

CITY OF EVERETT  
TREE COMMITTEE MEETING  
January 19, 2017  
6:00 PM

Forest Park-Lower Park Conference Room

Welcome to new members Jennifer Longaker and Eric Gilmore

Roll Call

Adoption of Meeting Agenda

Acceptance of Minutes: October 20 and November 17, 2016

Member Reports

Public Comments

DEPARTMENT REPORTS

Public Works Department

Parks Department

Paul Crane

John Petersen

DISCUSSION ITEMS

Tree Policy – Draft Document Review

New Business

Elect 2017 Chair and Vice Chair

Adjourn

Next Meeting  
February 16, 2017  
6:00 PM

**MISSION STATEMENT:**

"The Parks and Recreation mission is to bring all Everett citizens and visitors together on our common grounds and facilities. We provide a wide variety of quality recreational and park experiences that welcome everyone. We measure our success by customer satisfaction, efficiency and community development of our public spaces and recreation services that meet the values and needs of our citizens and visitors. We provide parks, play fields, recreation amenities, trails and pools that are attractive, clean, safe, and accessible."

CITY OF EVERETT  
TREE COMMITTEE MEETING  
October 20, 2016  
6:00 PM  
Forest Park-Lower Park Conference Room

Grant called the meeting to order at 6:04 PM.

Members present: Grant Hopper, Laura McMurray, Ajay Mathison, III, Katrina Lindahl and Donna Gleisner.

Absent: Kathryn Beck.

Staff present: John Petersen, Geoff Larsen and Sue Stimson from Parks, Paul Crane from Public Works.

Adoption of Agenda: Donna motioned to accept the agenda, seconded by Ajay. All approved.

Acceptance of Minutes— Katrina motioned to accept the minutes of September 15th, 2016 seconded by Ajay. All approved, Grant abstained. Ajay motioned to accept the October 6<sup>th</sup> workshop minutes, seconded by Donna. All approved, Grant abstained.

#### Member Reports

Donna—reported on ISA soil workshop for trees. This will be in January at the University of Washington. Geoff stated that staff attends ISA workshops regularly. More discussion revealed a session like this could be beneficial to citizen board members as well as professionals.

Laura—nothing to report

Katrina—nothing to report

Ajay—met with Skagit County planning commission.

Grant—has noticed volunteer groups throughout the city have recognition signage on support vehicles. He feels this is a great way for citizens to recognize volunteer efforts and he supports additional signage should the department provide it.

Public Comments—none

Public Works Department Comments— Paul Crane reviewed Tree Review Data for the month of September. Nothing new to report regarding street trees. Donna shared information from a neighborhood networked website regarding the cutting down of a neighborhood tree.

Parks Department Comments—John Petersen reported that last week's Green Everett Day was postponed to this Saturday at Howarth Park. All are welcome to attend this volunteer event. The department was well prepared for the windstorm; very little damage this time. A rain garden, installed by Public Works is planned at Judd and Black Park in the near future. Geoff Larsen reviewed the tree count data sheet. Some discussion ensued regarding view easements, right tree, right place etc.; replanting is scheduled for rain gardens at Jackson Park and arboretum.

### DISCUSSION ITEMS

#### Tree Policy—Draft Document Review

John reminded the group that when complete, the intent is for this draft to go forward to the Tree Policy City Team. He called attention to the Scenic Areas and Agriculture sections, as he will confer with Karen Stewart and Paul Crane for input. The members continued to review, discuss and note edits as agreed.

Grant called for a brief recess @ 7:35pm, turning the meeting over to Laura to assume command. Review, discussion and editing of the Draft Everett Urban Forest Policy continued. This discussion will resume at the November meeting.

Geoff offered to notify neighborhood chair(s) when tree care postings are needed. Donna suggested the park department website annually list by park, total number of trees removed and planted.

The board members took a few minutes to review, recognize, and appreciate the contributions of Kurt Munnich.

New Business— none

Adjourn

Katrina motioned to adjourn at 8:15PM, seconded by Donna .

Respectfully submitted,  
Sue Stimson, Administrative Assistant

CITY OF EVERETT  
TREE COMMITTEE MEETING  
November 17, 2016  
6:00 PM  
Forest Park-Lower Park Conference Room

Laura called the meeting to order at 6:07 PM.

Members present: Laura McMurray, Katrina Lindahl and Kathryn Beck.

Absent: Ajay Mathison, III, Grant Hopper and Donna Gleisner.

Staff present: John Petersen, Anna Heckman and Sue Stimson from Parks, Pat Mitchell from Public Works.

Adoption of Agenda: Due to lack of a quorum, the group went straight to Member Reports.

Acceptance of Minutes: Due to lack of a quorum, this was tabled until the next meeting.

Member reports:  
Laura—no report.

Katrina—no report.

Kathryn— the planning commission is going forward with a form based code which focuses and provides for a dynamic street environment that would include urban forests, street trees and building specifics. She intends to contact another planning commissioner to sit in for her as she has schedule conflicts on Thursday evenings.

Public Comments—none.

Public Works Department Comments—Pat Mitchell had no additional report, although discussion included the maintenance needed for rain gardens and concerns brought forward by Katrina regarding Filterra care on East Grand Ave.

Parks Department Comments—Anna presented a photo review of summer project progress.

DISCUSSION ITEM

Tree Policy—Draft Document Review Not addressed due to lack of quorum and updated materials.

New Business

John will contact members via e-mail regarding preferred meeting day/time/location for 2017.

Adjourn

The meeting adjourned at 7:11pm.

Respectfully submitted,  
Sue Stimson, Administrative Assistant