including all services and expenses, shall not exceed \$97,020.00.
3. The Work is modified to add the Work shown on Exhibit A and Amendment No. 1 to this Amendment.

Additional architectural and engineering services include:

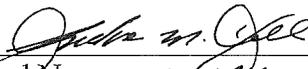
- a. Permit review update changes.
 - b. Additional construction administration.
 - c. Additional electrical engineering.
 - d. Additional mechanical engineering.
 - e. Additional architectural design.
4. Regardless of the date(s) on which this Amendment is signed by the parties, the parties agree that the Agreement has been continuously in effect since 27th day of February 2019.
 5. At the sole discretion of the City, the City may consent to the Service Provider’s signature on this Amendment being by email, fax, pdf or other electronic means, in which case such Service Provider signature will be deemed an original signature for all purposes. The City will be deemed to have given such consent effective upon execution of this Amendment by the Mayor of the City.

6. All provisions in the Agreement shall remain in effect except as expressly modified by this Amendment.

**CITY OF EVERETT
WASHINGTON**

Botesch, Nash & Hall, P.S.

By: _____
Cassie Franklin, Mayor

Signature: 
Typed/Printed Name: ANDREW M. HALL
Title: PRESIDENT

Date

1-9-2020

Date

ATTEST:

APPROVED AS TO FORM:

Sharon Fuller, City Clerk
Date: _____

City Attorney
Date: _____