



YOU MAY CALL IN TO LISTEN TO THE COUNCIL MEETINGS AT  
1.425.616.3920, Conference ID: 724 887 726#

WE ENCOURAGE YOU TO PROVIDE YOUR COMMENTS IN WRITING  
**BEFORE THE MEETING AT [COUNCIL@EVERETTWA.GOV](mailto:COUNCIL@EVERETTWA.GOV).**

Due to current COVID 19 restrictions, Everett City Council is currently holding its public meetings remote only and will hold in-person meetings in conjunction with a remote meeting platform when restrictions and conditions change.

The public may participate remotely using a Zoom link once you have **registered to speak at <https://everettwa.gov/409/City-Council>**. You must register by **6 p.m. January 12, 2022**.

The public may provide public comment remotely during the meeting or submit by e-mail to the Everett City Council at [Council@everettwa.gov](mailto:Council@everettwa.gov) or mail to 2930 Wetmore Avenue, Suite 9A, Everett, WA 98201. Emailing comment 24 hours prior to the meeting will ensure your comment is distributed to Councilmembers and **appropriate staff**.

NOTE: All public comment and testimony are public records and may be subject to disclosure pursuant to the Public Records Act, RCW Chapter **42.56**. Any contact information you provide, including address, e-mail address, and phone number, will be available to the public on the Council's website.

**EVERETT CITY COUNCIL PRELIMINARY AGENDA**  
**6:30 P.M., WEDNESDAY, January 12, 2022**

Roll Call

Land Acknowledgment

Pledge of Allegiance

Approval of Special Meeting Minutes: January 3, 2022

Approval of Minutes: January 5, 2022

Mayor's Comments:

Council Comments/Liaison Reports

Administration Update on prior business

City Attorney

Public Comment

CONSENT ITEMS:

- (1) Adopt Resolution authorizing claims against the City of Everett in the amount of \$1,966,562.04 for the period of December 25, 2021 through December 31, 2021.

Documents:

[Res Claims Payable Dec 25, 2021 - Dec 31, 2021.pdf](#)

PROPOSED ACTION ITEMS:

- (2) CB 2201-01 - 1st Reading – Adopt the Proposed Ordinance closing a Special Improvement Project entitled “Sewer “O” Utility Upgrades” Fund 336, Program 013, as established by Ordinance No. 3760-20 (3rd and final reading on 1-26-22).

Documents:

[CB 2201-01 Sewer O Utility Upgrades.pdf](#)

ACTION ITEMS:

COUNCIL BRIEFING AGENDA: (These items come before the City Council serving as a Council Committee of the Whole and are likely to be scheduled at a future meeting.)

- (3) 2022 State Legislative Update.

Documents:

[Legislative Update 2022.pdf](#)

- (4) Parks, Recreation, and Open Space (PROS) Plan General Briefing.

Documents:

[2022 Everett PROS Plan PDF.pdf](#)

Executive Session

Adjourn

**PARTICIPATION IN PUBLIC COMMENT:**

**While our council meetings are remote, we wish to be respectful of your time. If you wish to speak at a council meeting, please contact Deb Williams at 425 257 8703 or you may email HER at [dwilliams@everettwa.gov](mailto:dwilliams@everettwa.gov).**

**PLEASE identify the topic you wish to address. Persons seeking to comment on non-agenda items may be asked to submit the comments in writing if the comment does not address an issue of broad public interest. Once we receive the request, we will promptly confirm your request, provide you further instructions on how to join the meeting and fill out the speaker sheet to provide to the city clerk as part of the permanent record, or we will ask you to submit the comment in writing. Please call beginning one half hour before the meeting begins.**

**If you do not wish to participate remotely in our meeting, we provide these other methods of contacting your elected officials:**

- **email the Council at [Council@everettwa.gov](mailto:Council@everettwa.gov).**
- **contact the council offices at 425 257 8703.**
- **You may call in just to listen to the meeting by calling 1.425.616.3920, enter Conference ID #724 887 726#.**



RESOLUTION NO. \_\_\_\_\_

**Be it Resolved by the City Council of the City of Everett:**

Whereas the claims payable by check against the City of Everett for the period December 25, 2021 through December 31, 2021, having been audited and approved by the proper officers, have been paid and the disbursements made by the same, against the proper funds in payment thereof, as follows:

<u>Fund</u>	<u>Department</u>	<u>Amount</u>	<u>Fund</u>	<u>Department</u>	<u>Amount</u>
009	Misc Financial Funds	58,091.08	101	Parks & Recreation	9,025.14
026	Animal Shelter	275.23	110	Library	36,547.61
038	Facilities/Maintenance	768.60	112	Community Theater	200.00
			138	Hotel/Motel Tax	25,000.00
	<b>TOTAL GENERAL FUND</b>	<b>\$ 59,134.91</b>	146	Property Management	1,218.00
			148	Cum Reserve-Parks	106.55
			152	Cum Reserve-Library	110.00
			155	Capital Reserve Fund	20,000.00
			197	CHIP Loan Program	43,430.04
			198	Community Dev Block Grants	2,143.69
			336	Water & Sewer Sys Improv Proje	1,408,363.25
			401	Public Works-Utilities	225,219.52
			425	Public Works-Transit	25,187.69
			440	Golf	561.93
			501	MVD-Transportation Services	77,907.54
			503	Self-Insurance	7,800.00
			505	Computer Reserve	15,156.17
			638	Fire Pension	9,450.00
				<b>TOTAL CLAIMS</b>	<b>\$ 1,966,562.04</b>

\_\_\_\_\_  
Councilperson introducing Resolution

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022

\_\_\_\_\_  
Council President

**Project title:** An Ordinance closing a special improvement project entitled "Sewer "O" Utility Upgrades" Fund 336, Program 013, as established by Ordinance No. 3760-20.

**Council Bill #**

CB 2201-01

**Agenda dates requested:**

1/12, 1/19 and 1/26 agendas

Briefing

Proposed action 1/12 and 1/19

Consent

Action 1/26

Ordinance ( X )

Public hearing

Yes X No

**Budget amendment:**

Yes X No

**PowerPoint presentation:**

Yes X No

**Attachments:**

Proposed Ordinance

**Department(s) involved:**

Public Works, Admin

**Contact person:**

Amie Roshak

**Phone number:**

425-257-7249

**Email:**

aroshak@everettwa.gov

**Initialed by:**

*RLS*

Department head

Administration

Council President

**Consideration:** Closing Ordinance

**Project:** Sewer "O" Utility Upgrades

**Partner/Supplier:** N/A

**Location:** South of Pacific Avenue, North of 41<sup>st</sup> Street

**Preceding action:** Ordinance No. 3760-20, approved 6-17-20

**Fund:** 336 – Water & Sewer System Improvements Fund

**Fiscal summary statement:**

The project was completed at a cost of \$4,596,391 and a balance transfer to Fund 401 – Water and Sewer Utility Fund in the amount of \$1,403,609 for total costs of \$6,000,000.

**Project summary statement:**

Sewer "O" Utility Upgrades project replaced and upsized existing sewers to address pipe condition and capacity issues. The existing sewer mains were over 100 years old. Existing drainage structures in the right-of way were replaced and reconnected to the new main. Cast iron water mains installed in 1958 that were prone to breaks were replaced on Colby Ave between 37th and 40th. Street illumination direct bury wiring and telemetry conduit were also replaced. Restoration included trench patch, half width street pavement overlay of the east side of Colby Ave, ADA curb ramp upgrades at intersections and replacement of sidewalk on both sides of the street. Alleys were repaved full width after trenches were backfilled.

**Recommendation (exact action requested of Council):**

Adopt an Ordinance closing a special improvement project entitled "Sewer "O" Utility Upgrades" Fund 336, Program 013, as established by Ordinance No. 3760-20.



**ORDINANCE NO.** \_\_\_\_\_

**An ORDINANCE closing a special improvement project entitled “Sewer “O” Utility Upgrades” Fund 336, Program 013, as established by Ordinance No. 3760-20.**

**WHEREAS,**

- A.** The special improvement project entitled “Sewer “O” Utility Upgrades” Fund 336, Program 013, was established to provide for identified improvements.
- B.** The purpose of the project has been accomplished and there are neither outstanding obligations to be paid nor uncollected revenues to be received.

**NOW, THEREFORE, THE CITY OF EVERETT DOES ORDAIN:**

**Section 1.** That the special improvement project entitled “Sewer “O” Utility Upgrades” Fund 336, Program 013, as established by Ordinance No. 3760-20 be closed.

**Section 2.** That the final expenses and revenues for the “Sewer “O” Utility Upgrades” project Fund 336, Program 013 are as follows:

**A. Expenses**

Design and Construction	\$4,596,391
Remaining Balance Transfer to Fund 401	<u>1,403,609</u>
Total Expenses	\$6,000,000

**B. Source of Funds**

Fund 401 – Water/Sewer Utility Fund	\$6,000,000
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**Section 3.** There are no financial transactions remaining.

**Section 4.** The City Clerk and the codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance including, but not limited to, the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any internal references.

**Section 5.** The City Council hereby declares that should any section, paragraph, sentence, clause or phrase of this ordinance be declared invalid for any reason, it is the intent of the City Council that it would have passed all portions of this ordinance independent of the elimination of any such portion as

may be declared invalid.

**Section 6.** The enactment of this Ordinance shall not affect any case, proceeding, appeal or other matter currently pending in any court or in any way modify any right or liability, civil or criminal, which may be in existence on the effective date of this Ordinance.

**Section 7.** It is expressly the purpose of this Ordinance to provide for and promote the health, safety and welfare of the general public and not to create or otherwise establish or designate any particular class or group of persons who will or should be especially protected or benefited by the terms of this Ordinance. It is the specific intent of this Ordinance that no provision or any term used in this Ordinance is intended to impose any duty whatsoever upon the City or any of its officers or employees. Nothing contained in this Ordinance is intended nor shall be construed to create or form the basis of any liability on the part of the City, or its officers, employees or agents, for any injury or damage resulting from any action or inaction on the part of the City related in any manner to the enforcement of this Ordinance by its officers, employees or agents.

\_\_\_\_\_  
Cassie Franklin, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

PASSED: \_\_\_\_\_

VALID: \_\_\_\_\_

PUBLISHED: \_\_\_\_\_

EFFECTIVE DATE: \_\_\_\_\_

**Project title:** 2022 State Legislative Update

**City Council Agenda Item Cover Sheet**

**Council Bill #** *interoffice use*

**Project:** 2022 State Legislative Update

**Partner/Supplier :** DZ Public Affairs and Cadena Consulting

**Location:** *If relevant*

**Preceding action:** *None*

**Fund:** *Department fund example: 004/Admin*

**Agenda dates requested:**

*1.12.22*

Briefing 1.12.22

Proposed action

Consent

Action

Ordinance

Public hearing

..... Yes       No

**Budget amendment:**

..... Yes       No

**PowerPoint presentation:**

..... Yes       No

**Attachments:**

None

**Department(s) involved:**

Admin

**Contact person:**

Nichole Webber/Nick Harper

**Phone number:**

425.257.7119

**Email:**

[Nwebber@everettwa.gov](mailto:Nwebber@everettwa.gov)

**Fiscal summary statement:**

*None -*

**Project summary statement:**

*2022 State Legislative Update*

**Recommendation (exact action requested of Council):**

*None – this is just an update/debrief*

**Initialed by:**

.....  
Department head

.....  
Administration

.....  
Council President



**Project title:** Parks, Recreation, and Open Space (PROS) Plan General Briefing

**Council Bill #** *interoffice use*

**Agenda dates requested:**

Briefing 1/12/2022  
Proposed action  
Consent  
Action  
Ordinance  
Public hearing  
Yes  No

**Budget amendment:**

Yes  No

**PowerPoint presentation:**

X Yes  No

**Attachments:**

2022 PROS Plan

**Department(s) involved:**

Parks & Facilities  
Administration

**Contact person:**

Bob Leonard

**Phone number:**

425-257-8335

**Email:**

bleonard@everettwa.gov

**Initialed by:**

RML

Department head

Administration

Council President

**Project:** Parks, Recreation, and Open Space (PROS) Plan

**Partner/Supplier:** N/A

**Location:** N/A

**Preceding action:** N/A

**Fund:** N/A

**Fiscal summary statement:**

There is no fiscal impact with this briefing.

**Project summary statement:**

The purpose of this briefing is to provide Council with a general overview of a Parks, Recreation, and Open Space (PROS) Plan.

A PROS Plan provides the framework for decisions regarding parks and recreation project and program priorities. The plan is updated every six years and it is kept on file with the Washington State Recreation and Conservation Office (RCO) in order to maintain the City's grant eligibility.

Here is a link to the PROS Plan [project website](#).

Here is a [LINK](#) to a draft copy of the City of Everett's 2022 PROS Plan for Council review.

Another briefing specific to the City's 2022 PROS Plan will be presented to Council on 2/9/2022, followed by a public hearing and Council action to adopt on 2/16/2022.

**Recommendation (exact action requested of Council)**

There is no Council action required with this briefing.